



TOWN OF BROOKFIELD, NEW HAMPSHIRE
267 Wentworth Road Brookfield, N.H. 03872

SELECTMEN'S MEETING MINUTES

September 23, 2014

ATTENDANCE: Selectmen Rich Zacher, Selectmen Brian Robischeau, Selectman William Nelson, Ed Comeau, Rose Zacher, Fred Cann, Tom Hill, Ed Nason, Treasurer, Marilou Maclean

The Pledge of Allegiance was led by Rose Zacher.

Correspondence of mail was opened.

- A request from the former property owners of Lots 4B&C in the Drew Farm subdivision asking for the total due in back taxes on the two properties was received.
- A supplemental statement for the Carroll County appropriations and revenue was received.
- An email from Dr. Manning was received expressing his opinion on the recent Town internet choice. He explained that he has DSL through Fairpoint which is very slow. If he would have a choice in cable vs DSL, regardless of the price, he would choose cable for the performance.
- The Wakefield Police Department will hold a 'dispose of your unneeded prescription drugs' event on Saturday September 27.

Approval of Minutes:

09/08/2014 MOTION: *Selectman Nelson moved to accept the minutes from the September 8, 2014 meeting. The motion was seconded by Selectman Robischeau. A vote was taken, all in favor, motion carries.*

Public Comments- None

REPORTS FROM TOWN OFFICIALS:

- **Treasurer:** A list of expenses and balance of the insurance claim account was given as well as balances on the other Town accounts as of 9/23.

- Mrs. Maclean received a letter from the Governor Wentworth School District in response to speaking at the most recent school board meeting. It stated that the school is willing to give extension on the

payments that are due when needed. A request to the school board secretary, Mary Patry, will be needed. Mrs. Maclean is working on a response letter.

- **Assessor Clerk/Administrative Assistant-** Administrative Asst. Jessica Robischeau stated Avitar held appointments on Friday Sept. 19, for residents who had questions on their new revaluation assessments. Six appointments were made and one was by phone. The new assessments should be in by the beginning of October at which time, the MS1 can be issued.

- **Planning Board-** Selectmen Zacher distributed the current view of the CIP plan.
 - Ed Comeau stated the next Strafford County Regional Planning Board meeting will be held at Tumbledown Farms on 9/25 at 6pm.

- **Code Enforcement/ Road Agent-** Two intent to cuts were signed for Map 26 Lot 18 and Map 28 Lot 10.

- The Selectmen told Ed Nason that the owner of the proposed cemetery land, will not to log the land so that if the Town chooses to log it, they will benefit from the income it raises.

- Lyford Road and Tibbetts Hill Rd have been graded. Burwell Rd will be graded tomorrow. Next, will be Robinson Rd and Tumbledown Dick Rd. After the fall grading, the rip rap will be finished on the other side of Lyford Rd. If the road side mower becomes available, this will be done before the rip rap if finished.

- **Emergency Management-** The Hazard Mitigation Plan has been approved by FEMA.
- **Heritage Commission-** Nine people came to the genealogy workshop on Saturday Sept. 27.
 - Peter Michaud of the NH Historical Division would like to meet with the Selectmen to view the Town House and suggest ways preserve the interior of the building. The Selectmen and Heritage Commission chair will meet with him on Thursday October 23 at 7pm.
 - The Brookfield Bloomers has been disbanded and would like to donate their items to the Town. Marilou Maclean thanked them for their many years of volunteer services.
 - The Veteran's Day Potluck dinner and music will be held on Saturday, November 8 at 5pm.

- **Cemetery Committee-** A meeting will be held on Thursday September 25, at 7pm.

- **Old Business-**

- Schoolhouse heat-* The Selectmen discussed installing 2 heat pumps in the Schoolhouse vs. a Rinnai heater. An estimate for the heat pump was received by Selectmen Nelson. For two pumps, the cost would be \$6500. Since there was no guarantee they heat pumps would work below a certain temperature, and the cost was more expensive, the Selectmen decided to go with the Rinnai heater.

MOTION: Selectman Robischeau made a motion to have the Rinnai heater installed as originally planned with the proposed amount of \$2,000 through Kingswood Mechanical. Selectmen Nelson seconded the motion. All in favor and the motion carries.

Selectmen Zacher will call Kingswood Mechanical to have this completed.

-*Schoolhouse Lights*- A 'test' light was ordered and installed in the Schoolhouse by Selectman Robischeau. He asked that the other Selectmen take time to view it by Friday and order six more lights if they approve. The 12" light looked good but since there is no switch installed for the lights, it could not be turned on. If Selectmen Robischeau does not hear back from the Selectmen, the lights will be ordered.

-*Salt/Sand door*- The door on the rear shed which will be used for residents to obtain buckets of sand/salt needs to be installed. Ed Nason stated he will have this done before the snow. There are items which need to be removed before it can be done. Marilou Maclean stated she will find a place for the safe.

- ***New Business***-Saturday are Selectmen office hours and Town Clerk office hours. The Selectmen decided to use this time to clean out the old Town Clerk's office to create a storage area.

- Doris Kurth, the holder of the Town cane, has passed away. The Selectmen and others will be researching who will be the next holder of the Town cane. It will be discussed at the next Selectmen meeting.

- Archivist Craig Evans has given every department the RSA for the retention policy of all documents. Selectmen Zacher thanked him for this information. Marilou Maclean commented that the IRS retention policy is longer than what is stated in the RSA. She will obtain copies of their policy and give it to Craig to update.

- The Drew Farm assessment went down by \$300 and the Selectmen questioned if the back taxes should be based on the new assessment or the old assessment. Per RSA 80:90 (f), the taxes are based on the taxes at the time of deeding.

- *Fairpoint suit update*- Selectmen Nelson stated he would follow-up on the Fairpoint suit and

report back at the next meeting.

Checks were reviewed and approved.

The next Selectmen meeting will be held on October 14, 2014 at 6:30pm.

Meeting adjourned 7:52 pm.

Respectfully Submitted,

Jessica Robisneau
Administrative Assistant