



TOWN OF BROOKFIELD, NEW HAMPSHIRE
267 Wentworth Road Brookfield, N.H. 03872

SELECTMEN'S MEETING MINUTES

February 25, 2014

ATTENDANCE: Selectmen Rich Zacher, Selectmen Brian Robischeau, Selectman William Nelson, Administrative Asst. Jessica Robischeau, Rose Zacher, Ed Nason, Ed Comeau, Fred Cann

The Pledge of Allegiance led by Ed Comeau.

Correspondence of mail was opened and read. An abatement from Public Service of NH was read stating the taxes have been paid under protest. The Selectmen asked that the abatement be mailed to Avitar and the Town attorney. A letter from Health Trust was received stating they are offering a minimum of 17 scholarships to people who are in the municipal field. Those who qualify are able to apply online at www.healthtrustnh.org.

Approval of Minutes:

- **02/11/2014- MOTION:** *Selectman Robischeau moved to accept the minutes from February 11, 2014 meeting. The motion was seconded by Selectman Zacher. A vote was taken, all in favor, motion carries.*
- **02/15/2014- MOTION:** *Selectman Zacher moved to accept the minutes from February 15, 2014 meeting. The motion was seconded by Selectman Robischeau. A vote was taken, all in favor, motion carries*
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Public Comments: None

REPORTS FROM TOWN OFFICIALS:

- **Treasurer-** Bills were approved and signed. The balance in the checking account is \$46,626.67, Savings \$331,449.94 and \$27,240.76 in the claim account.
 - Selectmen Nelson asked Ms. Maclean for the amount that has been paid on the renovations, to date. She stated she did not have the figures at the meeting but will email the Selectmen with the amount.
 - Ms. Maclean received a letter from Primex stating they are able to give a quote for the Town's Property & Liability Insurance. The Selectmen decided that they would like to get a quote. Marilou Maclean will call and get the information.
 - Ms. Maclean announced she will be completing the Workers Compensation audit forms and will submit them by March 15th. In addition, the 1099's and W2's will be filed shortly with the state.
 - As of January 1, the snow removal budget has paid out approximately \$25,000 due to the many storms.
- **Assessor Clerk/Administrative Assistant-** The Town report has been submitted to the printing company.
 - An email from the Town attorney was received stating that the attorney, obtained by some of the Kingswood Lake property owners, requests that the 91A request be dropped due to the recent outcome that the Town will have all properties reevaluated this year 2014.

- The settlement agreement from Avitar for Peter and Roberta Holland's abatement has been received and signed by the board of Selectmen. In addition, Ms. Maclean has printed the refund checks.

• **Planning Board-**

Ed Comeau announced that the Middleton Planning Board meeting regarding the Golf Course has been postponed to Thursday 2/27/14.

- **Code Enforcement/ Road Agent-** Ed Nason stated he will be tagging trees along the plow route which need to be removed. After they are tagged, he would like the Selectmen to view the tagged trees. He also invited the Selectmen for a ride a long during a plow time.

- **Heritage Commission-** The next meeting is tomorrow at 7pm. They will reappoint members whose terms are expiring.

- **Cemetery Commission-** The committee conducted a very productive meeting. They are searching for land for a new cemetery. Also, the committee asked Selectmen Zacher to follow up with the Town attorney regarding the land at Drew Farm.

• **Old Business-**

- The 2014 Warrant Articles have been posted.
- The regular Selectmen meeting scheduled for 3/11/14 has been change to Monday March 10, 2014 at 6:30pm due to the Town meeting.
- A recent issue to the installation of the Townhouse/Schoolhouse heater is that electricity is needed to power the heaters. The heating technician can only plug it in and not install the electrical. Selectmen Robischeau stated he will contact the Town electrician to meet with the heating contractor to install the electricity needed.
- Selectmen Nelson stated he asked Avitar not to begin the reevaluation until the budget is approved at Town meeting.

Selectmen Zacher extended a sincere thanks to David Guttadauro and Geary Ciccarone for moving the safe out of the Townhouse and into the shed. Due to the difficulty and trying to fit the safe through the door, the doors to the safe needed to be removed.

On Saturday March 1, 2014, meet the Candidates Town Coffee will be held at 9am in the Town Office.

The next Selectmen meeting will be held on March 10, 2014 at 6:30pm.

Meeting adjourned 7:15 pm.

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant