



TOWN OF BROOKFIELD, NEW HAMPSHIRE  
267 Wentworth Road Brookfield, N.H. 03872

## SELECTMEN'S MEETING MINUTES

July 10, 2012

**ATTENDANCE:** Selectman William Nelson, Selectmen Rich Zacher, Selectmen Clifton Camp (late arrival 7:10pm) Treasurer Marilou MacLean, Assessor Clerk/Administrative Asst. Jessica Robischeau, CEO Ed Nason

**PUBLIC IN ATTENDANCE:** 4

Meeting called to order at 7:00 PM. The Selectmen led us in the Pledge of Allegiance.

**Public Comments:** Harry Merrow introduced himself to the Selectmen. He is campaigning for his 8<sup>th</sup> year as a State Representative. He spoke about his experience and accepted questions from the public.

- Neil Boyle also introduced himself as he is campaigning for County Commissioner. He explained his background and the reason for running for this position. Selectmen Bill Nelson also mentioned he is running for State Representative this year.

- Selectmen Zacher read a letter from the residents of Tucker Road praising the Road Agent and crew for all their hard work on Tucker Road and what a good job they do on maintaining the Brookfield roads.

### Approval of Minutes:

- **06/19/2012- MOTION:** *Selectmen Zacher moved to accept the minutes from June 19, 2012 meeting, seconded by Selectmen Nelson. A vote was taken, all in favor, motion carries.*
- **06/26/2012- MOTION:** *Selectmen Nelson moved to accept the minutes from June 26, 2012 meeting, seconded by Selectmen Zacher. A vote was taken, all in favor, motion carries.*

### REPORTS OF TOWN OFFICIALS PRESENT

- **Treasurer-** Bills were reviewed and signed. Treasurer Maclean asked the Selectmen if the oil and propane should be on automatic delivery. Selectmen Camp responded that yes, it should be both on automatic delivery.  
-Treasurer Maclean announced that between the checking and savings account, there is over \$600,000, before the School bill is paid.
- **Administrative Assistant/Assessor Clerk-Jessica Robischeau-** Nothing to report
- **Planning Board-** The board received a letter from the SRPC canceling last evenings meeting regarding the HUD funds.  
- The board discussed the CIP plan (Capital Improvement Program) which plans for the maintenance of Town for items such as the roads and buildings, looking forward into the future. After questions regarding what the CIP covers, Selectmen Camp stated he will speak with the Planning Board on

- clarification on what the CIP covers. Since there is a pending issue with the Schoolhouse and the repairs that need to be done, the Selectmen would like to know if this is covered under the program.
- The Planning Board approved the Conditional Use Application.
  - **Cable Committee-** Selectmen Zacher stated that they are in the process of searching for the map which was mailed by Time Warner Cable showing their coverage area. Ed Comeau announced that he would like to be on the committee
  - **Code Enforcement/Road Agent-** There was a shore land complaint for 42 Meade Dam Rd where an excavator was seen placing sand on the beach. A permit is needed for any work within 50ft of the shore.
    - A permit application was received for Map 18 Lot 21B but no fee has been received. It appears no work has been done to the property.
  - An e-mail was received regarding a business being run out of a pop up camper on a piece of land on Kingswood Lake. Because this is not a residence, it is in violation of Brookfield Ordinances.

**Road –** Mr. Nason presented the Selectmen with a maintenance list including estimated cost. This list includes: repairing the railroad area on Clark Rd. which currently presents issues for plowing, fixing the turnaround at the end of Tucker Road (with permission from the landowner which was received), replacing the culvert and repairing the turnaround on Pike Brook Rd, cutting back the bank on Map 3 Lot 7 which permission was obtained from the landowner while the equipment is available due to the paving, extend culverts, and fill the salt and sand shed. Selectmen Camp told Ed Nason to make the salt and sand shed first priority and get this filled. Ed Nason will get bids for the salt and shed.

- The prices for the Neighborhood Watch signs were given to the Selectmen in a prior meeting. A discussion was made regarding the status of this. Selectmen Camp asked Ed Nason to call the State for permission to post these signs on a State road.
- The speed limit sign and children at play sign needs to be replaced on Lyford Rd near the Prior/Belknap Farm as they are in poor condition. In addition, Ed Nason will check into the speed limit as their have been complaints regarding the speed.
- Jenness Rd. is a Class 6 road which is not maintained by the Town. Currently, a Wolfeboro resident has been maintaining it for passage. The Class 6 sign is falling over per Selectmen Zacher. Ed Nason will remount the sign.
- Ed Nason announced that prep work will start on Stoneham Road starting July 23.
- A few last items which need to be purchased for maintenance were ground up asphalt to stockpile and to fill the ice melt tanks.

***MOTION: Selectmen Nelson made a motion to proceed with the list presented by Ed Nason, in sequential order until the budgeted are getting low in which at that time, it will be stopped. The motion was seconded by Selectmen Zacher. A vote was taken, all in favor, motion carries.***

- Ed Nason will speak with the property owners on Stoneham Road, where the road work will be done.
- **Emergency Management-** Selectmen Nelson stated that Brad Williamson has a speaker from Mapping and Planning Solutions to make a presentation on July 17, 2012 regarding the Emergency Management Grant. There was a question on the date since it was not a Selectmen meeting night. Selectmen Nelson will confirm the date.

- **Heritage Commission-** The Commission meets tomorrow evening in preparation for Old Home Day is on August 11, 2012. There will be an event in Townhouse where the public is welcome to bring up to 3 antique items for an appraisal by Antique Appraisers. The cost is \$5 per item or 3 items for \$12. The proceeds for this event will be for the Heritage Commission.

- There will be a raffle during the dinner to raffle off a Brookfield sweatshirt which was donated by a resident in Town. The money for the raffle will be donated to TRAC.

- **Joint Loss Management-** Next meeting is being held on August 14<sup>th</sup>, 2012 at 6:00 PM.

- **Old Business-** Ed Nason inspected the foundation and flooring for the Schoolhouse. The flooring needs to be reinforced with hangers. It appears to be safe for the time being but will need to be addressed this year. Before any monies are spent, a surette will be held for the Town to find out what they would like to do with the building.

- The bulletin board in front of the Townhouse has been found opened many times. They are in need of repair. Selectmen Zacher will look at the boards and possibly fix them.
- Selectmen Zacher stated he received two volunteers to be on the Cemetery Land Committee.

**New Business-** Rose Zacher read to the Selectmen the website statistics.

The next Selectmen meeting is on July 24, 2012 at 6:30PM.

Mail reviewed.

Meeting adjourned at 9:30 pm

Respectfully Submitted,

Jessica Robischeau  
Administrative Assistant