

**TOWN OF BROOKFIELD, NH  
267 WENTWORTH ROAD  
BROOKFIELD, NH 03872**

**SELECTMEN'S MEETING MINUTES  
July 12, 2011**

**ATTENDANCE:** Ernie Brown, Chair, William Nelson  
Treasurer Marilou Maclean, Assessor Clerk/Administrative Assistant Jessica Robischeau, and Road Agent/  
CEO Ed Nason  
Late arrival: Selectman, Clifton Camp

*Meeting began at 6:30pm  
Pledge of Allegiance was taken*

**PUBLIC IN ATTENDANCE:** 6

**Approval of Minutes:**

- Marilou asked for the following changes before approval:

-Requested correction to Page 1, Under Treasurer. In paragraph 2, she requested "Marilou stated she does not know who the vender is for Energy Alliance."

- Requested correction to Page 2, Under Code Enforcement Officer- last line- Ed to become a Certified "Building" Inspector.

- Requested correction to Page 3, Under Old Business, second to last line, insert the word 'condition' after poor.

*6/28/2011- **MOTION:** Bill moved to accept the minutes from June 28, 2011 with changes noted by Marilou, seconded by Ernie. A vote taken, both Ernie and Bill were in favor; motion carried.*

**No Public Comment**

**Selectmen received a letter regarding MMR, Ernie answered the letter and the road is being repaired.**

Ernie stated that he answered the letter of complaint regarding the top of Moose Mountain Road being a mess where there was an area that was too narrow for the plow crews to move the snow back so you didn't have room for 2 cars to pass. Therefore, this property owner gave permission to widen the road using their land. This was done, but it now needs fresh loam, to be seeded and bales of hay to protect the embankment from any runoff.

**REPORTS OF TOWN OFFICIALS PRESENT**

**Treasurer-** Marilou stated the starting balance before bills was \$434,026.18. Diana needs to deposit another \$12,000 that she has received from taxes. Ernie stated that the strong cash flow was all attributable to the assessor clerk, tax collector. Marilou stated she would have the next GWRSD payment at the first August Selectmen meeting. Ernie agreed.

- Energy Alliance- Marilou called and spoke with Donna at the Energy Alliance. We missed the window of opportunity to participate in the Energy Alliance for next winter season. Donna stated that they are totally sold out. Marilou stated we may be able to do a pre-buy through Carroll County Oil for \$2.49.9. We also have the opportunity to go Eastern to go under their pricing since we own the propane tank but she stated someone will need to call Eastern tomorrow as she cannot. They will need to change the account from a regular town account to one under the energy alliance. Clifton stated and the board agreed to pre-buy with Carroll County at the price of \$2.49.9 (if available at this price).

(Clifton arrive- 6:45pm)

Ernie stated he will make the call in the afternoon.

- June income and expenses spreadsheet will be complete and available for the next meeting.

**Assessor Clerk- Jessica Robischeau- nothing to report**

- Ernie spoke with legal regarding Map 18 Lot B & C which had been taken out of Current Use as there was a change in the land as the owner had cleared part of the site for a home lot. Because of this, it is a change in land use by law. Ernie spoke with Gary @ Avitar stating that this would create a lot of paperwork if we map out the house site and then place the rest in current use. Ernie asked if we can have some kind of agreement where we don't have to do this. Gary stated he agreed with Ernie but cannot support it- he suggested that the selectmen sign a letter and the property owners sign a letter then you can keep the property in current use. Ernie ran this by legal and legal stated that there is no authority, there is no case law to support this. Clifton stated that all the lots in this subdivision have clearings for a home site. Why were these two lots singled out? If this is the case, than the entire property needs to come out of current use. Bill asked if the property owner has the right to do the changes without permission, if in current use. Clifton stated yes, due to his own personal experience.  
- Ed Nason suggests calling DRA- Mary Pinkham Langer for clarification. Ernie will be calling her.

**Cemetery Trust-** Ernie called LGC and received advice regarding the possibility of the town receiving a donation of land. They stated we would need to dig test the pits to look for ledge and check for water.

**Code Enforcement Officer/Road Agent-**

- 1400' of Stoneham Road has been ground up.  
- Almost the 8.5 tons has been used on Stoneham Road. Last year we used 15 tons in just the Stoneham Rd section  
- Culverts are stocked and they were getting ready to prepare Stoneham Rd and pave but the guardrail company called to complete that project on Clark Road so Stoneham needed to be held off. Guardrails will be started at 7:30am tomorrow morning.  
- List of price estimates presented:  
- Pike Brook culvert- max \$1900  
- to ditch Stoneham Rd from the Byrnes property to the Wolfeboro line \$9600.  
- Tumbledown Dick Rd hill - steep part-\$4500- involves recycled asphalt. Ed stated the recycled asphalt will pack better than the standard road asphalt.  
-List of projects that still need price estimates:  
Pave the aprons on Holly and Roberts Rd- Price vary on time and how much pavement is needed.  
- Ed met with PV Brook Woodworking, showed the location and what needs to be done at the Salt Barn and he will get back to Ed before the next selectmen's meeting.

- Has not been able to get to the shoulder work on Pleasant Valley Rd.
  - Needs to grade Tibbetts Hill Rd
  - Needs to grade Lyford Rd, again.
  - Ed presented a list of equipment to the selectmen to put the items out to bid. Ed now has to place a price on the items.

Clifton asked if the pull saw works and Ed stated it is being worked on at Lee Small Engine Repair.

**Emergency Management-** Bill and Brad went to a training class on Disaster Relief in what is covered and what is not covered. In addition, the building code has changed for the antenna on the Garage and they have checked with the electrician whom stated it needs to be grounded in accordance with the new code.

**GWRSD-** Most of the demolition is completed. Last 20% of exterior brick needs to be completed and the old walls were R factor 4 and almost all walls are now R factor 30.

**Heritage Commission-** The article was in the newspaper on the grant we received for the site survey . Saturday the State Archaeologist is coming out on Saturday to teach site survey's.

- August 13<sup>th</sup>, is Old Home Day. The Historical Society will be having All you can eat Pancake Breakfast and the Town House will be open all day. From 5PM -7PM, there will be a Memphis Style BBQ by Rick Suret followed by live entertainment - Clearly Related String Band- \$10 for adults and \$5 for kids- all you can eat.
  - Tomorrow night, Marilou will be meeting with Salmon Falls Architecture with Craig Evans at 4:30pm
  - Conservation Committee will have a table outside after breakfast for anyone who wants to participate in 2 hikes- Copple Crown and Mountain Lake.

**Joint Loss Management-** Next meeting noted for 9/13/11

**Parks & Recreation Committee-** Clifton stated nothing to report

**Planning Board:** NH DOT informed that there will be culvert repair on Rte 109.

- Went over Virtual Town Hall and the Planning Board's roll in it.
- Cleaning up rules and procedures and agreed on a working document for conditional use application.
- Approved Capital Improvement Subcommittee using Sandwich's template.
- Discussed possible changes to site plan review regulations.

**Webmaster:** Ernie stated a plastic tray was set up in the common office to filter any web site information to Jennifer. Ernie has been gathering information for the town and selectmen site.

**Old Business:** Heritage Commission was given the energy audit and provided a copy to Salmon Falls Architecture. As everyone is busy in the next month, they hope to have information in September regarding the energy audit.

- Ed stated that he inspected the Cerrone's fence as Mr. Cerrone stated that it was damaged over the winter by plows. No damage was seen to the fence.

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**New Business:** Dolce Lavender (the Brookfield Representative) Moose Mountain Regional Greenways is stepping down from her position and would like to know if someone is interested in the position - call Ernie.

- Discussion made about a private citizen who would like to pay for gravel for Hanson Road beyond the Sweet Farm. This is a Class 6 road. Clifton was concerned that once it was improved, the town would then be responsible for maintaining this road and it would change the classification. Ed stated that he thought it was ok if a citizen were to improve the road; the town would not be responsible. Ed to look into a sign stating “not a road maintained by the Selectmen had no objection to the road improvement.”

- A resident call Clifton to thank the board and road agent for the new stop sign installed on Eaton Rd.

- Ron Fountain spoke with the board prior to the meeting his concern for a farm stand place near his driveway where it obstructs his view. A land use issue was discussed between the board. Ernie stated this could be a safety issue. Clifton asked Ed to look into this as a safety issue.

Next meeting July 26<sup>th</sup>, 2011 at 6:30pm.

Mailed reviewed

Meeting adjourned at 8:30pm

Respectfully Submitted,

Jessica Robischeau  
Administrative Assistant

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Correction/Amendments to July 12, 2011 Selectmen’s Meeting:

- 1) Page 1 of 5- Under Pledge of Allegiance- change to *recited by Bill*.
- 2) Page 1 of 5- Selectmen received a letter regarding- *change MMR to Moose Mountain Road*.

- 3) Page 2 of 5- Under Code Enforcer/Road Agent- second line- Almost the 8.5 tons- *ADD of cold patch.*
- 4) Page 3 of 5- Clifton asked if the pull saw works and Ed stated it is being – change from worked on *to looked at.*
- 5) Page 3 of 5- Under Webmaster- Ernie stated a plastic- *insert mail-* before tray.
- 6) Page 4 of 5- Under New Business- 7<sup>th</sup> line down- to look into a sign stating- change “not a road maintained” to “*road not maintained by the town.*”
- 7) Line just below last change- A resident- *change from call to called.*

**MOTION** to approve all as amended made and passed on July 26, 2011.