



TOWN OF BROOKFIELD, NEW HAMPSHIRE
267 Wentworth Road Brookfield, N.H. 03872

SELECTMEN'S MEETING MINUTES
August 13, 2013

ATTENDANCE: Selectmen Rich Zacher, Selectmen Brian Robischeau, Selectman William Nelson, Treasurer Marilou Maclean, Administrative Asst Jessica Robischeau, Tax Collector Diana Peckham, CEO Ed Nason, Ed Comeau, Rose Zacher, Tom Hill, Fred Cann, Brad Williamson, Richard Peckham, Frank Frazier, Jim Freeman, Geary Ciccarone, Ray Dodier

Meeting called to order at 6:30PM. Tom Hill led us in the Pledge of Allegiance.

Speakers: None

Correspondence: Mail and correspondence was opened and read in front of the public. A status letter regarding the insurance claim was signed by the Selectmen.

Approval of Minutes:

- ***07/16/2013- MOTION: Selectman Zacher moved to accept the minutes from July 16, 2013 meeting as presented. The motion was seconded by Selectman Robischeau. A vote was taken, all in favor, motion carries.***
- ***07/22/2013- MOTION: Selectman Robischeau moved to accept the minutes from July 22, 2013 meeting as presented. The motion was seconded by Selectman Zacher. A vote was taken, all in favor, motion carries.***
- ***07/23/2013- MOTION: Selectman Robischeau moved to accept the minutes from July 23, 2013 meeting as presented. The motion was seconded by Selectman Zacher. A vote was taken, all in favor, motion carries.***
- ***07/25/2013- MOTION: Selectman Robischeau moved to accept the minutes from July 25, 2013 meeting as presented. The motion was seconded by Selectman Nelson. A vote was taken, Selectmen Robischeau and Selectmen Nelson approved. Selectmen Zacher abstained. The motion carried.***

Public Comments: The GWRSD school board meeting met at the Town Hall last evening. A comment was made that all school board members who were elected, does not represent the School for the Town but represents all the Towns in the district.

School House Survey: The Selectmen opened over 100 surveys publicly. It was the opinion of over 85% of the returned household questionnaires that the Schoolhouse should be repaired. With this decision made, Geary Ciccarone offered to draw spec plans for the first phase of the renovation which includes the foundation, flooring and roof trusses at no cost to the Town. It will then be presented to the Selectmen at the next Selectmen Meeting on August 27th, 2013.

REPORTS FROM TOWN OFFICIALS:

- **Treasurer-** There is currently \$529,500.37 in the savings account and \$50,869.05 in the checking account. Checks and bills were signed. Treasurer Maclean spoke with Ethan Hipple who gave her an update of the Brookfield residents taking advantage of the discounted rates for the Wolfeboro Parks and Rec Department. The Fairpoint lawsuit update was reviewed by the Selectmen. It is still in progress with the Town's legal council. Ms. Maclean is still working on the Workers Compensation policy with legal council and will update the Selectmen once progress is made.
- **Tax Collector-** Diana Peckham briefly discussed an old letter from May of 2010 between a former Selectmen and resident was brought to her attention regarding taxes. The Selectmen asked that due to the RSA 91:A 3C, this will be discussed at another time under a non-public meeting.
- **Assessor Clerk/Administrative Assistant-** Town Offices will be closed this coming week on August 14, 15th and 16th.
- **Planning Board-** Chairman Ciccarone asked the Selectmen to reaffirm the creation of the Road Committee. He also asked that they appoint members to the committee. Also, he asked that a Building Committee be created. The committee will explore that maintenance issues for all Town buildings. This is recommended in the Capital Improvement Program which was developed by the Planning Board. The members would have no authority to repair but gives the Selectmen or Planning Board guidance on what items need to be addressed for each building. The Selectmen would make the final decision on the repairs which need to be completed. The Selectmen were not able to make a decision immediately but will discuss it further at a future meeting.
- **Code Enforcement Officer/Road Agent:** Building permits were pulled by a few residents for minor projects.
 - Road paving for Brice Dr and Moose Mountain Rd will be expected to begin in the first part of October.
- **Heritage Commission-** Marilou Maclean thanked a list of volunteers who helped out at Old Home Day. \$110 was raised from the raffles which were held at the dinner.
- **Cemetery Commission-** A question was raised regarding a descendent accessing a cemetery on someone's property. There is an RSA which states addresses this issue.
- **Old Business-** Brad Williamson asked if the Road Committee still exists. Selectmen Nelson stated yes and Selectmen Zacher stated that at the Planning Board meeting, that Brad would create a list of members to be appointed. Frank Frazier asked about the Cable Committee. Selectmen Nelson stated that committee was abolish months ago. Frank Frazier was not aware of this.
 - Selectmen Robischeau contacted PSNH regarding lighting for the flag pole. They are able to install a light on the electric pole on the road which would shine on the flag pole and the front of the Townhouse. However, this may be a nuisance for neighbors at night. The Selectmen decided to contact the Town electrician for additional options.
 - Selectmen Zacher would like to create a letter for former owners of two lots recently acquired by the Town for non payment of taxes, to remove their personal & construction items. Selectmen Nelson felt a formal letter should go out to the former owners stating the property was deeded to the Town.

Many letters of notification were mailed by the Tax Collector before the land was taken stating the exact date of deeding, if the taxes weren't paid. Selectmen Nelson stated a final letter should be mailed confirming the deeding.

- **New Business-** The trim on the Town Offices is peeling and needs to be addressed. Selectmen Zacher will get estimates for painting.
 - Ed Comeau asked the Selectmen not to destroy the survey responses.
 - He asked the status of the Wi-Fi access for committee members. The Selectmen would like to develop a policy for distributing the access code to members. Then, it will be available. Selectmen Nelson and Selectmen Robischeau will work on developing the policy.
 - Ed Comeau asked the Selectmen if they had broadband maps for the Town. Frank Frazier stated they did at one point but found them inaccurate. A Broadband Committee was suggested since the Cable Committee has been abolished. Mr. Comeau will work on getting a list of members who would be interested in joining this committee.
 - Selectmen Zacher spoke with legal council regarding the SRPC's decision to dock points off of non dues paying towns. They stated it was legal to dock points for transportation projects if dues are not paid.
 - Years ago, Brad Williamson stated there was a keeper of the flag and a keeper of the bell. He asked who was responsible for this now. Selectmen Zacher receives the emails which notifies a person when the flag needs to be lowered. As far as the bell, no one has the responsibility. It can be addresses in the future.

Meeting adjourned at 8:30 pm

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant