



TOWN OF BROOKFIELD, NEW HAMPSHIRE
267 Wentworth Road Brookfield, N.H. 03872

SELECTMEN'S MEETING MINUTES

July 09, 2013

ATTENDANCE: Selectmen Rich Zacher, Selectmen Brian Robischoeu, Selectman William Nelson, Treasurer Marilou Maclean, Administrative Asst Jessica Robischoeu, CEO Ed Nason, Tax Collector Diana Peckham, Ed Comeau, Rose Zacher, Samantha Nason, John & Georgia Brunelle

Meeting called to order at 6:30PM. John Brunelle led us in the Pledge of Allegiance.

Speakers: John and Georgia Brunelle asked the Selectmen why the Veteran Tax Credit was at \$100 when many other Town's have the maximum credit of \$500. RSA 72:27A was read. Selectmen Nelson explained that the Veteran Tax Credit was voted years ago at Town meeting in the amount of \$100. He explained that a petition Warrant Article can be submitted by a resident with a minimum of 25 resident signatures supporting a specified increase in the tax credit. Selectmen Nelson also offered help from the board to create the warrant article.

Correspondence: Selectmen Nelson asked Selectmen Zacher for an update on the insurance claim for the Schoolhouse. Selectmen Zacher spoke with the adjuster whom stated the check was in the mail. It had not been received as of the meeting.

Approval of Minutes:

- **06/25/2013- MOTION:** *Selectman Robischoeu moved to accept the minutes from June 25, 2013 meeting as presented. The motion was seconded by Selectman Zacher. A vote was taken, all in favor, motion carries.*
- **06/26/2013- MOTION:** *Selectman Zacher moved to accept the minutes from June 26, 2013 meeting as presented. The motion was seconded by Selectman Robischoeu. A vote was taken, all in favor, motion carries.*

Public Comments: None

REPORTS FROM TOWN OFFICIALS:

Treasurer- Bills were reviewed and the budget through 6/30/2013 was presented. The Town currently has \$723,388.79 in both the checking and savings account.

- Treasurer Maclean emailed Ernie Brown asking if the GWRSD bill can be equally billed each month instead of higher amounts in certain months. Mr. Brown responded stating that they are not able to do so and to contact Mary Patry of the GWRSD for more information. Treasurer Maclean stated she did not mind calling the contact but asked if the Selectmen would also follow up. She is also going to call other Town Treasurers in other school districts for information on how they are billed.

The new general liability and property insurance policy has been received and would like the Selectmen to review it.

- **Tax Collector-** Diana Peckham reported that 87% of the July tax bill has been collected.
- **Assessor Clerk/Administrative Assistant-** Nothing to report
- **Planning Board-** Ed Comeau gave an update of the last Planning Board meeting held on July 8th, 2013. The board worked on a logging permit off Governors Rd, the Capital Improvement Plan and forming a sub committee and discussing recording of minutes.

Road Agent/Code Enforcement- One intent to cut was presented for Map 1 Lot 3A & 4. Two permits were received for a horse barn and demolition of a screened porch.

- Gravel is being distributed throughout the Town starting today.

- **Heritage Commission-** The genealogy workshops originally scheduled for Old Home Day are being postponed until the fall. The next Heritage committee meeting is scheduled for tomorrow night at 7pm.
- **Cemetery Commission-** There was a burial in the Town Cemetery this week. Selectmen Zacher will ask the Commission the procedure for burials in the Town cemetery. Selectmen Nelson stated that per the Commission, there is no fee for being buried in the cemetery.
- **Website Statistic Update-** Rose Zacher updated the Board with the most viewed pages on the website, Average sessions per day and average page view per day. There has been a slight decline in viewing the pages in May and June.
- **Old Business-** Treasurer Maclean reported the Town usage of oil in 2012 was 1102.9 gallons and 930 gallons for propane. They will now contact various oil companies for per buy rates and agreements.
 - Assessor Clerk Jessica Robischeau presented the Selectmen with the Wiggin Cemetery sample assessment card. She asked Avitar to issue a card changing the assessment to reflect unusable land due to the cemetery. The Selectmen discussed if they would honor the 1970 letter from Selectmen Whittemore stating that all past taxes and future taxes will be waived. The Selectmen argued that there is backland around the cemetery which was not address in his letter but only the cemetery was waived.

Motion: *Selectmen Zacher made a motion to waive the past and 2013 taxes and reserve the right to revisit the issue in the future. The motion was seconded by Selectmen Robischeau. Selectmen Nelson voted no. Selectmen Zacher and Selectmen Robischeau voted in favor of the motion. Motion passed.*

New Business- Selectmen Zacher stated the Road Agent contract will expire in May of 2014 and for budgeting purposes, the new contract needs to be discussed before the proposed budget for 2014 is finalized. The Road Agent contract does not need to go out to bid. They would like to bring this topic up for discussion in September upon preparation of the 2014 proposed budget.

Public Comments- Rose Zacher presented the Selectmen and a few Town employees a sampling of business cards created. She offered to print the cards for everyone if the card stock is provided. Administrative Assistant Jessica Robisneau will order the card stock.

Meeting adjourned at 8:00 pm

Respectfully Submitted,

Jessica Robisneau
Administrative Assistant