

Town of Brookfield
267 Wentworth Road
Brookfield, NH 03872

SELECTMEN'S MEETING MINUTES
August 24, 2010

Attendance: Ernie Brown, Jr., Clifton Camp and Craig Evans
Staff: Assessor Clerk Pam Frazier, Treasurer Marilou MacLean, Town Clerk Virginia McGinley, Tax Collector Diana Peckham and Administrative Assistant Jennifer Sonricker
Public in attendance: 4
Reporter: Heather Terragni

Meeting called to order at 7:08 PM by Chairman Craig Evans. Mr. Evans led us in the pledge of allegiance.

Approval of Minutes:

- Minutes July 27, 2010 meeting - **MOTION: Ernie Brown moved to accept July 27, 2010 minutes as written, seconded by Clifton. No discussion. A vote was taken, all in favor, motion carries.**
- Minutes August 10, 2010 meeting – **MOTION: Ernie moved to accept the minutes from August 10, 2010 as written, seconded by Clifton. No discussion. A vote was taken, all in favor, motion carries.**

Public Comments: Frank Frazier raised concerns about the 2010 Open Farm Day flyer. The flyer distributed was a photo copy of last year's and his name was still listed as the contact even though he is no longer a member of the Agricultural Commission. Many of the farms listed had never been contacted regarding the 2010 open farm day and hence were not open for visitors. Mr. Frazier requested the Selectmen's Representative to the Agricultural Commission address this, Mr. Brown agreed to do this.

Martha Pike commented on Open Farm Day. She participated in the 2009 Open Farm Day but was never contacted about this year's event, after seeing her name in this year's brochure she put her open farm day sign out and opened her farm.

Marilou MacLean, Chair of the Heritage Commission commented on the possible perception that the Heritage Commission was in charge of all events this day. The Heritage Commission ran an Old Home Day event in conjunction with Open Farm Day but the Heritage Commission is only responsible for their portion of the festivities.

Nate Fogg - Perambulation Report: Nate Fogg was unable to attend this evening's meeting, he will be contacted and scheduled for another meeting.

Upcoming Primary and Election: There have been substantial changes to the Federal election process; as a result the State is pushing training for all elected officials. The September Primary is scheduled for Tuesday, September 14th and will be held in the town office building. The room will be setup on Monday, September 13th. The Selectmen discussed how to handle meetings scheduled for these two days, the first Selectmen's meeting in September conflicts with the primary. It was decided that all meetings scheduled for September 13th or 14th will be held in the Town House. The Selectmen will meet in the Town House on September 14th at 6:30 PM for a short meeting.

Report of Town Officials:

CEO/Road Agent – Excused.

Assessor Clerk – Pam Frazier presented the MS-1 extension, it was signed by the Selectmen. A Veterans exemption with missing information has been completely filed out and was presented to and signed by the Selectmen. An elderly exemption containing missing information is expected and will be presented for signature when returned. Hearings with the Assessors were held yesterday and today, there was a great turnout and all reports indicate the hearings were successful. The Assessors are evaluating the data now, if changes are made the property

owner will be noticed. Pam has requested additional PA-29 forms; forms will be distributed to all departments so they can be handed out upon request.

Ernie requested status on accurate acreage amount for map 16, lot 5. Pam is working on this but is waiting for updated maps.

Tax Collector: Diana Peckham reported; deeding notices have been mailed. There are three properties up for deeding this year.

Treasurer – Marilou MacLean presented one check to be signed and invoices to be approved. Updated profit and loss report as of June 30, 2010 was presented. The report includes the Town's Clerks information which was not included in early reports. A copy will be put in the manifesto book.

Road Committee – Ernie announced that Tom Hill is now a member of the Road Committee. Given the absence of the Road Agent and Road Committee Chair discussions were postponed until another meeting. Brief discussion regarding Stoneham Road occurred, tentative cost estimates for the several repair scenarios were mentioned, it was also reported that all cold patching was complete. Frank Frazier requested re-paving of Stoneham Road be put on the ballot for March Town meeting as opposed to using maintenance funds to do the work. In the past major road repair projects have been put in front of the voters to decide.

Old Business:

Timber Ordinance – Final edits approved at the August 10, 2010 meeting have been made, the final ordinance was signed by the Selectmen and will be presented to the Town Clerk for certification.

Sign Board Volunteer – A volunteer is needed for posting meeting dates and announcements on the sign board. As reported at the last meeting Craig's last day updating the sign is August 31st.

Heritage Commission – Marilou reported on Old Home Day event and thanked the great group of volunteers for all their hard work. 68 dinners were served; the barbeque meat and blueberry crisp were very popular. The Contra Dance was not well attended and the commission will think of something different next year.

Creation of Website Committee – Current Committee members are Jim Murfey, Steve Patriquin and Jennifer Sonricker, other volunteers are welcome. Initial tasks of the committee are to work on the website design, develop procedures for keeping things current and work with commissions, committees and boards regarding updating of information. The committee has no authority and reports to the Selectmen.

Motion: Mr. Brown moved the acceptance of the Town Website Sub-Committee consisting of Jim Murfey, Steve Patriquin and Jennifer Sonricker, seconded by Clifton Camp. No discussion. A vote was taken, all in favor, motion carries.

Weight Posting on Town Roads – Ron Fountain of Lyford Road presented information from the Town of Northfield regarding posting of town roads. He has found significant information on the internet regarding posting of town roads. Mr. Evans read current town ordinance regarding vehicular travel on town roads that has been in place since 1986. The ordinance allows for posting of maximum weight limits at the discretion of the Road Agent. Per RSA a basis is required for posting of a road; research has found that popular opinion is not a basis. Further discussion postponed until the Road Agent is present. Mr. Fountain requested a public hearing be held before any decision is made.

New Business:

Technology Back-up: Lance MacLean who is in charge of the town's technology infrastructure has requested there be a back-up person assigned to fill-in in his absence. He would train the individual.

Action: *Craig will schedule a meeting this fall with Lance to address the need for town technology back-up.*

Road Ordinances: Copies of draft Road Ordinance's (three) resulting from previously held workshops were distributed to all board members. A Public Hearing will be scheduled at a later date.

Non Public Session:

MOTION: Mr. Camp moved to go into non public session pursuant to RSA 91-A :3, 11 (c), seconded by Mr. Brown. No discussion. A roll call vote was called; Mr. Brown – yes, Mr. Camp – yes, Mr. Evans – yes. Motion carries.

In Non-public Session

The Board meet in non-public session to discuss a tax issue, no action was taken.

MOTION: Mr. Camp moved to have minutes from non-public session sealed, seconded by Mr. Camp. No discussion. A roll call vote was called; Mr. Brown – yes, Mr. Camp – yes, Mr. Evans – yes. Motion carries.

MOTION: Mr. Camp moved to come out of non public session seconded by Mr. Brown. No discussion. A roll call vote was called; Mr. Brown – yes, Mr. Camp – yes, Mr. Evans – yes. Motion carries.

Out of Non-public Session

Mail:

Mail reviewed.

Adjourn:

Meeting adjourned at 9:15 PM.

Respectfully submitted,

Jennifer Sonricker
Administrative Assistant