



TOWN OF BROOKFIELD, NEW HAMPSHIRE
267 Wentworth Road Brookfield, N.H. 03872

SELECTMEN'S MEETING MINUTES

January 28, 2014

ATTENDANCE: Selectmen Rich Zacher, Selectmen Brian Robisneau, Selectman William Nelson, Administrative Asst. Jessica Robisneau, Tom Hill, Geary Ciccarone, Rose Zacher, Diana Peckham, Ed Nason, Peter Holland, Ed Comeau

The Pledge of Allegiance led by Tom Hill.

Correspondence of mail was opened and read. An announcement was made that the Town Clerk will be open Friday from 3pm-5pm for anyone who wants to run for Town election.

Approval of Minutes:

- **01/14/2014- MOTION:** *Selectman Zacher moved to accept the minutes from January 14, 2014 meeting. The motion was seconded by Selectman Robisneau. A vote was taken, all in favor, motion carries.*
- **01/20/2014- MOTION:** *Selectman Robisneau moved to accept the minutes from January 20, 2014 meeting. The motion was seconded by Selectman Zacher. A vote was taken, all in favor, motion carries*

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Public Comments: None

REPORTS FROM TOWN OFFICIALS:

- **Tax Collector-** Diana Peckham asked the Selectmen why the MS1 report had not been included in the annual report for the past few reports. The Selectmen did not know why it was not included. Depending on the size, it will be included in the 2013 report. If it does not fit, it will be posted on the website.
 - Diana Peckham announced that she was audited by the Town auditors.
 - Slowly, more tax money is coming in. There are a few residents who are making monthly payments.
 - Upon review of the Drew Farm subdivision, it was found that since the road to Drew Farm Subdivision is private and deeded to the subdivision contractor, that it may not have ever been taxed. Diana Peckham stated that she believes this to be true. The Selectmen asked Jessica Robisneau to contact Avitar to verify this information and report back to them.
- **Assessor Clerk/Administrative Assistant-** Nothing to report
- **Planning Board-**
 - Mr. Ciccarone stated that since he has not received a detailed inventory list, he will be creating the list himself in order to complete the CIP report.

-In regards to the request for Moose Mountain Recreation to serve alcoholic beverages outside of the lodge, the Selectmen requests a copy of the application to the Liquor Commission which states the hour's alcohol can be served. In addition, the Selectmen asked Mr. Ciccarone to invite Mr. Bourdeau to the next Selectmen meeting on February 11, to state his intention regarding the liquor application. He will be placed on the agenda for the next meeting.

- **Code Enforcement/ Road Agent-** Ed Nason stated the salt has been delivered and he is now waiting for the sand.
- **Heritage Commission-** Selectmen Robischeau stated last week's meeting did not have a quorum but they were able to discuss the proposed veteran memorial and Schoolhouse repairs which include the windows, exposing beams and moving items out of the Schoolhouse for the repairs.
- **Cemetery Commission-** A letter from Craig Evans was read recommending Judy Davis as the replacement for Marilyn Bushman and expiring in 2015.

MOTION: Selectman Robischeau moved to accept Craig Evans' recommendation appointing Judy Davis as a Cemetery Commission member expiring in 2015. The motion was seconded by Selectman Zacher. A vote was taken, all in favor, motion carries.

- Mr. Evans has asked the Board to discuss purchasing a piece of property for a new Town cemetery. Selectmen Nelson explained that the Board is currently working with Town council regarding a few pieces of land in the Drew Farm subdivision for a potential cemetery site.

- **Website Statistics-** Rose Zacher presented the website statistics for all of 2013. Copy attached.
- **Schoolhouse Update-** Mr. Ciccarone asked the Selectmen to view the work completed on the Schoolhouse. The alarm company needs to come out since the smoke detectors and alarm was affected due to the construction. The Selectmen agreed for Jessica Robischeau to give the information to Mr. Ciccarone to contact them.
 - Mr. Cann made a suggestion that there should be at least 1 working smoke alarm during construction. The Selectmen agreed.
 - The safe in the old Town Clerk's office needs to be removed. The Selectmen decided to meet on Saturday at 9am to view the Schoolhouse and review the budget.
- **New Business-** The microwave no longer works after almost 2 years. The Selectmen approved to get a replacement under this motion:

MOTION: Selectman Robischeau moved to purchase a replacement microwave for \$120 or less. The motion was seconded by Selectman Zacher. A vote was taken, all in favor, motion carries

- **Old Business-**
 - Indemnification-* Per prior discussion, Selectmen Zacher made a motion:

MOTION: *Selectman Zacher stated: I move, pursuant to RSA 31:105 Indemnification for Damages. – A city, town, county, village district or precinct, school district, chartered public school, school administrative unit, or any other municipal corporation or political subdivision may by a vote of the governing body indemnify and save harmless for loss or damage occurring after said vote any person employed by it and any member or officer of its governing board, administrative staff or agencies including but not limited to selectmen, school board members, chartered public school trustees, city councilors and aldermen, town and city managers, regional planning commissioners, town and city health officers, overseers of public welfare, and superintendents of schools from personal financial loss and expense including reasonable legal fees and costs, if any, arising out of any claim, demand, suit, or judgment by reason of negligence or other act resulting in accidental injury to a person or accidental damage to or destruction of property if the indemnified person at the time of the accident resulting in the injury, damage, or destruction was acting in the scope of employment or office. The motion was seconded by Selectmen Robischeau. A vote was taken, all in favor, motion carries.*

Due to the way the law is written, the Selectmen decided to get clarification from council to assure that all those who work for the Town, elected, employed and appointed, are indemnified under this law. Selectmen Zacher will report the information back to the other Selectmen after he speaks with Town council.

The next Selectmen meeting will be held on February 11, 2014 at 6:30pm.

Meeting adjourned 8:00 pm.

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant