

**Town of Brookfield
267 Wentworth Road
Brookfield, NH 03872**

**SELECTMEN'S MEETING MINUTES
November 9, 2010**

Attendance: Ernie Brown, Clifton Camp and Craig Evans
Staff: Treasurer Marilou MacLean, Road Agent Ed Nason and Administrative Assistant Jennifer Sonricker
Public in attendance: 10

Meeting called to order at 6:30 PM by Chairman Craig Evans. Ernie led us in the pledge of allegiance.

Approval of Minutes:

- Postponed till next meeting.

Public Comments: None

Nate Fogg – Perambulation Report: Nate presented a sampling of the Perambulation Report he will be providing the town, the report includes a picture and the location (including GPS coordinates) of the markers/turn points. The Selectmen were satisfied with the format but requested the pictures be coded to the marker/turn points. Nate expects to complete the Perambulation Report by next month. The Selectmen requested Nate provide the completed report at the December 14th Selectmen's Meeting. Ernie will coordinate with abutting towns on a meeting to confirm the markers.

Public Officials:

Treasurer

Marilou presented checks for signature and invoices for approval. An overview of our current checking account status was provided. Including the checks presented for signature the balance is ~\$66,000. There are some large bills expected (County & GWRSD).

CEO/Road Agent

Ed reported; tree cutting for fall projects is wrapping up. A few trees are left on Moose Mountain Road Project, it is opening up nicely. Walker Road should be roughed by the end of this week. CEO/Timber Monitor – Nothing to report.

Assessing/Tax Collector

Craig provided an update.

- The Selectmen will be going to Concord tomorrow to meet with DRA to set the tax rate. Avitar has been contacted; they will produce the warrant once the tax rate has been set. The goal is to have tax bills mailed by the end of next week.
- Craig Nichols with Assessing division of DRA met with Craig last week to complete the audit of our Assessing files. We will receive a failing grade on current use files (most towns being audited will fail) because several files are missing information that needs to be provided by the land owners. Information requests were mailed to property owners but they have not provided the requested information. Unfortunately there are no sanctions or penalties against those who don't comply. The Current Use Board will be approached regarding this to try and have changes made. All other areas are in good shape and passed the audit.
- The Revaluation Report has been added to the website, it is a large file. A hard copy of the report is also available for viewing.

Old Business:

Cleanup old salt shed and proper storage of Town truck

Cleanup is not a high priority but should occur before snow flies. The Selectmen will arrange to meet with the Road Agent to discuss what should be done. The Selectmen have requested the town truck be stored in the town barn whenever possible.

Potluck Dinner – 11/13

The next Town Pot Luck is scheduled for this Saturday, November 13th at 5:30 PM. Live entertainment will be provided by Mr. Warren and his gang. Setup will occur Friday at 5:00 PM, volunteers are needed.

Fall Newsletter

Susan Jalbert is finishing up the fall newsletter. A last minute submission has been made; Bill Nelson would like to have a plea for Cable Committee volunteers included in the newsletter. Craig will contact Susan to see if this can be added. The next Cable Committee meeting is scheduled for November 17th at 7:00 PM.

Budget Workshops

Dates for budget workshops were discussed and scheduled. Budget workshops are scheduled for November 16th and 30th. If needed a third workshop will be held on December 7th. Workshops will be held in the Town Office Building beginning at 7:00 PM, meetings will be kept to 1 ½ hours each.

New Business:

State Wide Mosaic Parcel Map

The Selectmen discussed the States request for the town to participate in the ongoing mosaic map project. After brief discussion it was decided to be in the towns benefit to participate. **MOTION: Clifton moved to join the State Wide Mosaic Parcel Map project, seconded by Ernie. A vote was taken, all in favor. Motion carries.**

New Flag

Senator Gregg's office was contacted regarding donation of flag to the town; his budget for flags has been depleted. Other options suggested were to contact the new Senator in January or contact Senator Sheehan regarding a possible donation.

GWRSD

Ernie provided an update on phase one of school renovation project. The Arts Center grand opening/dedication is scheduled for December 17th. The first School concert is scheduled for December 18th. The project is ahead of schedule.

Follow-up Meeting with Avitar

Craig will contact Avitar requesting a follow-up meeting with Gary Roberge at the December 14th Selectmen's Meeting

Non Public Session:

MOTION: Ernie moved to go into non public session pursuant to RSA 91-A: 3, 11 (c), to discuss town property issue, seconded by Clifton. No discussion. A roll call vote was called; Ernie – yes, Clifton – yes, Craig – yes. Motion carries.

In Non-public Session

The Board met in non-public session to discuss how to handle a town property issue. Craig will check with Town Council regarding the issue.

MOTION: Clifton moved to come out of non public session seconded by Ernie. No discussion. A roll call vote was called; Ernie – yes, Clifton – yes, Craig – yes. Motion carries.

Out of Non-public Session

Other

- Selectmen briefly discussed the Food Pantry's request for new location, no action taken.
- Update provided on BTLA appeal made by Susan Marquis; the hearing was denied.
- Selectmen discussed residence issue. There are two properties that are known to be rented, the property owners are living out of town but still registering their cars here. Craig will talk with Town Council to have a letter drafted.
- Elderly tax exemption denial signed by the Selectmen. Denial issued because the property owners assets now exceed limits set by the town. Elderly exemptions are reviewed yearly.

Mail:

Mail reviewed. Cartographics mailed a letter regarding GIS mapping.

Meeting adjourned at 8:05 PM.

Respectfully submitted,

Jennifer Sonricker
Administrative Assistant