



TOWN OF BROOKFIELD, NEW HAMPSHIRE  
267 Wentworth Road Brookfield, N.H. 03872

**SELECTMEN'S MEETING MINUTES**  
March 13, 2012

**ATTENDANCE:** Selectman Chair Ernie Brown, Selectman William Nelson, Treasurer Marilou MacLean, Assessor Clerk/Administrative Asst. Jessica Robisneau, Brad Williamson Emergency Management Director, Ed Nason CEO Selectmen Clifton Camp arrived at 6:40pm.

**PUBLIC IN ATTENDANCE:** 1

Meeting called to order at 6:30 PM.

**Public Comments:**

- Residents in attendance thanked Selectmen Brown for his years of service to the Town. This was Selectmen Brown's last meeting as a Selectman.

**Approval of Minutes:**

- 02/28/2012- *The approval of minutes was deferred until the next meeting.*

**REPORTS OF TOWN OFFICIALS PRESENT**

- **Treasurer-** Marilou MacLean presented the Selectmen with bills and checks for approval and signatures. She stated she has finished the first draft of the budget in the new format which included months through January. She stated that it is a work in progress. A check for the Welfare Officer to pay for a debit card for a resident who needs to get started in a job in Wolfeboro. Selectmen Brown stated debit card is for gas and should be a one-time only event. All three Selectmen signed the check with reservations. The Welfare Director will note the transactions and keep a log of it. The Mobil on the Run does not take checks. Therefore, the Director will cash the check and then purchase the debit card.
- **Administrative Assistant/Assessor Clerk-Jessica Robisneau-** A current use application was submitted to the Selectmen for approval which was signed. In addition, two abatement applications, for Rocco Rinaldo and Susan Marquis, were submitted to the Selectmen for approval but due to the short meeting because of the Town Meeting that follows, they both were deferred to the next Selectmen meeting.
  - Administrative Assistant Robisneau presented a list of Town Service Contacts to the Selectmen. This list includes the Town electrician, plumber, oil and propane company, etc....
  - Selectmen Camp read a letter from Nancy Jacobson stated that the ballots need to be printed earlier than received this year. The draft copy was not received until Saturday March 10<sup>th</sup>. The Town Clerk did not receive the ballots until Monday, March 12<sup>th</sup> in the afternoon. She stated that in the future, the draft needs to be received earlier or the Town voters will be denied the right to vote. Selectmen Camp stated he takes full responsibility for this and it will not happen again. He also stated that since it was the Town Clerk's job to prepare and mail the draft, she will be given back this responsibility.

- **Road Agent/Code Enforcement Officer-** CEO Nason asked if Asplundh now needs to obey the 6 ton weight limit? The cutting around town is not pertinent. They are working for Public Service of NH. The Selectmen stated that they are held to the 6 ton weight limit as any residents or general public is.
- **Emergency Management-** Brad Williamson stated that due to the weather, burning permits are now required.

The next Selectmen meeting is on March 27, 2012 at 6:30pm.

Meeting adjourned at 7:00 pm

Respectfully Submitted,

Jessica Robischeau  
Administrative Assistant