



TOWN OF BROOKFIELD, NEW HAMPSHIRE
267 Wentworth Road Brookfield, N.H. 03872

SELECTMEN'S MEETING MINUTES
September 10, 2013

ATTENDANCE: Selectmen Rich Zacher, Selectmen Brian Robischeau, Selectman William Nelson, Treasurer Marilou Maclean, Administrative Asst. Jessica Robischeau, Ed Comeau, Rose Zacher, Samantha Nason, Tom Hill, CEO Ed Nason, Geary Ciccarone, Dick Peckham

Before the regular meeting, the Selectmen met on Brice Drive for a review of the survey markings with the residents of Cedar Park. Those in attendance for this portion of the meeting were:

Mark Stengel	David Worth
Erin Donnelly	Ray Dodier
Peter Donnelly	Jeanne Dodier
Amy Harrigan	Ed Nason
Kate Eidson	Samantha Nason
Susan Dansereau	Dick Peckham
John Dansereau	Diana Peckham
Chuck Phinney	Dan Balsler
Tracy Johnson	Steve Michalsky
Nelson Moffett	Pat Golden
Selectmen Robischeau	
Selectmen Nelson	
Selectmen Zacher	
Administrative Asst. Jessica Robischeau	
Ed Comeau	

The meeting was reconvened at 7:00pm at the Town Office.

The Pledge of Allegiance was led by Rose Zacher.

A moment of silence was held for the anniversary of 9/11.

Speakers: None

Correspondence: Mail was opened and read publicly

Approval of Minutes:

- ***08/20/2013- MOTION: Selectman Zacher moved to accept the minutes from August 20, 2013 meeting as presented. The motion was seconded by Selectman Robischeau. A vote was taken, all in favor, motion carries.***

- **08/27/2013- MOTION: *Selectman Robischeau moved to accept the minutes from August 27, 2013 meeting as presented. The motion was seconded by Selectman Zacher. A vote was taken, all in favor, motion carries.***

Public Comments: None

REPORTS FROM TOWN OFFICIALS:

- **Treasurer-** Treasurer Maclean presented the account balances for the checking and savings.
 - Selectmen Zacher reviewed the Fairpoint tax payment for December, to be placed in a separate account due to the civil suit in the courts. If there is a settlement stating that the Town owes the tax payment back to Fairpoint, the money for the December bill will be refunded out of that special account.
 - The bill for the security system has been adjusted with a credit of \$65 per a phone from Jessica Robischeau to them. The bill was then approved by the Board.
 - CEO Nason lost his cell phone and a new was purchased as a replacement. His phone was up for renewal to an upgrade was given.
- **Assessor Clerk/Administrative Assistant-** Nothing to report
- **Planning Board-** The Planning Board is working on getting the SRPC to come to Brookfield and give a presentation.
 - The Planning Board is continually working on the Capital Improvement Program. He stated he is awaiting a response from the Selectmen on a decision to create a Building Committee. This topic was placed later on the Agenda and will be discussed towards the end of the meeting.
 - Moose Mountain Recreation may be seeking a subdivision approval. The Planning Board feels this raises an issue since it is in a Rec Zone. The Planning Board is discussing this issue.
- **Heritage Commission-** The Commission will be holding a Veteran's Day Pot Luck Dinner on November 9th, 2013. More information will be presented as plans are made.
- **Code Enforcement/ Road Agent-** Ed Nason stated that an intent to cut will be issued to a resident now that their property taxes has been paid. He has notified the logger.

Old Business-

Selectmen Robischeau- *Foundation Contractors-* Three contractors were contacted. He is waiting for their information which will be reported at the next meeting.

Selectmen Nelson- *Specifications--* Bergeron Technical Services in Conway was contacted for an estimate of drawing up spec plans for the repairs to the Schoolhouse. A copy of the Salmon Falls report has been given to them. A proposal is being created.

Selectmen Zacher- *Area Town input-* The Town of Ossipee was contacted regarding their most recent remodel of an old building. Bergeron Technical Services was used to draw the spec plans for the renovation. Selectmen Zacher also presented the Select Board with a list of repairs needed to all Town buildings.

- *Building Committee Discussion*- The Selectmen discussed what the deliverable was on having a building committee, with Geary Ciccarone. Mr. Ciccarone stated it would help in organizing and identifying any issues with the Town owned buildings. They would gather the information and present it to the Selectmen when decision need to be made for repairs. It is also recommended for the CIP program. After discussion, the Selectmen decided it would be easy for them to take care of the building as it had been done in the past.

-*Brice Drive/Cedar Park*- The Selectmen decided to review the properties located at the Palmer Dr. intersection, down Brice, to the Piney Rd intersection within the next week and schedule a special Selectmen meeting on Monday September 16th at 7pm. A letter will go out to invite those property owners on Brice Dr from the Palmer Dr intersection to the Piney Dr intersection. This is the area which is scheduled to be paved. Legal Council will be sought and a review of deeds will be done.

Flag Pole- Selectmen Robischeau stated there is a new light for the flag pole and new lights for the maintenance shed. He needs to follow up with the electrician regarding the bell tower lights.

- **New Business**- The Road Agent contract needs to be reviewed prior to budget preparations which is held at the end of September. Discussion was made on moving the operation to the Salt Shed area. They decided to review the contract with the Road Agent on Monday September 16th at the special meeting.

Meeting adjourned at 8:30 pm

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant

Correction of Minutes approved at the 9/24/2013 meeting:

First Paragraph, strike “before the regular meeting, the Selectmen met on Brice Drive” *replace with*
“The meeting began at 6:30pm on Brice Drive”