



SELECTMEN'S MEETING MINUTES

April 28, 2015

ATTENDANCE: Selectmen Brian Robischeau, Selectman William Nelson, Selectman Zacher, Marilou Maclean, Ed Nason, Ed Comeau, Tom Hill, Jessica Robischeau (7:30pm arrival), Diana Peckham, Rose Zacher, George Nick

Approval of Minutes:

04/07/2015 MOTION: Selectman Nelson moved to accept the minutes from the 02/24/2015 meeting as presented. The motion was seconded by Selectman Zacher. A vote was taken, all in favor, motion carries.

Public Comments- Tom Hill thanked the Selectmen for their hard work at the Selectmen breakfast.

REPORTS FROM TOWN OFFICIALS:

- **Treasurer-** Balances in the banks were given. All quarterly payroll taxes have been paid- both Federal and State. The Selectmen signed the paperwork for the line of credit through Meredith Village Savings Bank.
- **Tax Collector-** Diana Peckham handed out a list of properties which were leined and two properties that were going to be deeded due to nonpayment of real estate taxes. The Selectmen reviewed the properties. The Selectmen decided to delay the deeding of the two properties. One of the properties for Marcel Fluckinger was a failure to pay full interest after paying for the property taxes. The other property for Raymond W. Weeks was delayed due to a potential sale of the property.
MOTION: Selectmen Zacher made a motion to waive the deeding process for the two mentioned properties until September 1st. If the payments are still not made, the properties will be deeded. Selectmen Robischeau seconded the motion. A vote was taken, Zacher yes, Robischeau yes, Nelson no. Majority rules and the motion was passed.

Furthermore, the Selectmen decided to have the Tax Collector send a certified letter to the property owners stating this motion and if the property taxes are not paid, then the properties will be deeded. The Selectmen signed the waiver form for Diana Peckham to waive the deeding until 9/1.

Mrs. Peckham also stated the Tumbledown Dick Rd sign was stolen again. Ed Nason will order another sign.

- **Assessing-** Deputy Tax Assessor Clerk George Nick presented two abatement from Fairpoint and PSNH. The paperwork was reviewed by the Selectmen who decided to table the abatement requests to speak with Town Council.

Selectmen Zacher suggested creating a policy for the public to access the assessing files. Ed Comeau suggested referring to the RSA before creating this policy. Most records are open to the public. The Selectmen speak with the Attorney to confirm public vs. non-public. Ed Nason suggested having the employee watch the public go through the files. Selectmen Zacher stated until the policy is written, the employee will oversee the public while looking through the files.

- **Planning Board-** The last meeting held on 4/16. Will be updating the master plan which is updated every 10 years. Letters will be going out to all department heads for their CIP input.
- **Code Enforcement Officer-** Ed Nason presented several intent to cuts for the Selectmen to sign- Map 4 Lot 8, Map 21 Lot 7, Map 6 Lot1E, Map 6 Lot1B, M26 L10, M16 L3, M16 L1, M24 L9. Two intent to excavates were given for the Nason gravel pit and Smith gravel pit.
 - Mr. Nason stated the rip rap on Lyford Rd is high on his priority list. He will be street sweeping next week and cleaning culverts from the winter.
 - Road Projects-* There was discussion which section of Stoneham Road should be paved. East and West are equally in poor condition. The estimates for the road prep and paving were higher than expected. The warrant article for the road repair was approved for \$75,000. The estimates exceeded this amount. As a result, Ed Nason will obtain more pricing information before a decision will be made.
 - Bridge on Moose Mountain Rd.* – Selectman Zacher looked at the bridge which needs repair per the State of NH report. A letter was received from an engineering company offering to look at the bridge. The Selectmen stated this would be a good opportunity to get another opinion. Ed Nason offered to look into the engineering firm and report back.
- **Heritage Commission-** The meetings will resume in June. Marilou Maclean spoke with Rick Surette who BBQ for the Old Home Day the past few years and stated he is willing to BBQ again.
- **Conservation Commission-** There was a good turnout for Town Clean up Day where 18 people volunteered to clean the roads. The next meeting will be held in the Churchill School house on May 6th.
- **Emergency Management-** The emergency defibrillator battery needs to be replaced. Selectman Nelson stated he would replace the 9 volt battery.
- **Forest Fire Warden-** Fire permits are now required since the snow is gone.
- **Cemetery Commission-** The next meeting will be held on May 5 in the Town office. The Selectmen reviewed the estimate from White Mountain Survey and Land Tech. They decided to accept the estimate from White Mountain Survey.

MOTION: *Selectman Nelson made a motion to accept the estimate White Mountain Survey for a cemetery subdivision survey in the amount of \$8200 with a retainer of \$500. Selectman Zacher seconded the motion. All in favor and the motion carries.*

Chairman Robischeau will sign and send the contract and retainer to White Mountain Survey.

- **Town Clerk-** The Town Clerk's office will offer boat registrations starting in 2016.

- **Old Business- Summer Maintenance-** Selectmen Zacher was approached by a resident who is interested in cutting the Town property lawn. Cost would \$60 for a 2hr cut, as necessary. The Selectmen agreed to accept the residents proposal.
Townhouse Roof- The Selectmen are still waiting for an estimate from Geary Ciccarone for replacement of the roof. Ed Nason stated he will get an estimate also from another reputable contractor. The Board decided on a 3 tab dark gray asphalt shingle.
- **New Business- Newsletter-** Administrative Asst. Jessica Robischeau will work on getting an email to all board chairs and elected officials for their newsletter input. The information will be due by 5/15.
Fairpoint Litigation: The Town has been negotiating a settlement in the ongoing Fairpoint law suit stating that the Town's assessment of their poles and conduit is higher than it should be. The Town has decided to settle the case as to not incur anymore legal fees:

MOTION: Selectmen Nelson has made a motion to accept the following settlement in the Fairpoint Litigation law suit against the Town of Brookfield:

2011 taxes- no change

2012 taxes- Change the assessment to \$204,500 with a refund of \$3495.56 with no interest

2013 taxes- Assessment remains at \$204,500 with a refund of \$3299 with no interest

2014 taxes- change the assessment to \$166,000 and apply the refund to the 2015 taxes with no interest. The motion was seconded by Selectmen Zacher. All in favor and the motion carried.

Jessica Robischeau will contact the Town attorney for the next step in this settlement.

Email- Selectmen Robischeau addressed an email from Pam Frazier asking several questions about the last meeting. Mrs. Frazier was not in attendance but each camera was addressed to the camera.

Parks and Rec Petition: At the Selectmen breakfast, a resident put a petition out to bring back Wolfeboro Park & Rec contribution for all Brookfield residents. Contribution to the program stopped for 2015 due to lack of communication for the bill during the budgetary process.

Bills were reviewed, signed and bank statements were reconciled.

The next Selectmen meeting will be held on May 10th at 6:30pm.

Meeting adjourned 9:15 pm.

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant

Approval of the 4/28/2015 Minutes:

On 5/26/2015- Motion made by Selectmen Zacher to add his name in attendance on the 4/28/2015 Minutes. The motion was seconded by Selectmen Nelson. All in favor and the motion carries.