

Carroll County Commissioners

Minutes

December 03, 2008

Commissioners Present: David Sorensen, Peter Olkkola

Others Present: David Babson, Chip Albee, Dorothy Solomon, Maureen Spencer, Henry Spencer, Jon Hebert, Ashley Rigazzo, Nate Giarnese, Lori Lenert, Paula Carpenter

Meeting called to order at 8:15 am by Commissioner Sorensen

Open for Public Input

- Henry Spencer asked what the administrative cost for the director was. \$100k
- David Babson: Expense and revenue breakdown? Commissioner Sorensen stated that it would be ready before the 10th for public viewing.
- Maureen Spencer asked who takes care of the website: Stephanie
- Commissioner Sorensen stated that Agency fees have been eliminated from MVNH budget. Line items moved \$100k to OT and \$150k to LNAs. \$50K cut.
- Maureen Spencer expressed concern for overstressing nursing staff with no agency people. Commissioner Sorensen stated that new hires would cover the positions.
- Commissioner Sorensen stated that the budget would be difficult due to the economy.
- Commissioner Olkkola found the price of the land across the street was \$35,900. It is 5.94 acres; does not abut county property. (\$6,043 per acre) Assessed @ \$45k in 2006. Different sites for new MVNH were discussed. Budget is tight. Looking to raise \$15 million by taxation.
- Commissioner Sorensen: \$500k for DEAS = \$250k for tank/\$200k new MVNH (designer, etc) \$50k for Strafford County inmate program.
- Building Committee meeting Friday, Dec. 5, 2008 at 1pm

Closed to public input at 8:34am

Allen Seguin, Farm

- Discussed equipment being put under cover. Commissioner Sorensen requested firm bid for dump body for truck immediately.
- Wood is gone. Commissioner Sorensen questioned the price of hay and wood. General public is selling at a much higher price. Need to establish new price for wood and hay next year. Final report needed for annual report showing income from wood and hay etc. Will be cutting green for next year soon.

Jon Hebert, Sheriff's Department

- Requested sand bucket for front door
- Jerry has been very helpful in getting things completed (maintenance) in the Sheriff's office. Department thanks him
- Chris Connelly is working full time and doing very well
- Joint effort with Effingham PD, Freedom PD and Sheriff's Dept on a burglary in progress.
- Damaged cruiser at NE Auto body. No personal injury, weather related.
- Annual report due? What date?
- Commissioner Sorensen made correction to minutes of November 26 regarding due date of information for annual reports. Actual date will be researched.
- Sheriff Hebert has concern on court system restricting jury trials by county/1 mo per year each (may go to 2 mo). Against fair and constitutional right to withhold trial. This keeps them incarcerated longer while waiting for trial.
- Commissioner Olkkola: What happens if public defenders wave speedy trial?
- Sheriff Hebert explains it is only waved for a specific issue, purpose and time.
- Commissioner Sorensen: Can trial be held in different county? Sheriff Hebert replied that the county attorney would better answer that question.
- Sheriff Hebert expounded further that extended pre-trial confinement would cause many problems. Offenders will be set free and charges dropped because of their right to a fair and speedy trial that cannot be provided. Severely limited access to judges and court system. Superior Court/ State Budget Cuts

Jason Johnson, HOC

- Total in house 57, 2 monitors, no weekenders, 1 transfer, 4 pre-trial, Total of 64. Admitted 18/ 18 released/ 11 repeat offenders: 4 burglary (2 controlled drug also), 1 violation of protective order, 1 breach of bail, harassment and resisting arrest, 2 DWI, 1 prohibited sales, 1 criminal mischief and controlled drug act, 1 operating after suspension. Farm has been taking out two, 6 available.
- Submitted contract for maintenance on programming software and warranty on inmate phone system. Company is DSI out of Altuna, PA. No cost changes from last year.
- Commissioner Olkkola: What is the average annual female population? Average 100-200. (196 in 2007) Total population (male and female) 938 in 2007.
- Habitual offender in-house disciplinary hearing, no longer on elec. monitor, in house until end of December. Hearing process requires 2 officers and one civilian. Witnesses can be used. Board makes decision and sanctions. Appeal process can be filed. Same process for every county.
- 4 officers are not certified yet. Next class in March or April
- 3.5 female officers. PT used for sickness and vacation coverage.
- Commissioner Sorensen requested written explanation of each of three programs (two in effect right now) at the HOC. What is the need, potential benefit, where is the money coming from for each program, total funds? Goal is to reduce repeaters.

- Commissioner Olkkola: re-entry/ pre-trial release. Can the allocated money be diverted when the population decreases and cost goes down (with success of programs) Assistance from parole department? Yes

Kathy Garry, Business Office

- Distributed newsletter from MVNH. Retirement party Birdie Whiting 40years.
- Funding documents must be signed by majority of Commissioners.
- Documents consist of: **Conflict of Interest COBG Program, Code of Ethics, Financial Management Plan, and Authorization to Submit Payment request.** Commissioners Sorensen and Olkkola signed documents at 9:30am
- Wednesday December 10th, 2008 Public hearing on budget. Documentation for meeting. Decrease in revenue/ increase in expenditure extended out. 2008/2009 budget by department.
- Commissioner Sorensen stated the total decrease in revenue \$964k. Largest increases are Water \$250k, Humans Services \$501k, Sheriff and Dispatch \$197k, Jail \$335k. Nursing home building \$200k, MVNH \$642k. Total increase \$2,177,160.
- Commissioner Sorensen: surplus exact figure not available yet. Completed budget for delegation and public available on Monday. Meeting heads present for hearing Wednesday if possible. First meeting in February, complete detailed budget updated info on delegation members (contact info, etc)
- Commissioner Olkkola: \$15 million by taxation, what is the tax rate per \$1000, what is the increase? Kathy will have info by Wednesday.
- Commissioner Sorensen: Check if bond market has changed, have copy for Friday. Also copy of study by Mike Poole and binders w/all documents for committee members. Bonnet, Page and Stone would like all documents from previous studies. Specific sites, Preliminary site-input project coordinator.
- Commissioner Olkkola suggested sites that do not take hayfields out of production. Commissioners discussed different sites available and cost effectiveness and access.
- Commissioner asked for any public suggestions: Babson, “ask contractors, cost” Maureen, “what options?” Henry, “Passive solar- options? Extension building? Babson: 900 Acres, plenty of room...

Steve Eldridge, Maintenance MVNH

- Contract from NCI effective 1/1/09. No two-year contract available. Dumpster still not fixed due to weather issues.
- Waste Management will do just cardboard dumpster @ \$83 per month.
- Dorothy Solomon, Maureen Spencer, and David Babson discussed recycling

Approval of revised minutes from November 26, 2008, all in favor. So voted.
(Due date of report revised, reviewed by Commissioner Sorensen)

Thoughts from Public

- Babson: Water issue, fire pond not included in report? Commissioners will get answer to question.
- Commissioner Olkkola: Fire pond behind nursing home estimated volume 90k at

low level and ice. Pipe only goes down 6ft "Pond is approx. 15ft deep, strainer is only 6ft below water surface. Water level drops 2 feet in summer. Leaving 4ft usable volume." Recovery rate is unknown.

- Site options discussed further
- Dorothy Solomon questioned feasibility of Rt 28 site and impact the feasibility study for use of the present MVNH for assisted living. Commissioner Sorensen does not think there will be impact in that area. Suggests separate laundry and kitchen that is secure so inmates can perform duties there. Not sure yet if new kitchen will service all facilities. Dorothy Solomon can research this issue.
- Maureen and Henry Spencer questioned use of jail kitchen/teaching culinary skills. It will be researched.
- Delegation lax in asking for public comment during public hearing.

Forrest Painter, MVNH Administrator

- Agency issue/ removed from budget. Funding moved to other line items
- Four new LNA's hired when licenses are issued. No longer instantly issued.
- Commissioner Sorensen: Can they be used in other ways until licenses arrive? Forrest answered that they could help with some duties in the home so that they are employed while waiting.
- Commissioner Sorensen: Can we swap per diems with other facilities? List? Availability? Per diems in the area know that the opportunity is available.
- Forrest Painter submitted a list of suggested incentives for nursing staff. *
- Commissioner Olkkola: What constitutes a dangerously low staff? Put it in writing. Are we able to use nurses from jail in a crunch?
- Commissioner Sorensen asked Forrest to talk to Jason about availability.
- Forrest Painter: Permission to institute incentive programs? Commissioner Sorensen and Olkkola approved incentive program for the month of December. Will be discussed further.
- Forrest Painter: Fire alarm system issue. Doors do not shut automatically. Wander guards not working correctly. Care Tracker wiring not functioning. Emergency manual system in place for now until everything is corrected.
- Commissioner Sorensen wants budget items prioritized in writing and also an explanation of increase in DEAS for the delegation and commissioners.
- Commissioner Olkkola asked if windows in dayroom are done and fireplaces in. The windows are 2 done 2 scheduled. The family council fireplaces are hooked up and running.
- Forrest Painter said that scheduling is done/written/outlined and followed. Union violations must be submitted in writing. Everyone gets moved once a month (Mondays and Fridays). All new hires work Monday and Friday except for weekends off. Scheduling changes must be done before set schedule finalized and is posted. Sick days and personal days do not have to be scheduled. Access to schedule at all times. Simple to read.

Robin Reade, Human Resources

- Web site issue will be worked on with site developer.
- Need to schedule walk with cooperative extension for new trail. December 17th is tentative date for the Primex walk and presentation.
- Formed wellness committee countywide.

Commissioner Sorensen moved to Executive session for personnel issues @ 11:05am.
Minutes from executive session were sealed at conclusion.

* **Mountain View Nursing Home Incentive Plans**

Per Diem's – offer \$5.00 per hour only for days not scheduled. Minimum 4 hr shift

*Cash Incentive – Will be offered for increments of 4,6 or 8 hrs @\$10.00 (LNA)
\$15.00 (LPN) and \$20.00 (RN) per hour.*

Gift Certificates/Donuts, etc – ongoing as in past, e.g. heavy snow day

Cash Incentive – Case by case in emergencies