

**TOWN OF BROOKFIELD, NH
267 WENTWORTH ROAD
BROOKFIELD, NH 03872**

**SELECTMEN'S MEETING MINUTES
AUGUST 9, 2011**

ATTENDANCE: Selectmen, Clifton Camp, Vice Chairman, Selectmen, William (Bill) Nelson,
Absent: Ernie Brown, Jr Selectmen Chair
Treasurer Marilou Maclean, Assessor Clerk/Administrative Assistant Jessica Robischeau, and Road
Agent/CEO Ed Nason

Pledge of Allegiance was led by Clifton Camp

Moment of Silence was observed for the loss of servicemen in the recent tragedy.

PUBLIC IN ATTENDANCE: 1

Public Comment: None

Approval of Minutes:

Bill asked for the following changes to be made to the July 26, 2011 Minutes:

Correction/Amendments to July 26, 2011 Selectmen's Meeting:

- 1) Page 1 of 6- Under Public Comments – line 2,3- 'since the stand was moved, it was no longer a concern. (10-12 feet was eliminated)
- 2) Page 3 of 6- Under Cemetery Trustee- second tab down- typo changed *pull saw to pole saw*.
- 3) Page 4 of 6- Under Emergency Management- second paragraph should read "Bill discussed possibly installing a handicap bathroom with shower in the Town House school section in case of a town wide emergency."

MOTION by Bill to approve all as amended made, Clifton seconded - passed on August 9, 2011.

REPORTS OF TOWN OFFICIALS PRESENT

Treasurer- Marilou presented bills and checks to be signed by the selectmen. One bill mentioned, which was not on hand, but Marilou asked for approval was for the fee for the Town Clerk to attend her annual conference. Approval was given.

- Marilou stated the check was received for the first quarter of the highway grant for \$9800.58.
- Bill questioned if the town could have cable phone to save money. Clifton stated that the rates are different for residential versus business entity.
- Clifton questioned the Avitar bill regarding the Drew Farm calls. Clifton stated we will hold the bill until he speaks with Ernie.
- Bill stated there is a new pre-buy option coming out through Energy Alliance with Eastern Propane for \$3.59.9 per gallon or \$3.69.9 per gallon (installment). Clifton stated to go with the pre-buy, 1200 gallons for \$3.59.9. Bill agreed. Ed Nason stated that someone needs to call to verify that the price is the same because the oil tank is an outdoor tank and they will need an additive which may increase the price. Marilou will call.

Assessor Clerk- Clifton read letter from Assessor Clerk stating that Jessica will cease her additional office hours every other Friday as she is now caught up in her duties. Regular office hours of Wednesday's 8-12pm will resume. Approval by Clifton Camp.

- Clifton read a letter presented by Jessica received from Gary at Avitar regarding the "Locational Noise Issue" on Lyford Rd. In the letter, it specially stated that there is no longer a noise issue due to the firewood operation ceased and equipment was sold. Since this was not entirely true, and the business is still in full operation, Ernie Brown has sent a letter to all abutters affected stating that the business is still in operation, but without the use of the piece of equipment that created the noise issue. Therefore Avitar has returned assessments to full market value.

- Jessica presented an e-mail response to Clifton from Gary @ Avitar regarding the remaining lots at Drew Farm stating that he was unaware that the other lots were disturbed. The only lots he noted disturbed was B&C which were taken out of current use. Clifton asked Ed Nason his opinion looking at the lots if the other lots were disturbed as B&C. Ed stated that trees were cut and cleared but does not appear to meet the guidelines of removing the lots from current use. Clifton stated he will defer this until the next meeting with Ernie Brown.

Code Enforcement Officer/Road Agent: Three building permits were issued: 1) gazebo, 2) shed, 3) finished room in basement.

- Ed discussed two timber tax abatements. Two property owners are asking for a refund/abatement or an adjustment in the bill, as they did not receive the amount of money anticipated for the sale of the cut wood. Clifton asked Ed to review the documentation from the property owner and if it is verified through the DRA and the aforementioned documentation, then a refund or an adjustment should be made, it will be done.

- Parts of Stoneham Rd & Tibbetts Hill Rd were paved. Once the pavement hardens, the shoulders will be built up with gravel. The work was done well within the budget. Ed stated \$65,893 which does not include the two culverts. The bill has not been received for the culverts yet.

- Lyford Rd was regarded.

-Cottle Hill Rd has been finished with the final grade.

- Part of Tibbetts Hill Rd was graded and next week the top will be done including Burwell Rd.

Emergency Management: Clifton stated the new Emergency Kits were in and he will pick them up.

Heritage Commission- Old Home Day is August 13, 2011. Brookfield/Wakefield Historical Society will have a breakfast from 8-11AM. Exhibits will be delayed until 11am. Marilou has a one board exhibit, displaying the history of Frank Hutchins as purchaser of the bell tower for the town.

- Craig Evans will pewter measures on displays and one of the town books that was restored.

- There will be a historic interpreter in the school house whom will teach children to write with a quill pen.

- From 5-7, the Memphis style BBQ by Rick Surette with beef, pork, chicken, beans, corn bread and blueberry cake for dessert.

- Ernie signed the Salmon Falls Architecture Survey Contract and Marilou is now waiting for when they will be out to start on the survey.

Joint Loss Management: Next meeting is scheduled for 9/13/2011

Planning Board: Meeting was postponed until August 22, 2011

Old Business: Old Home Day- Previously discussed under Heritage Commission.

New Business: None

Next meeting scheduled for August 23, 2011 at 6:30pm.

Mail Reviewed

Meeting Adjourned at 8:30pm.

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant

Approval of Minutes for August 9, 2011:

Correction/Amendments to August 9, 2011 Selectmen's Meeting:

- 1) Page 1 of 4- *The* be added before Pledge of Allegiance
- 2) Page 1 of 4- *A* be added by Moment of Silence
- 3) Page 1 of 4- Under Motion – by Bill to approved- change *all* to *the minutes*.
- 4) Page 1 of 4- Under Treasurer- *Capitalize Selectmen*.
- 5) Page 1 of 4- Under Treasurer- insert *block* to read “highway block grant”
- 6) Page 2 of 4- Under Assessor Clerk- Second line at the end- Wednesday's change to Wednesday s
- 7) Page 2 of 4- Under- Jessica presented an e-mail response to Clifton from Gary@ Avitar regarding the remaining lots, Map 18 Lots 4, 4D, 4G, 4H, 4J, 4K, 4L, 4M, 4P, 4Q
- 8) Page 2 of 4- Next line, last word, change was to *were*
- 9) Page 2 of 4- Next line, second word, change were to *has been*
- 10) Page 2 of 4- Under Code Enforcement Office/Road Agent- fifth line down, then (insert) *if* a refund or an adjustment should be made, it will (insert) *then* be done.
- 11) Page 2 of 4- Next line, Stoneham Rd & Tibbetts Hill Road- change the & to *and*
- 12) Page 2 of 4- Next line, Ed stated- change to *estimated*
- 13) Page 2 of 4- Lyford Rd was – change from regarded to re-graded.
- 14) Page 2 of 4- Under Heritage Commission- second line down- last word, town to *Town*.
- 15) Page 2 of 4- Fourth line down, change school house to *schoolhouse* and whom to *who*.
- 16) Page 2 of 4- Next line, from 5-7 (insert) *p.m.*