

Carroll County Commissioners Meeting

Minutes

December 2, 2009

Commissioners Present: Commissioner Sorensen, Commissioner Solomon, Commissioner Albee

Public: Henry Spencer, Maureen Spencer, David Babson, Nate Giarnese, Daymond Steer

Meeting called to order at 8:17am by Commissioner Sorensen

Commissioner Solomon made motion to approve public minutes from November 25, 2009. Motion seconded by Commissioner Albee. Commissioners Albee, Sorensen, and Solomon in favor. So voted.

1. Commissioner Sorensen: Met w/Farm Bureau Cooperative Extension. They are willing to put a couple thousand dollars in to have a farm day. Possible date of August 1. They have a good committee; will have lots of activities, tent, and port-a-potties. Make people aware of what the farm does. No admission but farmers will pay a fee to be under the tent and will sell produce. Also commercial vendors and 4H. I said our farm crew would help.
2. Commissioner Albee: Have subcommittee meeting on nursing home today. Building committee is next Wednesday. (time to be discussed)

Commissioner Albee made motion to sign contract with White Mountain Survey changing the scope of the project to accommodate wetlands. \$51,000. Commissioner Solomon seconded the motion. Commissioners Albee, Sorensen, and Solomon in favor. So voted.

3. Commissioner Solomon: Attended Carroll County Transit Authority yesterday. They are setting up and have 3 designated routes so far. 1) Ossipee down 28 to Huggins. 2) Ossipee down 25 to Laconia. 3) Ossipee to Memorial Hospital. Bus routes will start operating summer of 2010. They are scheduled routes but you can call and be picked up and taken to a bus route. Hoping people will become accustomed to it and support it. They will not be able to get any more money from the County except for the \$1k they got last year.
4. Commissioner Sorensen: Is there a line to Wakefield?
5. Commissioner Solomon: No, Wakefield generally goes into Strafford County. No interest there.
6. Commissioner Albee: What is their long-term plan?
7. Commissioner Solomon: They are working off money from grants right now. Federal grant should be renewed. Long-term? Do not know.
8. Commissioner Albee: Looking at the cost associated, they are going to have to raise taxes.
9. Commissioner Solomon: They have routes set up and running already in Coos and Grafton County. Littleton, Berlin, Whitefield.
10. Commissioner Albee: To have it work for Carroll County they would have to spend around \$4-5 million per year.

11. Commissioner Solomon: Given the area – businesses would have to participate (paid advertising, etc)
12. Commissioner Albee: When you get to that scope of operation it cannot be done outside of government.
13. Commissioner Solomon: It is being handled by Tri-County Cap right now.

Public Input

1. Henry Spencer: BPS – 3% of what?
2. Commissioner Albee: 3% of actual building cost. Approx. \$18 million.
3. Henry: BPS has final refusal of bids?
4. Commissioner Sorensen: Commissioners will work with BPS- Lawyer will be in on all final contracts when we get to the actual construction phase.
5. Commissioner Albee: BPS is responsible to give us a guaranteed price. BPS is responsible for contractors' work. If they do not feel that the job is going to be done correctly by the lowest bidder, how can they stand behind it? Description of plans, scope of plans, detail, how decisions are made.
6. David Babson: Who has the last say? Last contract it says that BPS has the last say. Commissioner Albee said that is not true. Proper thing to do would have been to say that contract does say that but it is going to be changed.
7. Commissioner Albee: Allusion you are making is that if there is a person they like for more money that they can hire that person. But, if a low bidder comes in but BPS cannot get them on bond, if that contractor does not do the job correctly or comes in over bid, it comes out of BPS's pay check. BPS cannot fulfill their guaranteed price if we hire the low bidder who does sub-quality work.

Ongoing discussion of wording of contract agreement.

8. David Babson: If contract price goes down, who gets the savings?
9. Commissioner Albee: All savings come to County.
10. David Babson: Is the budget online this week?
11. Commissioner Sorensen: Kathy is working on it.
12. Commissioner Solomon: Looking into getting the detail online.
13. Commissioner Albee: It is available in the office now. To put it online is a project. The file is protected and blocked financially due to firewalls, etc. We are looking at how we can take that information and get it out to the public.
14. Babson: Question about time on agenda
15. Commissioner Sorensen: That is a misprint on agenda times. Meetings are at the usual time of 8:15 am.
16. Maureen Spencer: Is the budget sent in so that state can set tax rate?
17. Commissioner Sorensen: Not final budget, delegation can change it. 0% increase to be raised by taxes.

Out of Public session at 8:45am

Will Dewitte, Farm

1. Will: Met with Wendy, she will mark along Rt. 28 the 2 acres for cutting. Wood lot is good. Xmas goal of all being cut and stacked looks very possible. We have the new truck. The 40/30 tractor needs fuel pump rebuilt. Having that sent out to be done.

Electrician came in to look at lights. Will get price to install lights by barn and maintenance shop, also administration parking lot lights.

2. Commissioner Sorensen: Also, look into putting pole at corner of parking lot and what it would cost.

3. Will: Had generators serviced last week for administration and nursing home. Some upgrades need to be done (hoses and batteries). One of the bio-clears has been down; we are working on it, waiting for parts.

4. Commissioner Sorensen: Talked about generator system for new nursing home building. Meet with Joe from jail and talk about generator power needed for sewer, etc. How much power needed?

5. Commissioner Albee: Need Gerry Menke's engineer to look at this. Power and generators. Need to know if we are looking at campus wide or pieces and capacity. Look at plans for new home from a plowing perspective and give suggestions. Look at brick from old jail and see if we can utilize it for pathways and gardens. (use of inmates to separate cement from brick). Could also be a money making proposition. (water-struck brick)

6. Commissioner Solomon: Mr. Williams (the man who taps trees) would like to know about the pile of soft wood by the gate. Wanted to know if he could have it for his evaporators. Look into that.

Jason Johnson, HOC

1. Current population is 62 in house, 0 weekenders, 7 transfers, 4 electronic monitor, and 20 on pre-trial release. Total population 93.

Total number of admitted inmates for the week was 9 (6 repeaters) total of release inmates for the week was 12. Repeater charges: 1 for false report to law enforcement, 1 criminal trespass, criminal mischief, burglary, OAS, criminal trespass. 1 Control drug act and breach of bail, 1 breach of bail, 1 second degree assault, 1 for DWI 2nd. Farm has been taking out an average of 5 inmates per day. 11 available. One inmate sent to NH State hospital yesterday. Needed to send an inmate by ambulance on Saturday night for a medical issue. The inmate was treated and released back to the facility. Needed to send a female to the hospital last Friday due to a medical condition. She was treated and returned.

Sandi McKenzie, MVNH

1. Census is at 97: 10 Medicare, 19 private pay, 68 Medicaid

2. Medicaid Rate (not official) expecting a decrease of 6% related to increase of usage in the state. (Rate is \$150, looking at \$141.) Still needs approval from HHS director. Worst case scenario – revenue increase of \$258,563 instead of \$500k (not including the stimulus money). Rate is set twice a year. Revenue above reflects 6% decrease for entire year. Factor of reporting residents.

3. Bus fundraising: Raised close to \$10k. Need to look at what we need from a bus and how much it will cost.

4. Staffing: One day in December we are short on nursing staff (no one has signed up for overtime) may have to go to agency.

5. Commissioner Sorensen: How is the MDS system audited? Coding? Do counties do it differently?

6. Sandi: Only one person inputs. Consistent. Next year would like independent party to come in and see if we are coding correctly and if we could be benefiting anywhere. MDS person is certified and is taking more classes.
7. Commissioner Solomon: Transportation is buying busses right now. Contact them and see what their price is.
8. Sandi: Wide range of prices out there. Need wide girth bus for wheelchair and bariatric accessibility. Funds have been raised so far by craft fair, anonymous donor, donations. Anyone can go to <http://www.charityblast.com> and their purchase will help to raise money as well.
9. Commissioner Sorensen: Who is following up on the speaker system?
10. Sandi: We are.
11. Commissioner Solomon: I have one in my basement that I will be willing to donate but someone will have to come and get it. It is old.
12. Commissioner Sorensen: May be best to buy a new one that is guaranteed to work, needed by the 14th. Portable system.
13. Sandi: Understaffing – illness, H1N1 symptoms. It is becoming trying. Dietary is looking to cross train, will be working on it.
Contracts: Solid waste disposal and removal. Will present quotes next week.
14. Commissioner Albee: Flow chart for maintenance department. Concerned with loading dock at new facility. Steve needs to look at plans. Also needs to meet with Gerry Menke on new systems at new home for training.
15. Sandi: Recognition of people – Karen Juvonen. Next Thursday at 2pm to formally thank her.
16. Commissioner Albee: Would be nice to keep her involved in our non-profit.
Full Building committee meeting next Wednesday at 1pm (tentative time).

Linda Fox-Phillips, Grant Writer

1. Commissioner Sorensen: We advertised for grant writer and after the process was complete we hired Mrs. Phillips.
2. Mrs. Phillips: Brought contract from old position. Contract language – contractual. Can only do broad projections at this time. Need to understand better the development of 501C3. What is the status?
3. Commissioner Solomon: Has been one meeting so far – another the first of the year.
4. Commissioner Albee: Rep. Wiley is working on the application. Kathy Garry is the president.
5. Linda: I have also been a non-profit application volunteer. Takes at least a year to establish a 501C3. Another choice is to find an established 501C3 that would be willing to work on your behalf.
6. Commissioner Sorensen: People say they will not donate to 501C3 but will directly to project specific.
7. Linda: Concerned that 501C3 board of directors will go in a different direction. I do not know if Private's will contribute to non-profits without a 501C3 (endowment).
8. Commissioner Albee: First \$2 million raised goes to offset capital cost of building.
Discussion of donations/contributions, endowments and non-profits, grants.
Donations can be given for specific things.

9. Commissioner Albee: Dynamics
10. Commissioner Sorensen: Talk with administration of nursing home for details.
11. Commissioner Albee: Nature of grants in the county – talk with Kathy Garry. Have applied for energy grant. Question on how much we could get due to structure of County government.
12. Linda: Have to do groundwork first to see what County Govt. qualifies for. Need to do scouting to find recommendation of hours.
Discussion of PSNH reimbursements. Also contact Executive director of Carroll County Association of Counties.
Discussion of jails – purchasing power – lower cost of medication, medical records.
13. Commissioner Albee: If you need to come in, talk to Lory and get put on the agenda.

Robin Reade, HR

1. Robin: Talked to superintendent of Cheshire house of Corrections. They did some environmental and geo-thermal building their jail and he would be willing to do a site visit if anyone is interested.
2. Commissioner Sorensen: We were also contacted by Fryeburg Academy and they are going to bio-mass as well and have a committee that is looking at it. Can contact them as well.
3. Robin: Stephanie and Lory have been training on website development. I would like to get them more training on site building. Using html-FrontPage-web design. \$1250.
Most counties have an IT department of 3 and 4 people that does all website development.
4. Commissioner Sorensen: Check with Strafford County IT person. He said he would be willing to help with suggestions and guidance.
5. Robin: Would like to purchase digital camera for HR. Would also like to purchase a laptop for when I am away and need to have access to emails, etc.
6. Commissioner Sorensen: That could be used to take pictures around the County and building progress to be put on the website.
7. Robin: Camera is \$160 (pictures of county awards, public meetings, etc) Laptop is \$900.
Laptop can be used to do presentations at meetings etc. (Camera purchase is approved for purchase).
8. Commissioner Albee: Asked technology committee catalog what we have for computers and come up with a plan. If your laptop falls in that plan that is great. We need to start actively utilizing the technology committee.
9. Robin: We have cataloged everything for all departments. I talked to Lt. Meyers the other day. We need to meet with David Wells to address computer security issues within the county. We are going to meet and bullet-point the things that need to be addressed to bring to that committee, and start that committee. We have identified the people within the county to do that. We wanted to get a list of itemized agenda items before we came before you.
10. Commissioner Sorensen: Have the committee look at who has computers and is it necessary for all these people to have them. The more computers there are the easier it is to screw up the whole system.

11. Robin: There are ways of locking down certain access.
12. Commissioner Albee: Regarding your computer request, have recommendation of the technology committee and where the money is in the budget for it. If you do not have the recommendation of the committee then you have a steeper hill to climb.

Public Input

1. Maureen: Have you hired person for Hale's Location?
2. Commissioner Sorensen: Yes, her name is Nancy Davis
3. Henry Spencer: Have you been able to get the old website taken down? Parking lot lighting – probably will need new poles/regulations.
4. Babson: Lighting regulations are being worked on. Expenses and revenues, why was there a discrepancy in wood sales? Way off.
5. Commissioner Sorensen: Has not been updated. Sales and delivery in October. Only want to sell seasoned – will sell more next year.
6. Babson: June of last year – raised maintenance rates. Why has it gone up so much when rates have been raised?
7. Commissioner Albee: Need to have sheets in front of us. Will cover that next week.

Discussion of Farm/Sewer/water budget. Will have more detail next week.

8. Babson: What does computer inventory consist of?
9. Robin: Location and date of purchase.
10. Babson: What about hard drive size/usage, operating systems?
11. Commissioner Albee: Good idea.
Everyone is encouraged to come and look at plans for new nursing home.
12. Maureen: Sub-committee meeting here today?
13. Commissioner Albee: Yes. Full building committee meeting will be next Wednesday at 1pm. Everyone will be notified today.
14. Commissioner Sorensen: Will discuss when the next evening meeting will be.
15. Nate Giarnese: Savings on issue of inmate from Sullivan?
16. Commissioner Albee: Could be significantly expensive. No other info.
17. Nate: Medical payments at jail – any issue with having it done? Dropping bail?
18. Commissioner Albee: We have no standing on that at all.
19. Babson: Waste at new facility – experts that can guide you through it. Get someone/expert from trucking company that knows.
20. Commissioner Albee: Need to look at number and location of compactors.
21. Commissioner Sorensen: Any experts who are willing – have them come in – guest speakers.

Commissioner Solomon made motion to approve non-public minutes from 11/18 and 11/23. Motion seconded by Commissioner Albee. Commissioners Albee, Sorensen, and Solomon in favor. Minutes approved and remain sealed.

*Commissioner Solomon made motion to move into non-public session pursuant to RSA91A; 3 for personnel. Motion seconded by Commissioner Albee. Commissioners Albee, Solomon, and Sorensen in favor.
Into non-public at 10am.*

