



TOWN OF BROOKFIELD, NEW HAMPSHIRE
267 Wentworth Road Brookfield, N.H. 03872

SELECTMEN'S MEETING MINUTES

February 26, 2013

ATTENDANCE: Selectman William Nelson, Selectmen Rich Zacher, Deputy Tax Collector Rose Zacher, Treasurer Marilou Maclean, Administrative Asst Jessica Robischeau, Selectmen Clifton Camp(not in attendance)

PUBLIC IN ATTENDANCE: 1

Meeting called to order at 6:30PM. The Selectmen led us in the Pledge of Allegiance.

Public Comments: Treasurer Marilou Maclean expressed her frustration regarding her name being placed on the election ballot, incorrectly. She addressed the problem with the Town Clerk directly. She asked the Selectmen to have her name corrected as soon as possible. Selectmen Nelson asked Administrative Assistant Jessica Robischeau to send Town Clerk Virginia McGinley a letter to make the change.

REPORTS FROM TOWN OFFICIALS:

- **Treasurer-** Bills were reviewed and checks were signed. A letter was received from the Local Government Center which is where the Town has the Property & Casualty Insurance policy through. The letter was an acknowledgement of the Townhouse claim which occurred on 2/16/2013. The pipes froze in the Townhouse due to an empty oil tank. Selectmen Nelson stated he did notify the Local Government Center with the information regarding the oil company's insurance information.
- Meet the Candidates Town Coffee will be held this Saturday March 2nd from 8AM to 10AM in the Townhouse.
- **Administrative Assistant/Assessor Clerk-** The draft of the Annual Report was reviewed by the proof committee who included Marilou Maclean, Harriet Wilson and Rose Zacher. Selectmen Nelson showed his appreciation for the committee for all their hard work.
- Jessica Robischeau asked the Selectmen to meet in a non-public session after the meeting to review a tax abatement.
- **Emergency Management-** Selectmen Nelson stated there was a HazMat meeting held on Monday.
- **Heritage Commission-** The St. Patrick's Day breakfast set for March 16th has been postpone due to the Townhouse repairs. A new date will be determined and posted.
- **Planning Board-** A meeting is set for Monday March 4th.

- **New Business-** Selectmen Zacher suggested on a training session for all Selectmen and include Jessica Robischeau and possible IT worker, Lance Maclean on the Alarm System. The Security Company will come out and review the alarm system. Selectmen Nelson suggesting holding off until the claim at the Townhouse has been handled before we call and set up a session.

Mail Reviewed:

A Certified Letter was received from BCM Environmental & Land Law, PLLC regarding the proposed campground warrant article. With the letter accompanied a Protest Petition per RSA 675:5. The letter was read by Selectmen Nelson. The letter states that the RSA requires that the petition be posted at the polling site and the Town Moderator is to announce the protest petition was received at the Annual Town Meeting. In addition, it stated that if any Board member is an abutter and or has signed the original petition, they are required to excuse themselves from any decisions regarding this matter. Selectmen Zacher recused himself from all discussion of the topic as he is an abutter. Selectmen Nelson asked that Jessica Robischeau email a copy of the protest petition to the Town Attorney and Moderator.

Selectmen Nelson stated he received notification that there are funds available by the State to offset the cost of plowing for the last storm. Emergency Management Director Brad Williamson will be looking into this and will get back to the Board.

Selectmen Nelson also spoke with Brad Williamson regarding the fire extinguishers. Mr. Williamson will contact the company to update the tags.

Approval of Minutes:

- **02/12/2013- MOTION: Selectmen Zacher moved to accept the minutes from February 12, 2013 meeting, seconded by Selectmen Nelson. A vote was taken, all in favor, motion carries.**
- **MOTION: Selectmen Zacher moved to go into non public session per RSA 91-A:3C “Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.” The motion was seconded by Selectmen Nelson. A vote was taken, all in favor, motion carries. Roll Call- Nelson, Zacher.**
- **MOTION: Selectmen Zacher moved to come out of non public session. The motion was seconded by Selectmen Nelson. A vote was taken, all in favor, motion carries. Roll Call- Nelson, Zacher.**

No decision was made.

Selectmen Nelson called Chairmen Camp on the speaker phone. Selectmen Nelson briefed Selectmen Camp regarding the receipt of the protest petition received.

Meeting adjourned at 8:15PM

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant