



TOWN OF BROOKFIELD, NEW HAMPSHIRE
267 Wentworth Road Brookfield, N.H. 03872

SELECTMEN'S MEETING MINUTES

June 10, 2014

ATTENDANCE: Selectmen Rich Zacher, Selectmen Brian Robischeau, Selectman William Nelson, Administrative Asst. Jessica Robischeau, Marilou Maclean, Rose Zacher, Ed Nason, Ed Comeau, Tom, Hill, Fred Cann, Richard and Kate Wickbolt

The Pledge of Allegiance led by Tom Hill

Correspondence of mail was opened and read.

- A letter inviting the Selectmen to the Drew Farm Association meeting on June 21, was read.
- Brad Williamson mailed a certificate of liability to the Selectmen and asked that he be considered for any 'handy man' jobs for the Town.
- A letter was received from PLT- Property-Liability Trust announcing that the rights and coverage obligations have been assigned to Health Trust, Inc.

Approval of Minutes:

05/27/2014- MOTION: *Selectman Nelson moved to accept the minutes from May 27, 2014 meeting.*

The motion was seconded by Selectman Robischeau. A vote was taken, all in favor, motion carries.

06/03/2014 10am- MOTION: *Selectman Nelson moved to accept the minutes from June 3, 2014 10am meeting. The motion was seconded by Selectman Zacher. A vote was taken, Selectman Nelson and Selectman Zacher were in favor and Selectmen Robischeau abstained as he did not attend. Majority rules and the motion carries.*

06/03/2014 6pm- MOTION: *Selectman Robischeau moved to accept the minutes from June 3, 2014 at 6pm meeting. The motion was seconded by Selectman Nelson. A vote was taken, all in favor, motion carries.*

Public Comments- Selectman Nelson stated he received a phone call from a resident asking if a driveway permit was taken out on a property on Rte. 109. The question was directed to Ed Nason who stated since it is on a state road, the permit would come from the state. Ed stated he would call the state and get the information.

REPORTS FROM TOWN OFFICIALS:

- **Treasurer-** The balance in the Town banks account were given. Mrs. Maclean explained that she discovered why there was an excess of funds in the account. She stated the Town of Wakefield has not billed for our services and the 3rd quarter billing should have been received. Marilou spoke with the administrative in Wakefield who will issue a bill for the services.

- The budget through the end of May was distributed but a few items still need to be entered. Mrs. Maclean stated she is work on updating the budget and will redistribute the budget.
 - A letter from White Mountain Oil and Propane was received with a proposed fuel estimate for the next fuel season. It listed a payment plan for the estimated fuel, if the Town chooses to use the plan. Since the Town does not need a payment plan, they chose not to take advantage of the information in the letter.
 - A copy of the Town general liability policy has been received, with an effective date of July 1, 2014.
 - Mrs. Maclean spoke with the Dept of Revenue, Jeanne Samms, regarding the window donation funds and the claim budget. The funds will not be reflected on the operating budget but will be reflected on the MS5. Marilou did not feel comfortable with the funds being only reflected on the MS5 so she will create an additional spreadsheet reflecting the funds and the transfer of funds solely for the claim.
- **Tax Collector-** Approximately \$106,000 in taxes have been collected as of this meeting.
 - **Assessor Clerk/Administrative Assistant-** Nothing to report
 - **Planning Board-** The next scheduled meeting is June 19, 2014.
 - **Code Enforcement/ Road Agent-** Lyford Road gravel and grading has been completed. Paving will be done sometime next week.
 - Half of Tumbledown Dick Rd has been graded. The other half will be graded tomorrow.
 - The stumps will be removed on Stoneham Rd soon.
 - The stumps in the salt shed area need to be removed. The cost is \$375 per load. There is 1 ½ loads to be picked up. Ed Nason suggested waiting until the stumps on Stoneham Rd be removed and then there will be a full 2 loads. After discussion the Selectmen decided to have 1 load picked up now and the the second load when the stumps on Stoneham are pulled.
- MOTION: *Selectman Robisneau made a motion to have 1 load of stumps removed for \$375 immediately and the other load removed once the stumps on Stoneham Rd are pulled. The fee will be taken out of the road budget. The motion was seconded by Selectman Nelson A vote was taken, all in favor, motion carries.***
- **Conservation Commission-** The commission is considering changing the meetings to every 2 months. The commission will notify the Selectmen if the change is approved.
 - The commission approved the wetlands application for Townsend Brook off Pleasant Valley Rd.
 - **Forest Fire Warden-** Ed Nason asked why the forestry truck had not been placed in the shed since the shed had been cleaned out. The Selectmen did not have an answer so Selectmen Zacher stated he would speak with Brad Williamson.
 - The oil tank has been sold.
 - Selectmen Zacher will be speaking with Brad Williamson about attending a meeting for the reverse 911 system the State has in place. In addition, the defibrillator has a dead battery. He will speak with Brad about replacing the battery.
 - **Heritage Commission-** Donations have been received for 7 1/3 windows which were adopted by local residents. The next meeting is tomorrow at 7pm.

- **Cemetery Committee-** A meeting was held on Tuesday at 10am with the Selectmen and Marsha Hunter who spoke with the Selectmen regarding a potential cemetery site on land owned by her.
- **Town Clerk-** - With regards to last meetings discussion on the computer issue, Mr.Maclean is in the process of pricing a new computer versus refurbishing the existing computer.
- **Agricultural Committee:** Due to inactivity, the Selectmen decided to remove this item from the agenda.
- **Old Business-** Geary Ciccarone stated the windows will be in by July 1st. The Selectmen decided to contact the insulation contractor to start the job for July 1st. The Selectmen decided to purchase the water heater that was one notch below the proposed heater to decrease the cost. Selectmen Zacher will go to the flooring store in Wolfeboro to obtain an estimate for the bathroom floor.
- **New Business- Land Acquisition-** Selectman Zacher explained the meeting with Marsh Hunter and her terms for selling the 250 acres to the Town. It is strictly for Town use only and can not be sold. It will be opened to the public for walking/hiking and part of the land should be placed into conservation. She agreed they could move forward with purchasing the land for the cemetery only at 4 acres for a price. Then a decision can be made for the remaining acres. She is willing to hold the mortgage and the Town can pay in installment. Selectman Zacher suggested forming a committee with a member of the Planning Board, Conservation and Heritage Commission, a Selectmen and 2 members of the public.
- ***Motion: Selectmen Nelson made a motion to form a committee with a member of the Planning Board, Conservation and Heritage Commission, a Selectman and 2 members of the public. The Selectmen will asked each committee chair to pick one member to represent their board/committee. Selectmen Robischeau seconded for discussion. The Selectmen decided that all 3 Selectmen should be involved. All in favor with the revision and the motion carries.***
 - The Wakefield Fire Department requested one of the old Town computers. After discussion, the Selectmen agreed to give them a computer.
 - There will be a speaker at the next Selectmen's meeting talking about a Veteran's home.
 - Internet Info-* Ed Comeau did a little research on area Town's receiving free internet service. These Towns are eligible for the free service because they entered into a franchise agreement. Brookfield does not have a franchise agreement with Time Warner. There is a competitive internet plan starting at \$29 a month for the service. Ed Comeau stated he will still work on a lower price.
 - Brice Drive Well-* The Selectmen asked Ed Nason to write the dimensions for the right of way easement for the well on Brice Dr.

Motion: Selectmen Robischeau made a motion to go into nonpublic session per RSA 91-A (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. The motion was seconded by Selectman Nelson. Roll Call: Nelson, yes, Zacher, yes, Robischeau, yes. All in favor. The motion carries.

Selectman Zacher made a motion to come out of nonpublic session and to seal the meeting minutes. Selectmen Nelson seconded the motion. All in favor and the motion carried.

Roll Call: Nelson, yes, Zacher, yes, Robischeau, yes.

Checks were reviewed and approved.

The next Selectmen meeting will be held on June 24, 2014 at 6:30pm.

Meeting adjourned 8:00 pm.

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant