

**Carroll County Commissioners Meeting
Minutes**

August 12, 2009

Commissioners Present: Commissioner Sorensen, Commissioner Albee, Commissioner Solomon

Public: David Babson, Daymond Steer (CCI), Peter Olkkola, Nate Giarnese, Rep. Susan Wiley

Meeting open for public input at 8:15 am by Commissioner Sorensen

1. Daymond had questions on what the \$23.5 million that had been approved would cover. Did that include the \$300k that was recently released for site analysis, etc.?
2. Commissioner Albee: The delegation approved \$23,560,000. The \$300 came out of that amount. It will not cause a shortage.
3. Peter Olkkola: Clarify – appropriated \$25k to hire BPS as consultant for project. Now hearing that BPS is also construction engineers at 3.5% (approx. \$800k). Did it go to bid, if not, why?
4. Commissioner Albee: Interviewed architectural firms, did not require them to bring price until field narrowed down. \$25k was coordination cost only. Phase I. Premised upon group to coordinate the whole thing.

David Babson, Nate Giarnese, Commissioner Albee, Commissioner Sorensen had IN depth discussion of construction engineer hiring process, concern about going out to bid. Concern that the RFP was not clear as to what the position entailed. Contract details of BPS were discussed.

Discussion on bonding and who is responsible, who is actually general contractor, who protects the taxpayer, Commissioners have final say on who to hire as sub-contractors after BPS opens bids. BPS is NOT able to participate in construction at all. They will not be able to manipulate price/percentage to their advantage. How BPS went from Independent on Phase I, to “general contractor”.

5. Commissioner Albee: Bottom line – BPS is professional eyes on the job, running it. Commissioners participation – as fully as possible to make sure there are at least three sets of eyes on every aspect of the job. We will look at bids, architects will look at bids, and BPS will look at bids before they go out. WE will all feel comfortable with what the contractor is expected to do. Sub will do work exactly as planned. Work will be checked daily. Suggested that two + Reps be on sub-committee that walk the job frequently and see how it is going. BPS has the technical knowledge to oversee construction.
6. Nate: When did BPS actually become the construction managers?
7. Commissioner Albee: Was clear from the beginning. Contract was negotiated and signed in June. Direction was going long before January. Explanation of process that was followed for hiring construction manager – was open to everyone – should have called for details if they were interested.

Discussion:

Figures are based on BPS estimate, conservative numbers.

Babson had concern from metal workers, component, etc. Have you given architect needs of co-op? Has co-op looked at plans and come up with ideas? Has co-op building committee done anything? Co-op has meeting with Gerry Menke on this. No CON date yet.

Coordinate with Co-op and architects next week after building committee meeting on Monday at 11am.

Commissioners have been ruled out as general contractors but will be responsible for the building and will be involved in it at every step. If general contractor is hired it will be discussed between BPS and Commissioners and will be public knowledge.

Commissioner Sorensen made motion to close public session. Commissioner Solomon seconded the motion. Commissioner Sorensen, Albee, and Solomon in favor. So Voted.

Into general session

Commissioner Albee made motion to accept public minutes from August 5, 2009 as submitted. Seconded by Commissioner Sorensen. Commissioner Sorensen, Albee, and Solomon in favor. So voted

Commissioner Solomon made motion to accept minutes from executive session of August 5, 2009 and seal them. Seconded by Commissioner Sorensen. Commissioner Sorensen, Solomon, and Albee in favor. So voted

Sandi McKenzie, MVNH

1. 98 Residents, 8 Medicare, 24 Private Pay, 66 Medicaid
2. Mission, Vision, Value Statements, Code of Ethics
Department head exercise on Tuesday, strategic planning session
3. Flu Immunization: Prepare for fall 2009. Season Flu Vaccine, H1N1 – we are in the wait and see mode.
4. H1N1 Emergency planning, writing flue pandemic plan, Staff education/ emergency drills
5. Certificate of Need (CON) Response has been submitted. Usually 3rd set is sent and that should be coming in the next week or two. Based on operation, efficiencies, and staff requirements.
6. Bus: Brakes frozen will cost \$1200-\$1400 to repair/budgeted. Bus is 16 years old. Moultonborough Lions club has expressed interest in the past to help with purchase of bus. Activities director will be going to meet with them.
7. Fund Raising: 501C3 discussion with Rep. Wiley. Informational session at Ossipee Public Library on August 17th. Employees are interested in how they can contribute paycheck deductions? Need to strive for clear delineation of donations.
8. Rehabilitation – Mountain View Nursing Home Projections w/building committee (Sandi handed out detailed projections and statistical data including RUG scores, monthly/yearly projections, market, and efficiency/productivity.
9. Resident Dining experience: Adding theme music/dining by surround sound system donated to the home. Need to create enthusiasm to go to the dining room.
10. Networking: UNH Professors/Students need to be involved in community service. This is an opportunity for Professor/students to be involved at the home. Health management program. Will continue discussion over the next week or two.

11. Thank you to Susan Wiley and Kim Espinoza for working on the gardens.
12. Commissioner Solomon: Saturday BBQ was a very good event.

Jason Johnson, Director HOC

1. Current population 59 in house. 1 weekender, 5 transfers, 2 elec monitor, 27 pre-trial releases. Total population of 94.
Total admitted for the week was 20, 11 repeaters. Total release for week was 18.
Repeater charges: 2 EBW, 1 theft/forgery, 1 UPA, 1 Agg. DWI, Reckless operation, disobeying an officer. 1 Simple assault, felonious sexual assault, false imprisonment. 1 Duty to report, 1 endangering welfare of a child, 1 protective custody, 1 probation hold, 1 DWI
Farm has been taking out average of 4 inmates per day, 10 eligible.
2. Monday, an inmate that was out for a court appearance in another county was taken to the hospital. Inmate was admitted for two days, We sent correctional staff to hospital to supervise inmate. Inmate was cleared and returned to custody yesterday.
3. Inmate sent to NH State Prison yesterday on Administrative transfer.
4. Met with Attorney Gordon last week and began developing a policy regarding weekend inmates. It is still a work in progress as I would like to meet with the judges in the county to get their input. (gave draft copy to commissioners for review).
5. Received notification that the 80th County Correctional Academy is beginning in October. I would like to send two officers to the academy. Currently we have 4 officers on staff that are not certified.
6. Gas meter was installed yesterday. Seacoast Crane has still not been up to give estimate on pad.

David Meyers, Sheriff's Department

1. Inspection was done by sprinkler systems company. Need more sprinklers installed. They will be coming back with a cost analysis for installation.
2. NH retirement system as of 6/30/09 statute changed which deals with contribution rates. State contribution on details will now have to be assumed by County. 5.85% Details are still generating revenue for County. Company is charged above and beyond what we pay deputy. Will increase charge to independent vendors. Cannot change Federal Contract for Kank this year.

Discussion of contracts with Sheriff's department.

3. Commissioner Albee: Approved money for shelving last week. Coordinate w/Sheriff dept to clean out, sell, and dispose of excess "stuff".
4. David Meyer: Met with Jerry on life safety issues in building. Telecom room had a wire that was found, dead ended. Traced down to Don Banks old office to an old/non-powered switch. It was removed and caused no issues.
5. Kathy Garry: Jerry ordered shelving and it will be here by Friday.

Kathy Garry, Business Office

1. Memo from retirement system – July amounted to \$300. Effects full time details only.

2. Letters from Chief Adam Riley on when they will be flushing fire hydrants Sept. 10-17, 2009. Jerry will let nursing home know and the various departments about possible colored water. Farm got copy of letter as well as jail.
3. Discussion of Life Safety problems in administration building. Jerry has been working on correcting all the issues. Soda machine is an issue, must be removed or moved.
Ordered signage needed. Maximum occupancy of delegation room is 58.
4. Task sharing in office is going well.
5. Commissioner Albee: Need to rate a room for over 58 people. Perhaps dining room at nursing home.
6. Commissioner Sorensen: Let Riley know as each thing in completed.
7. Kathy: Supplemental budget copies have been sent out to Selectmen of each town, State Reps, Dept. of Revenue, copy in office.
8. Review of Treasurer Applications by delegation. Printed out RSA for duties of treasurer, commissioners are not involved in the process of hiring.
9. Met with Susan Wiley about nursing home non-profit. Made list of names, people to send letters to who may have interest.
10. Mileage reports given to Kathy Garry, to budget funds.
11. Received email from Drew Drummond (Woodfuels Energy) w/contract agreement. Will give to Robin to review.
12. Commissioner Albee: Need to make sure we are protected from price war. Formula is complex. No capital costs...escalation clause.
13. Kathy: Letter from Census bureau asking for areas where homeless may be staying here in Carroll County. (underpasses, bridges, etc). Targeted/non-sheltered/outdoor areas.

Heather Sullivan, Patriot Energy

1. (Energy Broker) We go out and get competitive rates and suppliers for you. Large load programs are to your benefit.
2. Liberty program is an (aggregate) program. Spring and fall we go out and get rates.
3. Liberty 2010 or 2012. 2 year program. We tell you price and if you are satisfied you can lock into price.
4. Commissioner Albee: What is term of agreement with your company?
5. Heather: 12mo, up to 60 months, or month to month variable program (90 day notice).

Discussion of what Patriot Energy does, what rates are with different options, where the power comes from. PSNH delivers the power. Broker Fee. Will have daily price for you by the end of today. Can get references and list of people/agencies/ customers and will email it to the office.

6. Commissioner Albee: Next Wednesday will be having contract discussions.

Commissioners

1. Commissioner Albee: Wednesdays, received report from White Mountain Survey that there may be soil/environmental/DES impact with the location of nursing home. 2 approaches can be used to alleviate this. One pay environmental security money and two, set aside some other land to offset.
Law suit against state, 28A dispute, we will be participating in that suit.

Operational info on Nursing homes around the county. Wage, rates, etc. Look at operational budgets in the state – see if we can improve ours.

No positive input on joining forces to mitigate insurance/drug/other costs (work together as a group of 10 counties to get lower prices).

Limited to \$200k for energy grants, lowest in the state because we have the lowest unemployment rate. Hopefully can combine the \$200k with REGI grant.

Most Federal money is in structured loans.

Waiting to find out from Concord about Carbon offset credits. Should be able to participate and offset capital costs. Windmills going up in Coos County.

2. Commissioner Sorensen: I am now an Official (officer) for the NH Association of Counties.
3. Commissioner Solomon: Attended Wednesday Selectmen's meeting in Albany. Few questions, very supportive of project. Attended Madison Selectmen's meeting yesterday, also supportive.
4. Commissioner Albee: Will try to coordinate with Tuftonboro Selectmen.
5. Commissioner Solomon: Also need to set up for Jackson, Freedom, Bartlett, Chatham, and Sandwich.
6. Commissioner Sorensen: Will do Eaton. Called Tamworth but only one selectman was available.

Brief discussion of Hale's Location

Open for Public Input

1. Babson: Special detail concerns. Not convinced that costs are covered. What is special duty rate, variable? Would like to know highest and lowest hourly rates as well as charge for detail. Why haven't you decided to change electric supplier now?
2. Commissioner Albee: Need to look at contracts and make decision next week. Discussion of power brokers, suppliers, contracts, etc.
3. Daymond: Letter from Kip Downs, can I get a copy of correspondence? (Commissioner Sorensen gave Daymond a copy).
4. Nate: What will the \$300k we spent on?
5. Commissioner Albee: Monday's meeting will break this down. Architectural, engineering, permitting, expenses, pre-construction costs, designing. Many processes to go through. Change orders drive price up. Have more meetings, less change orders.

Nate changed topic back to BPS contract. Discussion followed.

6. Susan Wiley: Cold in this room, Energy conservation? Who is responsible? Census Bureau – homeless people- take it seriously. Discussion of homeless and homeless coordination of Tri-County Cap. Sad to see that you are joining the law suit in suing the state. Help us find a solution instead. How can the state get more revenue? With a complaint needs to be a solution.
7. Commissioner Albee: Need to take a hard look at situation. Look at Economic impact of "Flynn Law" (collecting salary and getting retirement checks at the same time). Not bringing in new employees to pay into system, not building up work force to do the job or take advantage of lower paid workers.

8. Susan: Suggest solutions to these issue – you are now an Official w/NH Association of Counties. (to Commissioner Sorensen) We are all in this together.
9. Commissioner Sorensen: Started with mandated coverage, insurance companies pulled out of NH.
10. Commissioner Albee: It is political. We are a dysfunctional family of counties sometimes. To get to the level of combined drug purchasing will be a long road.
11. Commissioner Sorensen: Discussion of state issues and law suits.
Working together for the benefit of all should be the goal.
*Commissioner Sorensen made motion to adjourn public session. Motion seconded by Commissioner Solomon. Commissioners Solomon, Sorensen, and Albee in favor.
Public meeting adjourned at 10:30 am*

*Commissioner Albee made motion to go into executive session pursuant to RSA91A; 3 for personnel. Motion seconded by Commissioner Sorensen. Commissioners Albee, Sorensen, and Solomon in favor.
Into non-public session 10:30am*