



TOWN OF BROOKFIELD, NEW HAMPSHIRE  
267 Wentworth Road Brookfield, N.H. 03872

**SELECTMEN'S MEETING MINUTES**  
May 14, 2013

**ATTENDANCE:** , Selectman William Nelson, Selectmen Rich Zacher (absent), Selectmen Brian Robischeau, Treasurer Marilou Maclean, Administrative Asst Jessica Robischeau, CEO Ed Nason, Tom Hill, Samantha Nason, Ernie Brown, Ed Comeau, Ron Fountain, Fred Cann,

**PUBLIC IN ATTENDANCE:** 6

Meeting called to order at 6:30PM. Ron Fountain led us in the Pledge of Allegiance.

**Correspondence:** A bill from Avitar was read and reviewed. A charge on the bill was questioned and the Selectmen decided to wait until Selectmen Zacher to review the bill. A letter from the Town Attorney was read by Selectmen Nelson giving an update on the Fairpoint suit. Lastly, a letter from the alarm company was approved to update the system.

**Approval of Minutes:**

- **04/16/2013- MOTION:** *Selectman Robischeau moved to accept the minutes from April 16, 2013 meeting with revisions as discussed, seconded by Selectman Nelson. A vote was taken, all in favor, motion carries.*
- **04/23/2013- MOTION:** *Selectman Robischeau moved to accept the minutes from April 23, 2013 meeting with revisions as discussed, seconded by Selectman Nelson. A vote was taken, all in favor, motion carries.*
- **04/27/2013- MOTION:** *Selectman Robischeau moved to accept the minutes from April 27, 2013 meeting as drafted, seconded by Selectman Nelson. A vote was taken, all in favor, motion carries.*
- **04/29/2013- MOTION:** *Selectman Robischeau moved to accept the minutes from April 29, 2013 meeting as drafted, seconded by Selectmen Nelson. A vote was taken, all in favor, motion carries.*

**MOTION:** *After discussion, Selectman Robischeau made a motion to rescind the acceptance of the April 23, 2013 minutes and approve at the next meeting. The motion was seconded by Selectmen Nelson.*

**Public Comments:** Ron Fountain asked the Selectmen for an update of the most recent Emergency Management Meeting. The Selectmen were not aware that there has been any Emergency Management meeting. He asked if anyone knew about the Town having a reverse 911 system where the Town would alert the Townspeople of any natural disasters. Also, he would like to see if the Emergency 'horn' once used in Sanbornville to alert residents of disasters, to be reactivated. Selectmen Nelson stated he would investigate this option with Sanbornville.

- Ernie Brown represented the TRAC Program and gave the public an update. The grant has been approved and an additional \$3000 needs to be raised. Phase 1 of the program will begin at Turntable Park in Sanbornville to Rte. 16.

## REPORTS FROM TOWN OFFICIALS:

- **Treasurer-** The Property & Casualty Insurance policy was renewed online with an effective date of July 1<sup>st</sup>. Treasurer Maclean took a webinar on the Top 10 Labor Violations. She felt the Joint Loss Management Committee needs to be revisited because one of the labor laws states that every Town is required to file a report every 2 years if they are under the 15 employee rule. Jessica Robischeau, Chairman of the Joint Loss Management Committee, stated that we filed a report to the State approximately 6 months ago but will double check with the other committee members and minutes.
- **Planning Board-** The Planning Board signed a letter of appreciation to former Planning Board member Ed Nason for many years of service.
  - A public hearing was held for the Moose Mountain Disc Golf.
  - The recent Planning Board meeting also involved a discussion on the Schoolhouse from the Chairman. Selectmen Nelson stated he felt the decision was not a Planning Board decision but cooperative input from all 3 Boards- Selectmen, Heritage Commission and the Planning Board. A new survey will be developed and mailed in July to all residents for their input. The surveys will not be opened until they are all received and they will be opened publicly during a meeting. Ed Comeau suggested an outreach to residents prior to the survey going out either by a newspaper article and or the local cable channel. Treasurer Maclean volunteered to do the outreach. The next joint meeting will be held on June 18<sup>th</sup>, at 7pm.
- **Assessor Clerk/Administrative Assistant-** Jessica Robischeau presented two abatement approval refund requests. The requests were approved and signed. Timber tax warrants were presented to the Selectmen for their signatures. Lastly, the new Selectmen schedule was presented changing the Friday schedule to Saturday mornings from 9AM to 12PM on the last Saturday of every month.
- **Road Agent/Code Enforcement-** All reports of wood cuts have been received except for one logger, who has been addressed. Selectmen Nelson asked Ed Nason to address a sign issue located at the corner of Rte. 109 and Governors Road stating breads and beans were being sold on Sat at a Moose Mountain Rd residence. He felt the sign should be only put out the day the goods are being sold. Also, the sign should be 2'x3' in size. Ed Nason stated he will address the issue with the resident.
  - The road crew is almost done grating the dirt roads and taking the leaves out of the ditches. He will be meeting with the paver next week and he is working on getting the survey done for Brice Dr.
  - Finally, CEO Nason received an email complaining about Tibbetts Hill Road up to Burwell Road where a Wolfeboro resident stated the road was in poor condition and cut the tires on their vehicle. CEO Nason traveled to the road and it was in good condition since it was recently graded and new gravel was spread.
- **Heritage Commission-** The committee is working on Old Home Day which will be held on August 10<sup>th</sup>. A farmers market will be held that day. A genealogy class will be available to all those interested. There will be a Conservation hike that day. Finally, the day will end with a barbeque held by Seabrisquet followed by Clearly Related String Band.

- **GWRSD-** Resident Ernie Brown announced Kingswood High School seniors will graduate on June 15<sup>th</sup>. Selectmen Nelson asked Mr. Brown if he knew if there were Brookfield regulations for placing a number on houses. Mr. Brown stated thought there was a bylaw that was passed with this requirement but he would need to look into it and get back to the board.
- **Agriculture Commission-** Ed Nason stated there was a meeting last week. They decided to hold a farmers market on Old Home Day and they are working on holding a farmers market weekly.

Mail reviewed.

A letter was received which was confidential.

**MOTION:** *Selectman Nelson made a motion to go into nonpublic session due to RSA 91A:3 E- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph. The motion was seconded by Selectman Robischeau. All in favor. Roll Call was taken. Selectman Zacher was not present.*

**MOTION:** *Selectmen Nelson made a motion to come out of non-public session. The motion was seconded by Selectman Robischeau. All in favor. Roll call taken.*

Meeting adjourned at 8:00 pm

Respectfully Submitted,

Jessica Robischeau  
Administrative Assistant