



SELECTMEN'S MEETING MINUTES

February 10, 2015

ATTENDANCE: Selectman Richard Zacher, Selectmen Brian Robischoeu, Selectman William Nelson, Marilou Maclean, Ed Nason, Ed Comeau, Craig Evans, Jessica Robischoeu, Rose Zacher, Diane Smith

Public Comments- None

Approval of Minutes:

01/29/2015 MOTION: *Selectman Nelson moved to accept the minutes from the January 29, 2015 meeting with one change: Under Tax Collector- Due to the Auditor's, Tax Collector and the Town Clerk office hours on Saturday, the Selectmen decided to not hold office hours due to the GWRSD deliberative session. (italicized was added) . The motion was seconded by Selectman Robischoeu. A vote was taken, all in favor, motion carries.*

REPORTS FROM TOWN OFFICIALS:

- **Treasurer-** The balances for all bank accounts were given.
 - Mariou MacLean spoke with Meredith Village Savings Bank for clarification on a Tax Anticipation note which was previously discussed. MVSBS offers the note as a line of credit. The note can be paid off once or twice a year. The bank has not set the interest rate the product but it should be shortly. The Town will need to meet certain financial requirements and provide the required documentation for the application to be approved. Mrs MacLean will notify the Selectmen when more information becomes available.
 - The W2 and 1099 tax forms have been mailed.
- **Tax Collector-** Rose Zacher notified the Selectmen that the new tax kiosk is installed and can be made available to the public. Selectmen Zacher asked for access to the kiosk be made available in 2 weeks ensure proper time for the public to be notified.
- **Administrative Assistant-** With Jessica Robischoeu's limited time in the office, she asked the Selectmen to get additional help to complete the Town Report. Selectmen Robischoeu suggested asking Rose Zacher since she is involved in the Town report review committee.

Motion: *Selectmen Robischoeu made a motion to have Rose Zacher help Jessica Robischoeu, at the hourly rate of \$15.00, to put together and complete the Town Report. The motion was seconded by Selectmen Nelson. All in favor and the motion carried. Selectmen Zacher abstained his vote due to a conflict of interest.*

- **Assessor Clerk-** Nothing to report

APPROVED February 10, 2015

- **Planning Board-** The proposed amendments to the Zoning Ordinance was approved at the February 2 Public Hearing.

- **Code Enforcement Officer-** Ed Nason announced that the snow banks and drifts were pushed back on Stoneham Rd up to the Cotton Mountain Church.
- Mr. Nason ordered more salt this week. After the salt is delivered, he will order more sand. Residents are regularly using the sand/salt mixture in the shed behind the Town office.

- **Cemetery Committee-**Chairman Craig Evans presented a letter to the Selectmen asking to appoint Rick Surette as a member to replace John Nelson.

Motion:- Selectman Nelson made a motion to appoint Rick Surette as a member of the Cemetery Committee, in replacement of John Nelson's position due to his resignation, with the term expiration of 2016. The motion was seconded by Selectman Robischeau. All in favor and the motion carries.

Warrant Article Review- The Selectmen reviewed the proposed Warrant Articles for 2015 and made adjustments as needed. The finalize warrant articles will be posted with the MS636 by Treasurer MacLean.

March 10, 2015- Voting will begin at 1pm and end at 6pm. The Town meeting will begin at 7pm in the Townhouse.

Bills were reviewed and signed.

The next Selectmen meeting will be held on February 24, 2015 at 6:30pm.

Meeting adjourned 8:45 pm.

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant

APPROVED February 10, 2015