



TOWN OF BROOKFIELD, NEW HAMPSHIRE  
267 Wentworth Road Brookfield, N.H. 03872

**SELECTMEN'S MEETING MINUTES**  
November 19, 2013

**ATTENDANCE:** Selectmen Rich Zacher, Selectmen Brian Robischeau, Selectman William Nelson, Treasurer Marilou Maclean, Administrative Asst. Jessica Robischeau, Ed Comeau, Rose Zacher, Mark Stengal, Ed Nason

The meeting was called to order at 6:40pm.

Resident Mark Stengal expressed his concern regarding the survey results on Brice Drive. The stakes were placed where the road should be according deed for the road. The Selectmen stated that before any official decision is made, the residents of Cedar Park who are affected will be notified and a meeting will be held.

Marilou Maclean announced that the grant she applied for with Meredith Village Savings Bank for a handicap accessible bathroom in the Townhouse has been approved in the amount of \$7500. The funds will not be received and used until 2014.

Marilou Maclean asked Administrative Assistant Robischeau to contact the email provider for the fees associated with the email domain. This is in an effort to comprise the proposed budget for 2014.

A bill was reviewed for membership to the NH Municipal Association. With a quick discussion about the services the association provides, the Selectmen decided not to renew the membership. The board asked the Administrative Assistant to write a letter to the NH Municipal Association explaining why we, Brookfield, was not renewing the membership.

The Selectmen discussed the budget for the Planning Board due to a line item which is projected to go over the budgeted amount. They wondered if they have any recourse. Selectmen Zacher will call the Town attorney to discuss. In addition, he will find out who approves raises for the Planning Board Assistant.

*Heritage Commission-* Marilou Maclean stated that the Town is low on Town History books. The copyright belongs to resident Carolyn Chase. She asked permission to speak with Town Council about reprinting the book with a few revisions and with the approval of Carolyn Chase. The Selectmen approved to speak with the attorney.

Selectmen Zacher discussed the Scholarship Fund and if this should be placed on the ballot as a warrant article to include resident homeschoolers and private schoolers. He asked if it could be redefined through probate. He will speak with the Town Attorney to see if this could be done and the fee for this.

*Schoolhouse*- The Selectmen reviewed the energy audit conducted by PSNH. They decided to hold a special Selectmen meeting to discuss the bathroom location and heating options. A tentative date of Saturday November 30 at 9am was set. The Heritage Commission was asked to attend.

- Ed Nason will have the proposal for the excavation under the Schoolhouse for Tuesday's meeting.

Meeting adjourned at 8:30 pm

Respectfully Submitted,

Jessica Robisbeau  
Administrative Assistant