

**TOWN OF BROOKFIELD, NH  
267 WENTWORTH ROAD  
BROOKFIELD, NH 03872**

**SELECTMEN'S MEETING MINUTES  
November 8, 2011**

**ATTENDANCE:** Selectman, Ernie Brown, Chair, Selectman William Nelson, Selectmen Clifton Camp (late arrival) Treasurer, Marilou MacLean

**PUBLIC IN ATTENDANCE:** 5

The Pledge of Allegiance was led by Ernie Brown.

**Public Comments:** None

Ernie made a statement saying that November 11<sup>th</sup> is Veteran's Day.

**Approval of Minutes for October 25, 2011:**

The approval of minutes was tabled until the next Selectmen's meeting.

• **REPORTS OF TOWN OFFICIALS PRESENT**

**Treasurer-** Bills and checks were presented to be signed. Money in the account is low and stated that the payment for the School District will be delayed. Ernie stated that the tax rate has been set and it will be given to Jessica tomorrow so the warrant can be issued. It will then go to Diana to issue the tax bills.

Visitors from Meredith Village Savings Bank were at the Selectmen's meeting to introduce themselves, Marcus Weeks and Nancy Stark. Marcus thanked the town for choosing Meredith Savings Village Savings Bank and if there is anything they can do or have any questions, please feel free to contact them. Nancy works at the Wolfeboro Branch and is also a resident of Brookfield.

Marilou has notified the other banks of the decision for Meredith Village Savings Bank but will keep their information on file.

Manure was delivered and spread with the help Brad Williamson and Judy Brenner/ Bloomers Club to keep up the grounds for the Town House and Office.

Marilou told the Selectmen that she has written a letter to Primex regarding the Worker's Compensation renewal and would like to review this with them at the close of the meeting.

Bill Nelson made a comment to Ray Dodier that his mailbox was taken down by a snowplow during the storm but no one else's on the road was.

- **Tax Collector-** Ernie announced that Diana will not be open on Friday November 11<sup>th</sup> but we anticipate tax bills to be put together next week.
- **Town Clerk-** Ernie announced that Virginia's hours are changing as of Monday November 14<sup>th</sup> from 1pm-8pm to 12pm-7pm due to State support hours closing at 7pm. Tuesday office hours remain the same.

- **Administrative Assistant/Assessor Clerk-Jessica Robisneau-** Jessica was not able to attend but left information regarding a current use application on Map 47 Lot 1 to be signed. It is already in current use but never recorded with the Registry of Deeds and needs to be recorded per the DRA. The Selectmen signed the application.

Porter Office Equipment has repaired the copier and it is working fine. Also, Jessica has taken the Code Enforcement Officer's office hours and it appears to be working out.

- **Cable Commission-** nothing to report

**Code Enforcement Officer/Road Agent-** Ed Nason was not present. Ernie asked Ray Dodier if he knew if a few projects were completed but he did not know. One, in particular, was the top of Moose Mountain Rd. He asked Ray if Ed saw his schedule for next week but Ray did not know. Ernie asked if Ray would ask Ed and let him know.

- **Emergency Management-** Ernie spent a morning organizing the emergency kits and Brad will put the cabinets up soon.
- **GWRSD-** The brick work all around the buildings is complete on the exterior. Bill Nelson received a tour from Ernie and was impressed by the building and gives the students credit for finding their way around the buildings. Clifton commented that the gym is very nice but found the bleacher seating was less.
- **Heritage Commission-** Meets tomorrow night. Marilou received the site review report from Salmon Falls Architecture. They stated they would like to review it before it is presented. It has a lot of good recommendations and some big dollar amounts. Marilou spoke with Carolyn Chase about interviewing some of our more mature citizens which will take place this winter.
- **Joint Loss Management-** A packet was presented by Ernie to the other two Selectmen for review in preparation for the next meeting on December 13, 2011.
- **Parks and Recreation Committee:** Nothing to report
- **Planning Board-** Working on the Rules and Procedures Book. Also, they are working on two separate applications for Site Plan Review and Subdivision Plan instead of an all in one application. Also, they are working on the permit for the recreational zones such as a concert at Moose Mtn. Ernie asked if it was under the authority of the Selectmen. Clifton stated no, under the new zoning board ordinance, it specifically states it is under the Planning Board and is enforced by the Board of Selectmen.
- **Webmaster:** The Web Training meeting was on Tuesday November 8<sup>th</sup> at the Town Office where Jennifer Sonricker, Jessica Robisneau met Bill Letsky from Virtual Town Hall for a 2 hour training session. After the session, each had their own 1 hour individual training session with Bill. The website will go live tomorrow. Website: [www.brookfieldnh.org](http://www.brookfieldnh.org) Ernie asked that if you need a change on the website, to send it to Jennifer.
- **Old Business:** Nate Fogg, did not attend the meeting for the Final Perambulation Report.
- **New Business-** Tax Rate for 2012 has gone up. Bill and Ernie went to Concord and met with DRA to set the tax rate. Although Clifton could not attend, he was called and was able to participate in the meeting. There are 4 elements in developing a tax rate- Town, County, Local Education and State Education. The Town went up 4cents, County went down 7cents, State Education went 2.7 cents and Local Education went up \$1.54 due to the new school. Bottom line increase is \$1.54. Clifton explained that we as the Town and employees work very hard to stay below their budget and not spend every dime in their budget.

A second budget work session is tentatively schedule for November 15, 2011 at 7PM.

The next Selectmen meeting is on November 22, 2011 at 6:30pm.

Mail was reviewed.

Meeting adjourned at 8:30 pm

Respectfully Submitted,

Jessica Robischeau  
Administrative Assistant