

**TOWN OF BROOKFIELD, NH
267 WENTWORTH ROAD
BROOKFIELD, NH 03872**

**SELECTMEN'S MEETING MINUTES
October 25, 2011**

ATTENDANCE: Selectman, Ernie Brown, Chair, Selectman William Nelson, Selectmen Clifton Camp Assessor Clerk/Administrative Assistant Jessica Robischoeu, Treasurer, Marilou MacLean, Code Enforcement Officer/Road Agent, Ed Nason.

PUBLIC IN ATTENDANCE: 4

The Pledge of Allegiance was led by Ray Dodier.

Public Comments: None

Ernie made a statement saying that he washed the exterior windows of the Town House and Town Office and the front door was painted. The Town House was power washed by Bill Nelson and Rich Zacher. Ernie thanked Bill and Rich for all their help.

Approval of Minutes for October 11, 2011:

- **MOTION:** *Bill moved to accept the minutes from October 11, 2011 as presented, seconded by Clifton. A vote was taken and all were in favor; motion carried.*

Town Bid: Five bids were received for the 1990 Ford Forestry Truck and the Dump Body. These are as listed:

1. Ray Dodier Both Truck and Dump Body \$1052
2. Michael O'Leary Both Truck and Dump Body \$1200
3. Richard Hageman Both Truck and Dump Body \$801
4. Bob Watington Both Truck and Dump Body \$850
5. Glen Burnham Truck only \$1200

- **MOTION:** *Ernie moved to accept the highest bidder, Glen Burnham, for the 1990 Ford Forestry Truck without dump in the amount of \$1200. Clifton seconded the motion. A vote taken, all were in favor; motion carried.*

Ed Nason stated he received a call from Andy Pitts, who was interested in the Dump Body only, for a cost of \$250. The Selectmen approved this purchase and Ed notified the buyer during the meeting.

- **REPORTS OF TOWN OFFICIALS PRESENT**

Treasurer- Bills and checks were presented to be signed. Marilou presented the Selectmen a comparison of the four banks contacted for proposals of transferring the Town Accounts. A brief description of the major points is below:

People's United Bank in Wolfeboro: Price guaranteed for 2 years. The checking account must maintain a required balance of \$150,000 to offset any fees. This would be an issue.

Citizen's Bank-Wolfeboro: Monthly Fee for a sweep account is \$125.00. The interest rate available vary depending on the amount in the savings account- their current rates fluctuate between .16-.19% APY.

Meredith Village Savings Bank- Wolfeboro: No service fees except with incoming domestic wires and outgoing domestic wires. Interest paid, guaranteed for the first year, no minimum balance, on savings account is .38%. It may be negotiated annually. We will be given a \$250 credit towards our first order of checks. Free internet banking.

Profile Bank-Sanbornville: No service fees. Variable interest rate on the savings account in excess of \$50,000 will earn 1.00% APY, \$25,000 - \$49,999 will earn .75%, etc... Free internet banking offered.

There was a discussion regarding the interest rate for Profile Bank as the Town could have a chance to make more money. There was a concern that the rate was not locked in.

- ***MOTION:*** *Bill made a motion to accept Meredith Village Savings Bank as the Town bank holder. Clifton seconded for discussion. Clifton asked Bill why he chose Meredith Village Savings Bank? Bill responded that Marilou was for the bank and that he liked their proposal. Clifton also like Meredith because they are locking in the interest rate vs. Profile not locking in the rate. A vote taken, all were in favor; motion carried.*

The Town Budget was given to the Selectmen for review.

Next Tuesday, the Selectmen are having a Budget Work Session – November 1st, 2011 at 7pm.

- **Administrative Assistant/Assessor Clerk-Jessica Robischeau-** She was in a class last week at the Department of Revenue for the NH State Statutes Course Part 2.
- **Cable Commission-** Bill stated that a letter was received from Time Warner Cable stating increased rates for cable packages. In addition, he has been in contact with a representative at Time Warner Cable regarding the poles and services. Bill asked for the number of residents being serviced by Time Warner. The representative stated he could not provide this to the town. After an e-mail back to this person, they e-mailed back with a number of 90 to 100 which could not be verified as accurate. Bill then questioned them if they are involved the NH Legislation taxing telecommunication poles? The representative responded that the Legislation refers to the wooden poles and conduit for Telecommunication. Therefore, the Time Warner portion that is taxed is “the conduit only and not the parts in the conduit. This should not impact the prices for our services.”
- **Code Enforcement Officer/Road Agent-** Ed Nason stated the he tried to resign at the last meeting but the Selectmen didn't want him to. Therefore, he has tried to work out a solution. He asked the Selectmen for Jessica Robischeau to become his Assistant. In that, she would obtain his office hours but still be accessible to the public by phone for any questions and to meet them. Jessica will be trained and the funds for the office hours are available in the budget. The Selectmen have approved this effective November 1st, 2011.

Ernie checked with legal council whom stated that Ed has no legal liability under that state statute and the Town has no legal liability for the State Building Codes. Ed was granted permission to speak with legal council himself for additional questions.

Pleasant Valley Road will be crack sealed tomorrow and he addressed some issues regarding washouts. Ed suspects there is a spring under the road. Ernie mentioned that if the gravel doesn't hold up, rip rap may need to be installed.

- The material at the end of the road will be removed by Bill Marsh and another interested resident by the end of the year.
- Next, the top of Moose Mountain slope will be seeded and potholes filled.
- Road side mowing is almost complete. They are back tracking and chipping the fallen branches and cleaning up.
- The old Salt Shed has a 1'x4' rip in the roof due to a fallen tree limb, to be fixed by Ed Nason.
- The oil tank under the Townhouse appeared to be sitting on the ground. Ed Nason is to check to see if it is actually on the ground and if there is any damage.

- The furnace is not working in the Townhouse. Ernie will be meeting with Irving tomorrow morning at 10am for service.
- It was noted that the paint in the rear of the Townhouse is in poor condition with severe chipping.
- John Dansereau has been hired to placed the plastic under the Townhouse.

- **Emergency Management-** Ernie stated that Brad broke a few ribs and could not be here for the meeting. The medical kits are opened and on hand. The cabinets will be installed once Brad is feeling better.
- **GWRSD-** Ernie reported that the schools are coming along well.
- **Heritage Commission-** The site survey class on how to perform a site survey will be postponed until the spring. The meetings will change from the first Wednesday's of the month to the second Wednesday's of the month. John Dansereau has been hired to install the plastic under the Townhouse.
- **Joint Loss Management-** Next meeting is December 13, 2011.
- **Parks and Recreation Committee:** Marilou spoke with Wolfeboro Parks & Recreation, Director, Ethan Hipple, who agreed to renew the Brookfield residential rate, at the same fee, for this upcoming year. Bill asked Clifton to find out the amount of residents taking advantage of this discounted rate. Clifton will contact Ethan.
- **Planning Board-** Nothing to report
- **Webmaster:** The Web Training meeting is set for Tuesday November 8th 9:15AM at the Town Office. Jennifer Sonricker, Jessica Robischeau will be trained and Ernie looked to the public for an additional person to be trained. Rose Zacher volunteered to join. The link to the live site is: <http://brookfieldnh.vt-s.net/pages/index#>
- **Old Business:** None
- **New Business-** Ernie read a letter from Virginia requesting the Town Clerk's office hours to be changed on Monday's from 1pm-8pm to 12pm-7pm, as there will be no State support after 7pm. This was approved by the Selectmen.

Ernie mentioned to Bill and Clifton that there is a formal Selectmen meeting scheduled for December 27th. He asked if they would approve of having a working session, instead, on either the 27th, 28th, or 29th? Both agreed and would discuss at a later date.

The next Selectmen meeting is on November 8, 2011 at 6:30pm.

Mail was reviewed.

Meeting adjourned at 9:00 pm

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant

