



TOWN OF BROOKFIELD, NEW HAMPSHIRE
267 Wentworth Road Brookfield, N.H. 03872

SELECTMEN'S MEETING MINUTES
November 13, 2012

ATTENDANCE: Selectman William Nelson, Selectmen Clifton Camp, Selectmen Rich Zacher, Tax Collector Diana Peckham, Deputy Tax Collector Rose Zacher, Treasurer Marilou Maclean, Administrative Asst Jessica Robischeau

PUBLIC IN ATTENDANCE: 3

Meeting called to order at 6:30 PM. Rose Zacher led us in the Pledge of Allegiance.

Public Comments: None

Approval of Minutes:

- **10/23/2012- MOTION:** *Selectmen Nelson moved to accept the minutes from October 23, 2012 meeting, seconded by Selectmen Zacher. A vote was taken, all in favor, motion carries.*
- **Treasurer-** The budget was presented to the Selectmen as of October 31st. The document also included a proposed 2013 budget. The Selectmen will be meeting on Tuesday 11/20/2012 to start preparing the 2013 budget. It was decided that Administrative Asst. will need to record the minutes for the meeting.
 - The TD Bank account has been closed and the remaining \$1.48 will be deposited in Meredith Village Savings Bank.
 - The quote for the Town worker's compensation policy for 2013 was received for the amount of over \$2000. The prior premium paid in 2010 was \$645 and in 2011 was \$620. Treasurer Maclean asked the Selectmen for permission to get quotes from other companies. The Selectmen approved. The Town has Property and Liability Insurance through the Local Government Center so Treasurer Maclean will start with them for a quote.
 - Selectmen Zacher asked Selectmen Camp if the bill from the Mitchell Municipal Group for the Fairpoint Abatement Suit was reviewed. Selectmen Camp did not have the bill with him but it was a legitimate bill. It will be brought in and placed in the Selectmen mailboxes in the morning.
- **Tax Collector-** The bills were printed and will be mailed tomorrow.
 - A request was made for a copy of the Master Plan with the addendums. She charged \$20 for the copies but asked the Selectmen where more copies could be obtained. Selectmen Camp stated the Planning Board has copies and he will call the Planning Board Administrative Secretary for the copies including the 1990, 2000 and 2006 Addendums.
- **Administrative Assistant/Assessor Clerk-** The Assessing Office and Code Enforcement Office will be closed on Wednesday and Thursday so Jessica Robischeau can attend the Annual LGC Conference. It will reopen on Friday at 8:30am.

- **Road Agent/Code Enforcement-** Not in attendance
- **Conservation Committee-** Tom Giguere and the Conservation Committee members attended a presentation by the Moose Mountain Regional Greenways at the Moose Mountain Recreation Lodge.
- **Heritage Commission-** - The Heritage Commission sponsored a pot-luck dinner on Saturday Nov 10th 2012 in honor of Veterans Day. Two newly elected State Representatives were in attendance: Rep & Selectmen Bill Nelson and Rep. Tom Lavender- both Brookfield residents. Also in attendance was the Eagle Scout Jordan Dansereau and family who was honored for his Eagle Scout Accomplishment.
 - Marilou Maclean asked that if anyone filled out the Schoolhouse questionnaire to return the filled out form by 11/30/2012.
- **Planning Board-** The Board met on Monday and reviewed the application for Disc Golf at Moose Mountain Recreation. They also discussed farm stand placement.

The Aluminum Can will be removed as Mr. Delisle will be retiring. If anyone is interesting in continuing this program, they are asked to contact the Selectmen.

Dick Peckham asked that the Selectmen send a Thank You letter for his years of service to Brookfield. Tom Giguere state he would draft a letter and send it to the Selectmen for their signatures.

- **Old Business-** *Scholastic Achievement Award-* The Selectmen reviewed the eligibility for this award by searching the warrant article from the 1996 Town Meeting. It reads that any Brookfield high school resident with the highest GPA can be eligible for the award. Tom Giguere stated that a Kingswood guidance counselor selects the student with the highest GPA. Selectmen Zacher suggested since this was created several years ago, it should be revisited by a Committee to broaden the eligibility to include others such as homeschoolers. A new warrant article will need to be written and presented at the next Town Meeting. Selectmen Zacher offered to form a committee.
 - *Nate Fogg, Perambulation-* Selectmen Camp did not have an update from Mr. Fogg but will send him an email for the status.
 - *Budget Planning-* The Selectmen will meet held next Tuesday 11/20/2012 at 7pm.
 - *Planning Board update-* The travel trailer question did not get discussed as they ran out of time. It will be discussed at the next meeting.
 - *Welfare Guidelines-* Selectmen Zacher spoke with the Welfare Officer. A copy was placed in the Selectmen's box and need to be reviewed before they can be approved. The Selectmen will review the draft and discuss at the Budget meeting.
 - *Municipal Building Use Application-* This was reviewed. The form will be updated by Chairman Camp to reflect the current rental process for review at the next Selectmen's meeting.
 - *Letter of Recognition-* Selectmen Camp stated he did not write the letter as of yet. Selectman Zacher did write a draft and presented it to Selectmen Camp. Selectmen Camp will prepare a letter for signature at the next meeting. Selectman Nelson and Selectmen Zacher were in attendance to Jordan Dansereau's Eagle Scout event on behalf of the Town.

- *TRAC Recommendation*- Selectmen Zacher is in support the program. Selectmen Nelson supports the concept of the program.

MOTION- *A motion was made by Selectman Zacher to write a letter of support to the TRAC program but not financial support unless a warrant article is issued. The motion was seconded by Selectmen Nelson for discussion. Selectmen Nelson wanted to make sure the funds for the Playground Equipment/Parks and Recreation is not given to this program. The funds were raised for a playground and will be used only for this purpose. All in favor: Selectmen Camp abstained.*

- **New Business-** The contract for Cartographics was received and reviewed. The contract is for the Town's mapping for all parcels. The annual fee has not changed at \$750 a year.

MOTION: *A motion was made by Selectmen Zacher to accept the contract as reviewed. Selectmen Nelson seconded the motion. All in favor and the motion carries.*

MOTION: *A motion was made by Selectmen Camp to cancel the meeting set for December 25, 2012 as this is Christmas Day. The motion was seconded by Selectmen Nelson. All in favor and the motion carries.*

The next Selectmen meeting is on November 20 at 7:00pm.

Mail reviewed.

Meeting adjourned at 7:50 PM

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant