

Carroll County Commissioners  
Minutes  
November 19, 2008

Commissioners Present: David Sorensen, Marge Webster, Peter Olkkola

Others Present: David Babson, Chip Albee, Maureen Spencer, Henry Spencer, Jon Hebert, Paula Carpenter, Ashley Rigazzo, Nate Giarnese.

Meeting called to order at 8:20 am by Commissioner Sorensen

Public Input

- Commissioner Sorensen stated that only the final approved minutes will be listed on the web page. They cannot be published until they are approved.
- David Babson wanted to know if they could get copies of the minutes before they were approved in case they did not like what was written in them.
- Henry Spencer discussed 91A of Policy and Procedures about public and non-public sessions and the minutes during these sessions. He would like the commissioners to make sure they do it by the book when going in and out of public session.

Public input closed

Jon Hebert, Sheriff's Department

Range issue is resolved in all ways. He will answer any other questions.

- Commissioner Sorensen questioned about access to shooting range. Jon Hebert stated

that it is not open to the public. Others use it for training in the County.

Commissioner

Olkkola asked if the range is monitored to keep unauthorized people out. Jon Hebert stated that they do not monitor the area but they would respond to any issues on the property when needed.

- Sheriff Elect Connelly is working and becoming familiar with the running of the department.
- The Sheriff department budgeting has been streamlined to further reduce the impact on the budget.
- The piggery is on standby waiting for permission for destruction by the attorneys' office.
- Commissioner Webster asked that the minutes of the meetings be streamlined.

Motion to

streamline minutes, Commissioner Sorensen moved, all in favor.

Commissioners discussed figures regarding the Waterworks budget.

- Waiting for cost info from Steve LaFrance for storage tank and cover.
- Commissioner Olkkola questioned specific line items in budget.
- Question of one or two tanks was discussed.
- Commissioners budget is down 3.9%. Ossipee town taxes are increasing.

Forrest Painter and Paula Carpenter, MVNH

- Census is at 96
- Care Tracker training is complete and will be implemented on the 25th. Everyone who has patient contact in any way was trained.

· Commissioner Olkkola: will system increase reimbursement from Medicare/Medicaid.

Forrest: We need to remain competitive in keeping track and monitoring of patient services

and billing. Webster: Rate based on acuity. Medicaid base rate at \$144 changes bi-annually.

- Budget up 1.1%. Office supplies up \$4500 to \$15k
- New equipment up \$30k includes new phone system at \$27k
- Union figures not yet submitted to Kathy Garry
- Supplies increase of \$30k based on patient use/incontinent supplies
- Septage removal \$322 per pump X 4 annually
- Grounds care up \$17k due to snow removal costs, may be adjusted in March.
- Housekeeping down 6.6% /Laundry down 3.6%/14% decrease in salaries
- Propane estimated usage due to no meter. Add meter to nursing home and admin so usage can be tracked by facility.

· Joyce Longo may move over to admin. to create space for recreational therapy at MVNH.

· Salaries under Recreational therapy are up 15.4% due to vacation scheduling. 9 employees including director.

· Bus condition: rust on frame, may last 2-4 years. Bus expenses routine maintenance and gas.

- Social Services dept down 10.7% due to change of personnel
- Increase of room rate was discussed. Rate is now at \$230.
- Commissioner Sorensen made motion to increase rate to \$240, no second.
- Commissioner Webster made motion to increase daily rate to \$245

Commissioner Sorensen seconded the motion.

Two Aye/one opposition. Motion passed for increase to \$245.

- Issue on parking lot condition discussed
- Site for new home discussed not yet established. Three possibilities available. Location needs to be chosen carefully.

· Budget for empty beds 97. Empty bed days 6.5% in 2009 (2300) 7% in 2008.

Webster: New home will have a waiting list again.

· New van is in use.

#### Maintenance Budget discussed

- Vehicle expenses \$3500 on page 19/not \$0
  - New Equipment of diesel truck requires new diesel tank. Cost and installation discussed.
- Tentative \$1200.

#### Dennis Robinson, CCHOC

- One inmate in hospital overnight for observation, no problems found
  - In house population is 61, 5 on electronic monitor, total 66
- Budget discussion between commissioners and Dennis Robinson
- Budget increase of 12.4% not 1.24%
  - Drop \$50k from Admin salary
  - Cut uniform expense to \$7k
  - Mental Health reduce to \$20K/balance moved to admin salary
  - Add line item under inmate programs for Academy of \$50k
  - Heating expense may be reduced \$20k with new meters
  - Equipment repairs budget increase due to needed repairs and equipment rental for cleaning vents (\$1800), installing interior and exterior lights (\$2500).
  - Dennis will examine budget for further cuts

#### Discussion of Inmate programs and Academy program

- Intervention program costs: 2005 = \$14k 2009 = \$55k / increase of \$15k from 2008. This will be a new line item for pre-release program
- Commissioner Webster explained the Academy and pre-release program differences, percentages, and costs. Liability of Carroll County was also discussed.

#### Steve Eldridge, MVNH

- Contract with NCI written for one year/check on possibility of 2 year.
- May be fuel surcharge if fuel increases
- Disposal fee of \$40 per ton. Hauling fee of \$295 (Lowest bid)
- Advantage of contract is for price lock/ 30 day notice of termination is possible
- NRRRA is not cost effective at this time
- Jail needs commercial shredder, cost approx \$2200.
- Old dumpster has not been repaired yet due to weather, new piston is on order
- New van is using 20-day plates, came with new seatbelts. Fits 4 wheelchairs as well as seated passengers. Commercial lift holds 850lbs
- Roof is sealed
- Windows are nearly done
- Letter van with MVNH
- Steve will check parking lot condition

#### Robin Reade, Human Resources

- Submitted grant to Primex. Primex is giving \$2k to create walking trail and setting up

walking program for employees.

- Primex also will hold Awareness Action and Accountability program for new commissioners in January
- Commissioner job descriptions are complete.

Commissioner Olkkola moved to go into non-public session for reason of personnel issues regarding disciplinary action at 10:40 am. Commissioner Webster seconded the motion. All in favor.

Moved to non-public session at 10:45 am