

**Carroll County Commissioners Meeting
Minutes**

October 21, 2009

Commissioners Present: Commissioner Sorensen, Commissioner Solomon, Commissioner Albee

Public Present: Maureen Spencer, David Babson, Daymond Steer, Lori Lenart, Nate Giarnese, Rep. Bob Bridgham, Rep. Knox

Meeting opened for public input at 8:15 am

1. Maureen Spencer: Read November 30th we have to have a price firmly locked in?
2. Commissioner Albee: Guaranteed fixed price contract needed before next contract signed. Building only will probably be \$18+ million. This does not include extras such as engineers, lawyers, etc.

Discussion of CON meeting and outcome/approval. Newspaper article.

3. Commissioner Sorensen: Mr. Babson, could you talk about the Farm Bureau meeting regarding the County?
4. David Babson: Will is doing a good job. Maybe cows and pigs eventually. Possibly bringing back Farm Day. Talked about competition and pricing with private farms. Farm Bureau did not want you selling lower.
Discussion of Farm Bureau meeting, pricing, etc. Other counties and farm issues.
5. Commissioner Sorensen: Sheriff wants to sell van they got for \$1 from Conway FD approx. 10 years ago. Will be discussed later with Sheriff Dept.
Discussion of vehicles, trailers, usage, etc. Property of County.
6. Lori Lenart: Grant writer ad?
7. Maureen: Running on website.
8. Robin Reade: Posted and advertised. Hale's Location position will also be advertised starting tomorrow. Have ad ready. Will also be in Foster's.

Close public input

Commissioner Reports

1. Commissioner Albee: The \$805 estimate I gave last week for anemometer is now at \$290 delivered.
2. Commissioner Solomon: Attended meeting at UNH Extension. Their budget has a 1.26% increase.

Regarding use of nursing home as their facility, they have a design. Explained that it would be difficult to present at this time to get architect and figures. Nursing home is top priority right now. Their lease is not up until 2012, not 2011 as I stated at last meeting. Suggested we put this off until March of 2010 and then look for architect, etc. They agreed. Asked Wendy for info on difference between pellets and chips. She will get that info.

3. Commissioner Sorensen: Received invoice from BPS for \$30K due. \$25k for new home and \$5k for old nursing home studies.

Commissioner Albee made motion to accept minutes from October 14, 2009. Motion seconded by Commissioner Albee. Commissioners Sorensen, Albee, and Solomon in favor. So Voted

Commissioner Solomon made motion to accept non-public, sealed minutes from October 14, 2009. Motion seconded by Commissioner Albee. Commissioners Sorensen, Albee, and Solomon in favor. So Voted

Jerry Gagne, Administration Maintenance

1. Commissioner Sorensen: Budget is up 1.7%. Go through line items where changes have occurred.
2. Jerry Gagne: Electrical expense after paying last month's bill we are at almost \$45k. With three months billing cycles left at an average of \$5000 per month that would bring us to \$60k. Increased budget to reflect this. Not doing any repairs or upgrades to building, usage will not change.
3. Commissioner Albee: May not be necessary to increase electric budget, will look at numbers again.
4. Jerry: Fuel- instead of calculating we have a meter now. Much lower than what has been averaged.
5. Sorensen: Generator expenses going up?
6. Jerry: Generator is getting older and has issues that need to be addressed.
7. Commissioner Albee: Care of grounds up \$5k. \$13,500 spent internally on snowplowing and mowing. How is rate set? Have we reviewed rates? Look into rates with farm.
8. Commissioner Sorensen: Paper shuffle, goes into farm revenue.
Maintenance and building is down?
9. Jerry: Took out things that will not be needed this year such as repairs, painting, etc. Repairs resulting from fire inspection: emergency lights, exit signs, inspection.
10. Commissioner Sorensen: Water is down
11. Jerry: New equipment breakdown \$1336: Batteries for floor scrubber, Pope security-generator expense, outdated unit has safety issues. Fire Department is concerned. Needs to be rewired and brought up to new codes. Will have estimate next week.
12. Commissioner Sorensen: Wiring in building?
13. Jerry: No problems, just not enough outlets. Will have to address that in the future. Phone system is working fine. Will re-program access lines to jail and nursing home.
14. Commissioner Sorensen: Doing a great job with building, looks nice.

Robin Gordon, County Attorney

1. Commissioner Albee: Will closing of MOP program in Laconia impact jail? Will we have more people in the facility?
2. Robin Gordon: Violation of statutory mandate. It is a mess.
Budget discussion of County Attorney's office. 3% salary increase to bring attorneys salary up to baseline. 6% overall increase in budget. Medical insurance increase. Line item increase and decrease explanations
3. Commissioner Sorensen: Need list of new equipment breakdown.
4. Betsey: Need software upgrade, still using Microsoft Word 97 and it is not supported anymore. Must buy whole package, not just patches. 2 computers needed, \$800 each, will last and support software.
5. Commissioner Albee: A plan would be helpful – possibly bring David Wells into the picture.
6. Commissioner Sorensen: Check with David Wells. Trying to get uniformity in complex. Possibly coordinate purchase of computers with other departments.
7. Robin: Breakdown of YTD expenses.

Further discussion of attorney replacement value, internships, volunteers. PT shared secretary.

8. Commissioner Sorensen: Need breakdown on salaries and equipment needed.
9. Commissioner Albee: 2010 – purchasing, possibly centralized in 2010.

Melissa Smith, Victim/Witness Program

1. Budget up 2.6%, all in salaries. Most of program is grant funded. Do not see grants decreasing. Possible upcoming programs available. \$2400 increase.

Mike Santuccio, Sheriff's Department

Crime van discussion – given about 10 years ago for \$1. Was more cost effective when detective cruisers were not outfitted with crime scene gear. Now it is not used. Suggest sealed bid auction.

1. Commissioner Sorensen: Are you going to do it or is our office?
2. Mike: Your office. Van is stripped and ready to be sold.
Have vacation contracts been signed?
3. Commissioner Sorensen: Contracts were signed this morning.
Brief discussion of impound vehicles.

Stephanie Milbury, Human Services

1. Commissioner Sorensen: Human Resources and Human Services budgets have been combined for next year. Do you have DEAS figure for coming year?
2. Stephanie: Yes, monthly CAP payment is going to go down by a few thousand. \$316,517 for 2009, 2010 will be \$315,000. Not getting Federal money this year. Budget has increased (CAP budget is \$3,794,000) DEAS has gone up \$400,000.
3. Rep. Bridgham: Next year will pay lower rate part of year and then increased rate. State used to pay part of it, now we pay the whole thing. Investigate any intervention of people who end up in nursing homes to ensure that they get home care if feasible instead of going to nursing home (Home and Community based care).
4. Commissioner Solomon: Is there enough money in that program?
5. Bridgham: Typically below ½ of cost of nursing home.
6. Commissioner Solomon: Not enough money for travel and personnel.
7. Bridgham: Medicaid patient case manager evaluates and suggest. Start to explore and get info.
Discussion of funding for programs/Medicaid/home care/nursing home. Service link keeps good records, could check.
8. Bridgham: DHHS – intermediary. Access to useful information.
9. Stephanie: Could refer those on waiting list for nursing home to Service link.
10. Bridgham: To get better deal from Feds, state had to guarantee no change in service qualification.
11. Commissioner Albee: County now pays all on service side.
12. Commissioner Sorensen: Any problems on combined budget?
13. Stephanie: No problems

Discussion between Commissioner Albee and Rep. Bridgham: Sit down and put together a list for Stephanie's department to see what we can do to become more informed.

Public:

1. David Babson: Suggestion – Co-op extension budget. Hope commission will take back under County. Overview by University is killing us due to university and union.
2. Commissioner Albee: Are you going to lose your help if this happens?
3. Babson: As they leave and retire, transfer over to County payroll.
4. Albee: All cost is passed from University to County.
5. Commissioner Sorensen: Solution – anyone planning to leave?
6. Babson: Not at this time.
7. Solomon: If someone leaves under UNH why would they want to come back @ county pay?
8. Commissioner Albee: What would budget look like if they were County employees? How much savings? If it is a significant savings then it would have to be done, change over. Need to compare numbers and then have dialog about it.
9. Bridgham: Is this a county by county arrangement or state wide?
10. Commissioner Sorensen: We are the only one that has employees managed by university.

Discussion of UNH employees paid by County. Old liabilities, etc.

Question on van, usage, age, mileage, transmission. Question on Union contract that was signed, wording? Was in reference to vacation time language.

11. Maureen: Next evening meeting?

12. Commissioner Sorensen: 3rd Wednesday of the month. Next will be November 18th at 7pm. We are trying it out.

13. Bridgham: Comment on evening meetings, getting it out in paper to let public know of change. Mention new meeting pattern.

Carlene Ferrier and Dana Littlefield, Carroll County Coalition for Public Health

Presentation: What is CCC for public health: What is public health?

Goal of public health is prevention. Improvement of air quality, healthy food, clean water, safety, immunizations, food inspections, and landfill closures, protection from mosquitoes, etc.

Department of Health set up networks. 10 essential services to community. Allow to apply for Federal funding now. CC will be able to apply for grants. Evolution of Public Health Network

Out in community most of the time.

What is Public Health?

Response Capacity Development in NH

NH All Health Hazard Regions for 2009 (CC = 70mi x 30 mi area)

H1N1 original budget was \$70k

Awarded \$135k mass vaccination campaign for Carroll County

Description of flu symptoms – regular flu and H1N1

H1N1 attacks the young at a higher rate.

Case counting is important, Critical level.

Carroll County is still the lowest count of symptoms in NH

Main Risk Group:

Pregnant women, respiratory illness, cardiovascular issues, diabetes, immune compromised individuals.

Prevention: Vaccination, hand washing, cover nose/mouth with arm not hand. Stay home when fever is present. Contagious for 24 hours after fever is gone. Treat people who are ill at home if case is mild. If intense, hospital.

Routine cleaning will be fine, attention to door handles.

Tier 1 Priorities of Vaccination program

Pregnant Women

Caregivers and household contacts for children under 6 months.

Children 6 mo → 24 years

Health Care workers and Emergency Medical services

Adults 24→65 with chronic medical conditions

These are the people who are at risk for influenza complications

Every dose of vaccine administered must be recorded with tier notation.

Vaccine and supplies are free to health agencies. Campaign is where money is spent. Covers salaries to administer and inform public. Advertising, press releases.

1. Commissioner Sorensen: Makeup of board of directors:

Carroll Tubman- Chairperson – Huggins Hospital

Andrea Murphy – Vice Chair – Memorial Hospital

Betty Coffee – VNA

Dave Senecal – Zoning officer

Dave Myers – Sheriff Department

David Sorensen – Commissioner

Mass vaccination planning committee.

2. Bridgham: Administration costs billed to patient?

3. Carlene: Absolutely free to the public except for the band aid

4. Dana: Commend Carlene for job she is doing. State directives to All Health Hazards Planning Board will deal with broad range Public Health Network.

Regional Collaborative Committee – emergency portion

Help staff acute care centers, mass vaccination clinics, neighborhood help centers.

Coordinate with EMD and EMS to meet needs of individuals and families in

voluntary, home based quarantine. Coordinate ongoing dissemination of health related info and resources to media.

Public Education

Resources: www.dhhs.state.nh

603-271-4496 from 8:30 – 4:30

603-271-5300 or 800-852-3345 ext. 5300 after hours.

Partners: Memorial Hospital, Huggins Hospital, Southern and Northern VNA,

Conway Fire Dept, Sheriff Dept

Emergency Management Directors: Brookfield, Madison, Tamworth, Conway,

Tuftonboro, Effingham, Wakefield.

5. Nate: Where does jail fall into tier?

6. Carlene: Same order – age and health conditions

7. Daymond: Is H1N1 spreading north yet?

8. Carlene: Higher rate than usual at this time of year. Probably H1N1. No recommended testing, based on diagnosis of symptoms. Anyone with fever and cough is being coded as influenza.

9. Nate: Tiers – delayed vaccine?
10. Carlene: Coming weekly – will vaccinate those who have signed up and fall within tier groups.
There are 400 providers registered in New Hampshire
Discussion of Tiers and preference.

Jason Johnson, HOC Budget

Overview of weekly business at jail.

Budget: 3.5% increase

\$73,588 in administration salaries (moved 2 from union) Raises for director. PT RN moved to FT \$23,000.

1. Commissioner Albee: \$95,300 of \$109,000 increase is medical and retirement.
 2. Jason: Upped inmate programs – education.
 3. Commissioner Albee: Why are pre-release and inmate programs separate?
 4. Jason: Last year pre-release was funded, this year it is not.
 5. Albee: \$15k pre-release – what is different from inmate programs.
 6. Jason: Education and substance abuse. Reduction in budget.
 7. Sorensen: Academy program?
 8. Jason: 0 funded – discontinued
Pre-trial release has saved money.
Explanation of line item increases and decreases.
 9. Albee: Detail large line items for delegation.
- Discussion of TRANE estimate of \$57k. Get details.
10. Jason: Contract costs, will be negotiating some.
 11. Albee: Uniforms – need detail for union negotiations this afternoon. Need comparison of what they have now.
Discussion on dress uniforms – usage. Discussion on electronic monitor expense and revenue.
 12. Albee: Jail is on meter now – can compare with old estimates. Call Eastern Propane for details.
Discussion of equipment upgrade costs. Need breakdown on figures for delegation.
New equipment – need breakdown.
Duty belts, search gloves, flashlights, SPOTS terminal (\$4500) Breakdown on Maintenance equipment.
 13. Albee: \$14,000 issue – need to look at revenue
 14. Jason: Inmate education: 146 took substance abuse, 388 had one on one session, also anger management group.
 15. Albee: Fuel cost reality.
 16. Daymond: What is happening with Governor Wentworth Park, are inmates going to work there?
 17. Jason: Have not heard back from person who made request.
 18. Daymond: What is the sentencing issue?
 19. Jason: Possibly converting MOP to 30 day sentencing.
 20. Albee: 3 days now 30 days. State has shifted burden to county taxpayers x 10.
 21. Daymond: Figures on multiple offenders?
 22. Jason: Will do that for you.
 23. Albee: Who makes the determination?

Finishing up business:

1. Commissioner Sorensen would like approval from other Commissioners to sign contract. Application for grant, Emergency Management Performance Grant Application. \$7,548.

Commissioner Albee made motion to approve signing of grant application, Commissioner Solomon seconded. Commissioners Albee, Solomon, and Sorensen approved. So voted. Contract signed.

Commissioner Sorensen made motion to sign contract addendum #4 with EGA for drilling holes. \$6950. Motion seconded by Commissioner Albee. Commissioners Albee, Sorensen, and Solomon in favor. So voted. Contract signed.

Commissioner Sorensen made motion to pay invoice received from BPS for the amount of \$30k. (\$25k for new nursing home and \$5k for old home). Commissioner Albee seconded motion. Commissioners Albee, Sorensen, and Solomon in favor. So voted to pay BPS the sum of \$30k on October 21st, 2009.

Commissioner Albee made motion to adjourn meeting. Motion seconded by Commissioner Sorensen. Commissioners Sorensen, Albee, and Solomon in favor. So voted.

Meeting adjourned at 11:15 am