

**Carroll County Commissioners Meeting  
Minutes**

**September 16, 2009**

**Commissioners:** David Sorensen, Dorothy Solomon, Chip Albee

**Public:** Maureen and Henry Spencer, David Babson, Joe Kowalski, Lori Lenart, Daymond Steer, Nate Giarnese

**8:15 Public Input**

1. Maureen: Question on contract w/Gerry Menke on energy, was it signed?
2. Commissioner Sorensen: Not signed, Commissioner Albee will explain later.
3. David Babson: What/who is ECON?
4. Commissioner Sorensen: Affiliated with EGA, they work with energy concepts. Discussed and negotiated with them but no contract signed yet as a result of that meeting.
5. David Babson: Co-op had question regarding renovating the old building. Who and how are we paying for rehab job?
6. Commissioner Sorensen: Bring to delegation to decide. Need to know what we are going to do with old home first.
7. Babson: Co-op input on what they would like to have. Meeting Monday night, will we be talking to the architect? Would architect like to come to the meeting?
8. Commissioner Sorensen: Can co-op meet with architect after building committee meeting on the 22<sup>nd</sup>?
9. Commissioner Solomon: Meet at 1:30 after building committee meeting.
10. Commissioner Sorensen: What layout, design, would they like to see?
11. Babson: Need explanation on why the statement was made, "it costs every time we meet with architect."
12. Commissioner Sorensen: Everything is itemized and comes out of their fee.
13. Lori Lenart: Community Aspirations Forum, any questions on that? Tuesday the 22<sup>nd</sup>. Ossipee in the morning and Conway in the evening.
14. Maureen and Commissioner Sorensen: CON decision on where meeting is will be made on Thursday the 17<sup>th</sup> @ 9:30 in Merrimack County.  
Discussion of CON meeting and where it might be held
15. Daymond: Will CON committee say we don't need nursing home?
16. Commissioner Sorensen: We have gone through all financials and reports with them, it is needed.
17. Commissioner Solomon: Involved in financials. They do not want hospitals and nursing homes to do unnecessary projects.
18. Henry: Statistically based/location.  
Discussion of old home, usage or tear down all wings, storage?
19. Maureen: Office for probation at home? Wendy had concerns on set-up (co-op)
20. Commissioner Solomon: Meet with architects and come up with solution. Discussion at meeting last Monday.

**Closed public input, open regular session**

1. Commissioner Sorensen: Went to Ossipee Selectmen's meeting on Monday. Spoke for ½ hour. The only concern was about Geo-thermal, they do not want us to give up

on it. Agree that pitched roof is the way to go. Questioned the accommodations for husband/wife shared room concept. Need to look at that again.

2. Commissioner Solomon: May want that concept for brother/sister, best friends, etc.
3. Commissioner Sorensen: Have one on each household. Also went to Carroll County Coalition of Health. Very interesting. They received an initial grant to hire director and a possibility of another \$45k to hire an assistant. And then another \$50k in the future. They are a 501C3 but have no structure. Organizational portion is still up in the air. No board. Do not know who members should be. Meeting at Saint Andrews Church in Tamworth next month to get it put together. Did talk about partnering with Lori Lenart and collaborative.
4. Commissioner Solomon: Attended Co-op meeting last night.  
Discussion of what was learned at meeting and ideas. Has info to share with sheriff.

### **Sandi McKenzie, MVNH**

1. Census is 95 (7 Medicare, 23 Private, 65 Medicaid) 1 possible admission for Friday, 1 next week.
2. CON Hearing: Health Service Planning and Review board meets tomorrow. They will analyze findings and make recommendations. May require additional submissions prior to hearing. After meeting of board they will meet to make recommendations. Could be a few more weeks.
3. VNA/Hospice of Southern Carroll County in Wolfeboro would like possible contract for short term (5-7 day) stays. This would be another avenue of income at approximately \$152.55 per day. Case by case basis. Great opportunity and revenue stream.
4. Alcoholics Anonymous had first meeting at Mountain View on Tuesday. Will hold them every Tuesday from 7:30-9:00 pm. Open to the public
5. Building Committee Sub-committee meetings, had two this week (Monday and Wed). Identified priorities, taking out what we do not need. Emphasis has been on the main kitchen with Tom McCardell, Kitchen consultant. There is a lot of energy and excitement.
6. Oxygen Contract: Present contract is with Airgas. Using E cylinders. There is a storage issue. Propose changing the contract to liquid oxygen. Takes less storage space, would need only 6' X 7' space. Cost analysis done, would be a savings of \$4k per year. (analysis was given to commissioners). 5 year contract. Old contract ends in October.
7. Seasonal Flu vaccine should arrive on Thursday. Plan to begin vaccination of residents at weeks end. Staff next week.
8. Mattresses: budgeted \$4500. Have been spending \$192.93 for mattress and separate overlay for total of \$267.72. For \$307 we can get a better quality mattress that needs no overlay. Makes sense to try it out, have not bought any yet.
9. Commissioners agreed that mattress trial for \$307 should be done.  
Discussion of mattresses and styles of beds. The greater mobility and position change, the better quality of skin care/pressure sore reduction.

### **Jason Johnson, HOC**

1. Current population is 68 in house, 1 weekender, 8 transfers, 0 monitor, 1 at hospital, 22 pre-trial releases. Total population 100.  
Total number admitted for week was 27 (9 repeaters) Total released was 24. Repeater charges: 1 DWI, 1 Simple assault, 1 OAS, 2 Warrant, 1 PC, 2 Receiving stolen

property, 1 violation of protective order. Farm has been taking out an average of 4 inmates per day, 14 eligible.

2. Took in an administrative transfer from Strafford County for co-defendant reasons.
3. Spoke to Cybertron and we are on schedule for receiving our new computers next week.
4. Tom Lugana is scheduled to be in today at noon.
5. Met with Judge Horan on Monday. He is reviewing the proposed change to the pre-trial release program. He is reviewing the contract and will be in contact with his thoughts on it.
6. Conducted training yesterday for the staff on Direct Supervision. It is a comprehensive 32 hour course broken down into 12 modules which will be spread out over a few months. The course deals with all aspects of supervision, from describing the various facility construction types to being a role model for the inmate and effective communication and problem solving. The class material was obtained through the National Institute of Corrections. The material obtained was free.
7. Discussion of A/C, slab, roof

#### **Kathy Garry, Business Office**

1. Signature cards for bank accounts – signatures needed.
2. Tuesday: Delegation meeting
3. Will be meeting with Fairpoint on September 30<sup>th</sup> @ 9:30 to discuss phone systems and for them to give any proposals and presentations. Mark Arbitelli (Fairpoint) has questions on the new nursing home.
4. Attorney's office computer – they repaired it themselves.
5. Hales location – plans will come back after Association approval. Insurance discussed.
6. Budget committee for nursing home will need to start planning. CDBG, grants, site work possible funding. Donna will see what we can get from 2<sup>nd</sup> round of money from state.
7. Commissioner Albee: Incentive fund grants money?
8. Kathy: Will get figures from Stephanie
9. Commissioner Sorensen: We can put in for grant next year. Have Donna come in when she has info together. Sept. 30<sup>th</sup> @ 10am

*Commissioner Albee made motion to approve public minutes from September 9, 2009. Motion seconded by Commissioner Solomon. Commissioners Albee, Sorensen, and Solomon in favor. So voted*

*Commissioner Sorensen made motion to approve and accept non-public minutes from September 9, 2009 and to leave them sealed. Motion seconded by Commissioner Albee. Commissioner Albee and Sorensen in favor. Solomon abstained. So voted*

#### **Stephanie Milbury, Human Services**

1. Out of incentive funds business. State took over. They level funded everyone this year. Next year everyone will be applying to the State. Lost local control.
2. Commissioner Sorensen: Cutback or same amount?
3. Stephanie: No % change that I heard of. Will continue to get reports and accounting for this year.
4. Commissioner Albee: Do not know who instituted change. No way to make sure that Carroll County gets fair amount.
5. Commissioner Sorensen: Carroll County will most likely get less due to cut backs.

6. Commissioner Albee: Need to speak with delegation to hire grant writer.  
Discussion on energy and other grants as well as grant writing. Also discussion on splitting phone bill and charging nursing home for line.
7. Commissioner Sorensen: Is web page up to date?
8. Stephanie: In the process of redesign. It is growing much faster than we anticipated.
9. Commissioner Sorensen: Explanation/education on county government needs to go on web page.
10. Commissioner Solomon: Are we capable of doing video or audio on web?
11. Robin Reade: We have meeting to structure website on the 29<sup>th</sup> @ 10am. Yes, there is a way. Get structure and infrastructure set up first.
12. Commissioner Albee: Do not build in limitations.
13. Stephanie: Will post on web about meeting for web site.
14. Commissioner Albee: Current concern is explaining county government. It is just not understood
15. Stephanie: Budget for website will need to be increased
16. Commissioner Albee: Will attend Conway meeting of Community Aspirations on Tuesday the 22<sup>nd</sup>.

### **Public Input**

1. Joe Kowalski: Oxygen contract? Is it automatically set for 5 years? Can you get out of them if dissatisfied? Is it automatically assumed that Fairpoint will do the new nursing home?
2. Commissioner Sorensen: Usually a clause that allows for canceling contract. It is not a given that Fairpoint will do the new home. Meeting with Fairpoint on the 30<sup>th</sup>.
3. Maureen: What are the contract negotiations with ECON?
4. Commissioner Albee: By changing heat plan and moving plant, not in EGA and BPS contract. Negotiated and discussed what their (ECON) job will be. Need to find funds. Will give us scope of what energy person will do. Do not want to expand nursing home budget. Possible use of \$15k energy budget.
5. Maureen: Other energy companies?
6. Commissioner Albee: Calls in to companies, waiting on info and contracts. Drew Drummond is answering questions we had from his contract. Looking at alternatives as well.  
Discussion of energy options, systems, models. Daymond had a question on the incentive funds, Commissioner Sorensen gave a description of what they are.  
Delegation does not get involved in operation of funding process. It is a preventative program.
7. Commissioner Albee: Looking into getting grants from whatever source we can.
8. Babson: Question of cost of nursing home. All inclusive? Additional costs do not seem openly shown. It is cost for home.
9. Commissioner Sorensen: talking about money for redesign of old home. Heating plant, piping, not all new home cost. Trying to make use of old home.  
Discussion of cost of nursing home and where it came from, what it is for. Figures, reimbursement, grants, authority of delegation.  
Contract signed is guaranteed fixed price. WE do not have that yet. Hope to have it by October. Top figure is \$23.5 million. Either accept or don't. Actual building cost not signed on yet. If building cost after bid is less, it should reflect in total. No matter the bid, they still have to build for \$23.5. County gets savings, if bids come in low.

**Robin Reade, HR**

1. Sealed minutes to be un-sealed (signed by commissioners). Will be put on web site. *Commissioner Albee made motion to unseal minutes, Commissioner Sorensen seconded motion. Commissioners Sorensen, Albee, and Solomon in favor. So voted. Commissioner Sorensen moved for Robin Reade to attend Coaching Supervisor seminar at a cost of \$400. Commissioner Albee seconded. All in favor Commissioner Albee made motion to go into non-public session pursuant to RSA91A; 3 for personnel. Commissioner Sorensen seconded the motion. Commissioners Sorensen, Albee, and Solomon in favor. So voted*

*Into non-public at 9:45am*