

Carroll County Commissioners Meeting

Minutes

May 27, 2009

Commissioners Present: Commissioner Sorensen, Commissioner Solomon, Commissioner Albee

Public Present: David Babson, Lori Lenart, Ashley Rigazzo

Meeting called to order at 8:15am by Commissioner Sorensen

Public Input:

1. David Babson: I am here representing the Co-op building committee. Gave Commissioners proposal/advertisement last week, any comments on it? We can talk about it next week. Will email further information to Commissioners.
2. Commissioner Albee: Include language of design component, perhaps local builder will submit plan and build. Put in Ad.
3. Lori Lenart: Discussion on presentation by J. Conner on May 22nd between Commissioner Solomon and Lori.
4. Commissioner Solomon: There was only one Selectman there, need at least one from each town present. Selectmen must buy into concept that it is good for their community. Need to hold meeting with Selectmen and present Collaborative idea to them.
5. Lori Lenart: There is a presentation by Lisa Remick today from 3-5pm and CAP building on substance abuse/prescription drugs.
6. Commissioner Albee: Mathematical explanation of spending wisely.

Commissioner Albee made motion to accept minutes of public meeting from May 20, 2009 as presented. Motion seconded by Commissioner Sorensen. Commissioners Sorensen, Albee, and Solomon in favor. So voted.

1. Commissioner Albee: Wednesday – went to Primex meeting at Mt. Washington Hotel. Was basically a repeat of information from Wolfeboro meeting on Tuesday. Friday, met with Primex. Robin Reade, Union Rep, for presentation of changes we want to negotiate on health insurance. It would be a savings of \$142,000. 20% benefit of employee, 80% to County. Will be individually constructed for employees. Very productive meeting. Saturday, very successful Pancake breakfast at nursing home. Also had yard sale.

Commissioner Albee made motion that minutes from morning executive session on May 18th be approved and not sealed. Seconded by Commissioner Sorensen. Commissioner Sorensen, Albee, and Solomon in favor. So voted.

Explanation of meeting with new Farm Supervisor, Minutes from morning meeting on 5/18 to remain unsealed. Overview of his position and expectations/duties. Also met with Captain Johnson on inmate classification/education. Met with Tina Savage about Forestry and Master Gardner.

1. Meeting started as seemingly non-public then became public. Gave Will directives only, no public input was taken.

Commissioner Albee made motion that minutes from May 13, 2009 executive session should be re-written so that only the first paragraph is sealed. The rest of the minutes will be made public. Seconded by Commissioner Sorensen, Commissioners Sorensen, Albee, and Solomon

in favor. So voted. After revision the first portion of minutes only will be sealed pursuant to RSA91A; 3 for personnel issues.

Sandi McKenzie, MVNH

Census is 98, Capacity is now 103. Some prospects for new residents.

1. Annual Employee Recognition Garden Party scheduled for Tuesday, June 23rd at 6pm. Official invitations will be sent to Representatives as well.
2. Susan Palmer Terry is working on draft and should be completed by the end of week. Final review next Tuesday at 9:30am (6/2/09) Please respond to any issues on final draft that will be sent to you. Email or call either one of us.
3. Commissioner Sorensen: In future would be better to have all meetings on Wednesday mornings or afternoons.
4. Had meeting with Gerry Menke Tuesday. Did visual walk through, look at process/ program emphasis on refinement. Looked at receiving/distribution as well as movement of “clean/dirty”. Working on more distribution/ find out how other homes do it.
5. Meeting with Referral Facilities, Problem solving. Colonial (Sunbridge of Rochester), Huggins Hospital reps coming up. Goal is for a smooth transition, user friendly, appropriate paperwork in a timely fashion.
6. Commissioner Sorensen: Carroll County residents in private homes, can we talk to them about coming here?
7. Sandi: It is their choice
8. Commissioner Albee: Need numbers generated for Monday. If no nursing home how much would County be paying for residents in private homes. Private homes do not have to take residents.
9. Sandi: Need to accept residents if they have appropriate bed and services for resident. County home: must submit Medicaid application. Will only refuse because of resource issue. I.e.: danger to themselves or others health and wellbeing.
10. Sandi: Contacted Jason regarding laundry to see what direction we will go in.
11. Commissioner Solomon: Where did all the storage items go that were in room that is now open for residents?
12. Sandi: A lot of hard work, priority was opening up room for occupancy. It is getting harder as more residents move in. Ratio of bed to bath and gender is an issue.
13. Sandi: Yard sale went well, advertise better next year. Pancake breakfast was a success, meet and greet was excellent.
14. AFSCME – Union Contract Negotiation on August 5th at 1:00pm
15. CMS Survey last week. Surveyors commended staff for the care they provide to residents. Resident/staff interviews. Chart review/observation/med pass, Cheryl Delisle and staff did wonderful job. Recommendations made as to some system refinement in 3 areas.

Kathy Garry, Business Office

1. Donna Lane sent email for today’s public hearing at 10:30am.
2. Contacted Bill Fazioli (sp?) received two scenarios for amount given: Equal Principle and Level Debt.

3. Public hearings starting Monday, any questions on Gerry Menke's power point presentation?
4. Commissioner Sorensen: Need to make copies/handouts regarding cost, tax rate impact (.18 per \$1k) and Poulin Study. Put example on page.
5. Commissioner Albee: Also, how more expensive home that loses less money is better than a less expensive home that loses more. Will put something together this afternoon. **Meeting is a Commissioners Public Hearing regarding nursing home.**
6. Commissioner Sorensen: Conway is going to be the toughest after reading the paper.
7. Commissioner Solomon: New pictures of exterior will be taken for Power Point.
8. STATS: Population is growing older/influx of retirees.
9. Would like Per Capita tax impact in Carroll County compared to other counties.

Jason Johnson, HOC

1. Population in house is 58. 1 Weekender, 1 elec. monitor, 5 transfers, 20 pre-trial releases for a total of 85. 24 taken in last week, 24 released. 12 repeaters (2 SA, 2 RA, 1 Hindering Apprehension, 1 BOB, 2 OAS, 2 DC, 1 Warrant, 4 Protective Custody)
Farm has been using 4 inmates, 7 available.
2. Last week took in one female who was in severe mental health state, IEA to NH State hospital.
3. TRANE came to do maintenance. They found that one compressor was seized. \$9850 is the cost to replace unit.
4. Commissioner Albee: Looks weather related, see about moving it before replacement. Get TRAN on phone, installation under drip line needs to be addressed. They are professionals and should have known better than to put it there. It was brought up at the time.
5. 8 applied for Sgt. Position, all in house.
6. Meeting with Dave Dubai (sp?) interested in teaching inmates to work in the kitchen. Brought Will over, working on program.
7. Cybertron coming in to discuss upgrade
8. Phone system upgrade next week
9. Meeting with NE Antennae tomorrow. Can get signal to all TV's possible, May need to get new TV's for dayrooms. Need digital upgrade.

Robin Reade, HR

1. Union at nursing home voted on uniforms, Housekeeping voted no, dietary was for it but want to buy their own. We wanted specific uniform to differentiate each department.
Will have to go into negotiation with union on this. *issues with color/availability.
Dietary has maroon polo with khaki pants. Maintenance is all set, housekeeping and laundry – no.
2. Primex – meetings- Vote on non-union contract?
3. Commissioner Albee: Not ready to vote to implement yet. Must inform non-union employees.

4. Robin: Will send notice/schedule for informational session. Need Commissioners to sign old contract which covers union. Commissioner Sorensen signed. Meet with Department heads before union meeting on the 5th.
5. 3 items for non-public.
6. Commissioner Sorensen: Out for bid for new union negotiator/contractor.
7. Robin: Have list of 5 names
8. Commissioner Albee: Send out info on particulars
9. Commissioner Sorensen: Would be nice to have negotiator that has done other counties.
10. Commissioner Albee: Would like future agendas to state what we are doing for the day. Where public can be included, expand agenda. Reflect what we are actually going to do.
Public meeting with Donna Lane and CDBG at 10:30. 501C3- Been doing legal legwork, need attorney. Need to get process going. IRS reviews, specific to goals. How is Dube trust held? Separate account not governed by delegation. Earmarked for nursing home use. 501c-3 will have to be specific to nursing home if we use Dube trust.
2 people, Ed Butler and Susan Wiley need to talk to Bud Martin and get process moving. Is Rep. Jim Martin an attorney?

Public

1. David Babson: What is procedure for unsealing minutes?
2. Commissioner Sorensen: They will be announced and posted. Review all minutes periodically to see if sealed minutes may be unsealed. Will announce unsealing.
3. David Babson: Problems with compressor motors before (jail). If same compressor we need to question moving it. TRAN said they would correct it at that time the first winter and never did.

*Commissioner Albee moved to go into executive session pursuant to RSA91A; 3 for personnel issues. Motion seconded by Commissioner Sorensen, Commissioners Solomon, Albee, and Sorensen in favor. So voted.
Moved to non-public at 9:50 am*

Commissioner Albee moved to come out of executive session and back into public session. Motion seconded by Commissioner Solomon. Commissioners Albee, Sorensen, and Solomon in favor. So voted

Public session at 10:30 am

Donna Lane, CDBG

Information packets are available for public information.

Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority. Up to \$500,000 annually is available on a competitive basis for economic development, public facility and housing projects and

emergency activities that directly benefit low and moderate income persons. Up to \$12,000 is available for feasibility study grants. Up to \$200,000 is available annually for Capacity Building activities. The subjects of the hearings are as follows:

1. **This is a proposed implementation application** to the Community Development Finance Authority for up to \$200,000 in Community Development Block Grant Capacity Building funds. The 2009 Capacity Building funds will be provided to the New Hampshire Alliance of Regional Development Corporations on behalf of its member entities; the ten individual regional development corporations will be the recipient of not more than \$20,000 each. The funds will be used to assist with the operation of New Hampshire Regional Development Corporations and to promote economic development in New Hampshire.

This project conforms to Carroll County's Housing and Community Development Plan's goal of encouraging economic development activities to increase quality industrial and commercial development. Encourage the expansion and retention of employment opportunities for residents. (Short and Long-term goal).

Funding Request: up to \$200,000

Commissioner Sorensen asked for any public comments. There were no public comments.

Commissioner Sorensen closed Public Hearing

Commissioner Sorensen Opened Public Hearing for Residential Antidisplacement and Relocation Assistance Plan

1. Although this project does not involve any displacement or relocation of persons (or businesses), if the County were to undertake a CDBG project which involved displacement or relocation they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons (or businesses) displaced or relocated.

Commissioner Sorensen asked for any public comments. There were no public comments.

Commissioner Sorensen closed Public Hearing

Commissioner Sorensen opened Public Hearing for CDBG project public hearing prior to applying for CDBG funding.

A CDBG project holds a public hearing prior to applying for CDBG funding and then another hearing during the project to hear public comment on the progress of the project. The 2008 Regional Development Corporations Capacity Building CDBG Project (New Hampshire Alliance of Regional Development Corporations CDBG Project) provided funding to each of the state's ten RDC's to increase the expertise and capacity of the RDCs to capitalize and manage local revolving loan funds or expand program offerings of economic development services. In turn the receiving RDC's assist in the creation of jobs in their service area. The 2008 program assisted in the creation of well in excess of the required ten jobs, and was

therefore quite successful in achieving its goal. (264 full time jobs were created throughout the state of which 168 benefited low to moderate income persons).

Commissioner Sorensen asked for any Public comment. There was no public comment.

Commissioner Sorensen Closed Public Hearing

Commissioner Albee made motion to adopt the Residential Antidisplacement and Relocation Assistance Plan. Commissioner Sorensen seconded. Commissioners Sorensen, Albee, and Solomon in favor. So voted.

Commissioner Albee made motion to approve submittal of application and move to authorize the Chairman to sign and submit the application, and upon approval of the CDBG application, authorize the Chairman to execute any documents which may be necessary to effectuate the CDBG contract. Motion seconded by Commissioner Solomon. Commissioners Sorensen, Albee, and Solomon in favor. So voted

Commissioner Sorensen signed the application

Discussion on how Carroll County can receive money for constructing the new nursing home.

1. Donna: County must put in \$1500 per bed. If you want matching funds you must also put in approximately \$500,000 on top of that.
2. Once you have Federal money in a project it contaminates the project. Must adhere to
The Davis Bacon Wage Rates.
3. Commissioner Albee: All aspects of building will be going out to bid. Grant writer needed, do you do these? (Donna is too busy right now but suggested that Lakes Region Planning should be able to do some grant writing for you)
4. Donna: Will send today's wage rate to commission and Randy Remick. Must have other money committed to project before application for CDBG. Need another public hearing next month.
5. Commissioner Albee: CON will have been submitted by then. Will have had 3 public hearings. By the time the \$500,000 is available the delegation will have voted to fund building.
6. Donna: July round, if you don't make it, go again in January.
7. Commissioner Albee: When do you get answer?
8. Donna: October/November you get your answer. If you go in January you will find out in April. This money has to go for the site work (if it is qualified as housing). I will find out if they will consider it public facility so it can be used for other than site work. I will send copy of application and copies of papers w/signatures. Grab whatever you can for stimulus money.

Commissioner Albee made motion to adjourn meeting until 1pm. Seconded by Commissioner Sorensen. Commissioners Albee, Sorensen, and Solomon all in favor. So voted

