



SELECTMEN'S MEETING MINUTES

October 14, 2014

ATTENDANCE: Selectmen Brian Robischoeu, Selectman William Nelson, Marilou Maclean, Ed Nason, Ed Comeau, Ernie Brown

The Pledge of Allegiance was led by Marilou Maclean.

Approval of Minutes:

09/23/2014 MOTION: *Selectman Nelson moved to accept the minutes from the September 23, 2014 meeting. The motion was seconded by Selectman Robischoeu. A vote was taken, all in favor, motion carries.*

Public Comments- Ernie Brown, a representative for the Trails Rails Action Committee, stated the first and second phase of the walking, bike and hiking trail from Turntable Park to Rte 16 then Rte 16 to Clark Rd has been completed. The next phase will be Clark Rd to Cotton Valley Rd which consists of 19,250 ft. The goal, with assistance from the State of NH, will be begin next year. There will be a ribbon cutting ceremony for the finished section of the trail on Rte 16 near the Miss Wakefield Diner on November 1, at 10am.

REPORTS FROM TOWN OFFICIALS:

- **Treasurer-** The bank balances were given. Quarterly payroll taxes will be reported by the end of the month. Mrs. Maclean will be attending a webinar on financial reporting through the DRA at the end of October. She explained this is a requirement for reporting the Town financial paper online.
- **Assessor Clerk/Administrative Assistant-** Administrative Asst. Jessica Robischoeu announced that the revaluation of the Town is now complete and the new assessment cards are now available. The MS1 is ready to be filed except for one question. Due to the Fairpoint lawsuit, will the Town of Brookfield accept the utility value recommendation from Avitar or the Department of Revenue? In the past, Brookfield has always gone on the recommendation of the contract Assessor, Avitar. The Selectmen asked what is the financial impact of accepting Avitar's recommendation versus the DRA. Jessica Robischoeu will contact Avitar for the information and get back to the Selectmen. Lastly, Mrs. Robischoeu presented the Selectmen with two proposals from Avtiar to make tax bills accessible online and also assessing cards. The Selectmen asked for more information before making a decision. It was tabled until the next meeting.
- **Planning Board-** The next Planning Board meeting will be held on October 16th at 6:30pm. Ed Comeau distributed a schedule for upcoming SRPC meetings.

- **Code Enforcement/ Road Agent-** Most of the dirt roads have been graded and raked. Gravel has been delivered for Robinson Rd and Walker Rd. Next, the trees on Lyford Road will be cut in preparation for plowing season. Roadside mowing and the remaining rip rap will be installed. Salt has been preordered. A positive comment was given by a resident of Cedar Park for the nice paving job on Brice Dr.
- **Emergency Management-** Selectmen Nelson attended the reverse 911 class. If someone does not have a land line, the system will work on a cellphone if the proper form is filled out with the number. This will send an automatic emergency announcement to residents in case of an emergency.
- **Heritage Commission-** The Commission will be hosting a Veteran Day Potluck Dinner on November 8 at 5pm followed by music.
- On October 23, the Commission and Selectmen will meet with NH Historical Division preservationist, Peter Michaud, discussing the best approach to restoring the Townhouse.
- **New Business- Town Cane Designee-** The Selectmen discussed the next town cane designee. After research, Cecil Wentworth appeared to be the next designee. Treasurer Maclean stated she will speak with Mr. Wentworth and report back.

Cable Committee- Frank Frasier spoke with Selectmen Nelson who stated there is an upcoming cable workshop. Since Ed Comeau is on the committee, he said he would call Mr. Frasier for the workshop information.

- **Old Business- Schoolhouse Lights-** The new lights have arrived and the Town electrician will be in to install the lights.
- *Schoolhouse heat-* The heat will be installed by the end of the month.
- *Donated Artwork-* The Selectmen thanked Ron Fountain for donated some artwork to raise money for the Veteran's Memorial Stone.
- **Public Comments-** Ernie Brown offered to donate the last Brookfield sweatshirt for the Veteran's Potluck Dinner.

Checks were reviewed and approved.

The next Selectmen meeting will be held on October 28, 2014 at 6:30pm.

Meeting adjourned 8:00 pm.

Respectfully Submitted,

Jessica Robisneau
Administrative Assistant

