

## Carroll County Commissioners Meeting

### Minutes

December 30, 2009

**Commissioners:** David Sorensen, Dorothy Solomon, Chip Albee

**Public:** David Babson, Maureen Spencer, Lori Lenart, Damon Steer

**Meeting called to order at 8:15am**

**Public Input:** NONE

*Commissioner Solomon made motion to approve minutes for public meeting of December 23, 2009 as submitted. Commissioner Albee seconded the motion. Commissioners Albee, Solomon, and Sorensen in favor. So voted*

*Commissioner Albee made motion to approve closed minutes from December 2, December 16, and December 23, 2009. Commissioner Sorensen seconded the motion. Commissioners Sorensen, Solomon, and Albee in favor. So voted. Minutes to remain sealed.*

1. Commissioner Solomon: Mountain View Christmas day luncheon was well attended, and well done. The husband of one resident came to me and said how happy he was with the care his wife was receiving, that is was excellent. They are also excited about the new home. Sandy Stowell brought a gift of floral arrangements for each of the residents of the home.
2. Commissioner Sorensen: We will write a thank you note to Sandy Stowell for her gift.
3. Commissioner Albee: Was told on Monday that there were some slips and falls over the weekend. Need to schedule for shift changes and sidewalk care. We will do the best we can.
4. Commissioner Sorensen: Had 2 calls about admission concerns at nursing home. Also pellet person wants to be put on the agenda.
5. Commissioner Albee: Charlie Agnew is the 13<sup>th</sup> agenda (pellets). We have plenty of time. Building sub-committee is meeting today at 11am. The engineers, PSNH, Eastern Propane, White Mountain Survey.
6. Commissioner Sorensen: Received a request for abatement from Charles McClure of Hale's Location. Will look it over for approval.
7. Commissioner Albee: Is there an assessment contract for Hale's?
8. Commissioner Sorensen: Yes

### **Will Dewitte, Farm**

1. In regard to slips and falls; Saturday there was freezing rain. I sanded at 9:30 before shift change and then went over to the nursing home to do the same. The

dispatcher still slipped. Tried to stay on top of it. Bought additional bucket for salt at dispatch door in case of slipper conditions. Will be here at 11 for Eastern Propane meeting.

2. Passed Waste water license. Going to drinking water class all summer.

Discussion of water coordination on mountain with dispatch and fire departments.

3. Will: working on a plan – labeling of hydrants – Dave Myers has ideas. Then we will know what has been used.

4. Commissioner Albee: Continue discussion of water pond and locations. Mutual aid people should be brought in to the discussion.

5. Will: Talked to local contractors about hourly rate. Average is \$100 per hour minimum for loader. We are at \$75.

6. Preparing sand and salt for weekend storm.

7. Commissioner Albee: Project for you. Catalog materials in barn (rebar, pipe, conduits).

8. Commissioner Sorensen: Need complete inventory of everything. Computers, trucks, equipment, etc. Send it to the Commissioner's office.

Discussion of old pickup truck and usage.

### **Sandi McKenzie, MVNH**

1. Census is at 99: 10 Medicare, 20 Private, and 69 Medicaid. Have two tours scheduled for potential admissions.

2. New Years Buffet has been cancelled as six staff members were out on assorted medical/family issues. There was no interruption in service. Used per diem staff. Would have taxed staff to have the buffet. Roast beef dinner for New Years.

3. Inventory: Year end was completed yesterday. Rob/food and Lisa Howard/ Medical supplies, office supplies, etc.

4. Computers: Need three new terminals. Submitted to Tech committee-approved. Decision made to go with Win XP as it is compatible with the Keane software used for Billing, MDS, and Caretracker. Total cost is \$3,738. The funds are in the budget.

5. Plowing was done very well, also sanding and salting. There is some concern about ice on roof.

6. Commissioner Albee: Do we dispose of medical supplies? How is that managed?

7. Sandi: We evaluate and look for better products, do research. If we find something better we use what we have on hand first and then change. We are looking at the ordering process.

8. Assessed issue of residents on dialysis. Do not usually accept residents on dialysis, chemo, etc. The dialysis patients go out 3 times a week for treatments. There is a problem with transportation, staffing, etc. It is a difficult situation. Gave family info on dialysis centers and advised family to look for a facility closer to the centers.

9. Commissioner Solomon: Would it be possible to offer dialysis at the new home?

10. Sandi: It is a very specialized field and requires in-depth training. Must have a staff physician, equipment. All very expensive and complicated.

Discussion of residents and dialysis, pros and cons. Not feasible. Issues. Liability. Will analyze policy.

11. Commissioner Albee: Need to have meeting on how we can respond or more appropriate location for this resident.
12. Sandi: Received call from Jeb Bradley's office as well. Issue is depleting our resources – staff. Not a money issue.
13. Commissioner Sorensen: Was told it was transport and catheter issue. Transportation is set up right now.
14. Sandi: What happens if set plans fall through? We are responsible once we accept that resident into our facility. It is a difficult situation.

Public Response:

1. Commissioner Sorensen: Commissioner Solomon would like to check into making a part of the old nursing home into a dialysis unit and have someone privately run it.
2. Babson: Great idea for citizens of Carroll County.
3. Maureen: Very expensive and a lot of work/difficult patients and specialized equipment.
4. Commissioner Solomon: We should be able to determine how many people in the area would use the facility. Find out from dialysis centers how many come from Carroll County. Could be a private enterprise or a satellite unit.
5. Daymond: Sounds as if you would have to give incentive.
6. Babson: What if you have a current resident that is diagnosed and needs dialysis? Do we kick them out? Would like to know process.
7. Commissioner Sorensen: That is a good question. We will pursue this further.
8. Daymond: Wakefield Selectmen have problem with County tax bill being up \$500k.
9. Commissioner Sorensen: The tax rate is set by the state. They are paying the county tax they collect from residents, not personally.
10. Babson: Will we ever know why the clerk of the works was let go on the jail job?
11. Commissioner Sorensen: I was voted against when he was let go. Because they felt he was not doing the job correctly.
12. Maureen: Why is Donna Lane the only one that ever applies for the CDBG ADMIN. position?
13. Commissioner Sorensen: It is advertised. It is a specialized field and she is the “guru” of this type of grant.
14. Maureen: Are you interested in NHPR following the building of the new home?
15. Commissioner Albee: Yes!
16. Maureen: Evening meetings? 3<sup>rd</sup> week of each month?
17. Commissioner Sorensen: If possible
18. Maureen: Are you changing auditors?
19. Commissioner Sorensen: Have not hired them back yet. Can talk about it and send it out for bid. Printer also going out for bid.
20. Babson: Shocked that auditor did not pick up on details although I did. Should include clause that states something that does not look right should be brought to our attention.
21. Commissioner Sorensen: They look at line item accountability. It is the accounting procedure.

22. Commissioner Albee: The function of the auditor is not to check if someone bought clothing – purpose is to make sure the payments went to the correct accounts.

Discussion of auditor duties/situations. Expansion of audit. Look into it. Discussion of County Property ownership.

**Robin Reade, HR**

**Non-Public**

*Commissioner Albee made motion to go into non-public session pursuant to RSA91A; 3 for personnel. Motion seconded by Commissioner Solomon. Commissioners Solomon, Albee, and Sorensen in favor. So voted.*

*Into non-public at 9:20 am*