



TOWN OF BROOKFIELD, NEW HAMPSHIRE  
267 Wentworth Road Brookfield, N.H. 03872

**SELECTMEN'S MEETING MINUTES**  
March 10, 2014

**ATTENDANCE:** Selectmen Rich Zacher, Selectmen Brian Robischeau, Selectman William Nelson, Administrative Asst. Jessica Robischeau, Marilou Maclean, Rose Zacher, Diana Peckham, Ed Nason, Ed Comeau, Fred Cann, Geary Ciccarone, David Guttadauro

The Pledge of Allegiance led by Geary Ciccarone.

*Correspondence of mail* was opened and read. The MS9 and MS10- reports of the Trustee of the Trust Funds- were received. Bills were reviewed and signed. The fire alarm in the Schoolhouse is almost ready to be set. Mr. Ciccarone asked the Selectmen to give him a week and then they can call the security company. The final invoice was received from Universal Builders for the remainder of the work on the Schoolhouse. Also, the final bill from the heating contractor was received.

**Public Comments:** None

**REPORTS FROM TOWN OFFICIALS:**

- **Treasurer-** The balance in the checking account is \$45,395 Savings \$331,103.27 and \$27,247 in the claim account.
  - Ms. Maclean asked that the bricks from the Schoolhouse chimney be saved for a possible fundraiser. They will be placed on a pallet in the shed.
  - There are signature cards for Profile Bank which needs to be signed by the Selectmen after the meeting.
  - All the year end tax forms were filed and mailed.
- **Heritage Commission-** The next meeting is Wednesday 3/12/2014 at 7pm.
  - Mrs. Maclean stated that when she entered the Townhouse last Saturday, there was a strong odor of cigar or cigarette smoke. She would like the entire Town campus declared a non smoking campus due to RSA 155:66 as this is a place of public assembly. In addition, it is a fire hazard.

**MOTION:** *Selectmen Robischeau made a motion to make the Town campus a smoke free zone. The motion was seconded by Selectmen Zacher. All in favor and the motion carries.*

- **Assessor Clerk/Administrative Assistant-** Nothing to report
- **Tax Collector-** The list of properties that have unpaid taxes and were liened was presented to the Selectmen. In addition, the list of properties to be deeded for 3 years of unpaid taxes was presented. The list includes 9 properties with an amount of \$13,276.95 of unpaid taxes. The deeding process will take place on April 28. The Selectmen are allowed to ask the Tax Collector to hold off deeding if need be for a week or two after the deeding date. The 31 properties to be liened have an unpaid tax amount of \$80,656. In 2013, there were 35 properties with an unpaid tax amount of \$103,390. The total of uncollected taxes

in the past 3 years is \$166,000. This includes a 12% interest rate effective after the due date of the initial bill. The interest is increased to 18% once a lien is placed on the property. The interest rate is set by the State under RSA 76:13.

- **Planning Board-** No meeting is planned until after the election.
- **Code Enforcement/ Road Agent-** Nothing to report
- **Fire Warden-** Selectmen Nelson stated that an old radiation detector that has been stored at the Town, has been turned into the Fire Department.

#### Approval of Minutes:

- **02/25/2014- MOTION:** *Selectman Zacher moved to accept the minutes from February 25, 2014 meeting. The motion was seconded by Selectman Robisneau. A vote was taken, all in favor, motion carries.*
- **Old Business- Revaluation-** Selectmen Nelson is waiting for the revaluation contract from Avitar.
  - *Thank You-* Selectmen Zacher thanked all those who helped on Saturday for the preparation of Town meeting. In the interim, Tom Hill's dolly was damaged and he felt the Selectmen should be responsible for the repair or replacement of the equipment. All agreed to this. On Saturday, the same items that were moved need to be moved back into the Townhouse to continue with the construction. The Selectmen asked for volunteers for this. Start time is at 9am.
  - *Next step in the Schoolhouse repairs-* The Selectmen discussed the next steps in the repair/remodel process as follows:
    - 1) Plumbing for the kitchen and new bathroom.
    - 2) Insulating the building
    - 3) Electricity- Selectmen Robisneau will contact Bob Sonricker to complete the electricity in the building with the help of the Heritage Commission and Selectmen.
  - The Selectmen decided to give Ron Laste a chance to design a proposal for the bathroom and kitchen work, since Mike Tsaltas got the last proposal. They agreed to this.

The next Selectmen meeting will be held on March 25, 2014 at 6:30pm.

Meeting adjourned 7:45 pm.

Respectfully Submitted,

Jessica Robisneau  
Administrative Assistant