

**Town of Brookfield
267 Wentworth Road
Brookfield, NH 03872**

**SELECTMEN'S MEETING MINUTES
April 13, 2010**

Attendance: Clifton Camp & Chairman Craig Evans, Absent: Ernie Brown
Staff: Ed Nason CEO, Brad Williamson EMD/Fire Warden and Jennifer Sonricker Admin. Assistant
Public in attendance: 1

Clifton called the meeting to order at 6:34 PM; Janet led us in the pledge of allegiance.

Approval of Minutes:

Minutes from March 23rd meeting reviewed.

MOTION: Clifton moved to accept the minutes March 23rd as written, seconded by Craig. A vote was taken, all in favor. Motion Carries.

Public Comments:

No public comments

Report of Town Officials:

Road Agent

Ed reported; work on Pleasant Valley Road in complete. Weight limit signs have been removed from all roads with the exception of Stoneham and Garney Roads. Future project plans reviewed with the board and request made for guidance regarding priority of projects. Upcoming projects include cleaning culverts, ditching roads, work to long hill on Tumbledown Dick Road and Walker and Eaton Road projects. Walker Road plans discussed, 15 trees have been tagged to be removed, this will improve ability to plow the road, it is suggested the stumps be removed to allow the ditches to be sloped properly. Tumbledown Dick Road plans discussed at length, Ed explained he can spend ½ a day doing temporary patching on the long hill and move on to other projects or do the whole project now which is estimated to take 2 weeks. Eaton Road discussed briefly but no decision will be made until Ernie is present. The board requested time and cost estimates for Tumbledown Dick and Eaton Road projects as well as ditching. The board also requests Ed dig the tests pits on Eaton Road.

Purchase of salt for upcoming year discussed, Ed explained our current pricing is locked in until May, he suggests purchasing 3 loads of salt which will fill the salt portion of the barn with some excess to avoid anticipated price increases.

Project between the Town House and Town Office Building discussed the foundation issues around the Town House need to be addressed. The goal is to run an electrical line to the flag pole and connect both building to the generator and same electrical meter at the same time.

Assessor Clerk

Craig received an email from Pam, her recovery is going well and she should be able to reopen on April 21st as planned. If something changes between now and then Craig will post the office closed for another week.

Ag Commission

No letter was received from the Ag. Commission regarding recent appointments and resignations; Jenny Tapper has resigned, Nate Weeks is new Chairman and Art Wheeler is Vice Chairman.

EMD

Status of antenna questioned, Brad explained it will be in place by the end of the summer.

Fire Warden Fire Warden's truck discussed, there are issues with the brakes and frame, cost estimates to get the vehicle serviceable for this year are \$800, the vehicle will not pass inspection next year. Brief discussion ensued over spending money to repair the truck for only one year.
MOTION: Clifton made a motion to authorize the repair of the Fire Warden truck to get it back on the road, seconded by Craig. A vote was taken, all in favor. Motion Carries.

Installation of fire class sign discussed. Brad will be installing a new sign, location is still undecided but it will likely be installed over his mailbox. The board discussed installing the old sign at the town office complex, no decision was made.

Old Business **Sale of Sanborn Bridge** – Flyers are available for anyone who would like one, the asking price is \$2000 or best offer. Craig will be sending a copy of the flyer to all area snowmobile clubs via email this week.

Earth Day Breakfast/Town Cleanup April 24th – The Conservation Commission has everything for the cleanup portion of the morning. The Selectmen decided on no charge for the breakfast. Breakfast will be served from 8-9:30 AM. The Selectmen will be cooking, what will be served is still undecided. Sign board announcing town cleanup will go up at the end of the week.

Timber Regulation – The board discussed the option of requiring a bond for timber operations with the timber monitor. Ed does not feel we should require a bond because of the issues and disputes that will arise over fault. The Administration of the bond also has issues. Ed explained he will be drafting a letter to go to the homeowner notifying them of their responsibility for the loggers work. The board discussed adding language that the Selectmen 'may' require a bond, the thought is this would allow the Selectmen to require a bond if damage is noticed during the logging operation; Ed will call the State to see if there is some recourse mid-project. The board briefly discussed chipping versus leaving slash, the board felt chipping should not be a requirement.

New Business **Appointment of members and alternates to Boards, Commissions and Committees** – Brief discussion over the Planning Board appointing Boonie Colman as an alternate and having her be sworn in and serve before approval from the Selectmen, Clifton looked into the RSA's and found nothing regarding. Because the Planning Board is elected they have the authority to appoint alternates. Appointed commissions, committees and boards must have all members and alternates first approved by the Selectmen before being sworn in.

Selectmen Reps to the above – Selectmen Reps. discussed and assigned as follows:

- Craig – Heritage Commission, Alternate to Agricultural and Conservation Commissions
- Ernie – Agricultural Commission and ZBA, Alternate to Planning Board
- Clifton – Planning Board, Conservation Commission and Alternate to Heritage Commission

Discussion Road Department – The board discussed the need for written and clear instructions to be provided to the Road Agent regarding how to proceed regarding the town truck. Ed was asked for his input regarding the truck; he explained that he does not need to use the truck to plow or maintain the roads. Further brief discussions ensued.

MOTION: Clifton made a motion to repair the town truck as previously agreed and within the next 90 days the town truck will be parked and used for backup purpose only, seconded by Craig. A vote was taken, all in favor. Motion Carries.

Discussion moved to the town considering having its own highway department. The benefits and disadvantages briefly discussed. The recently formed Planning Board CIP sub-committee discussed, one of their tasks is address these issues/concerns. Craig feels the Selectmen should be involved with these decisions not just the CIP sub-committee. Clifton expressed his feelings in support of the town having a Road Agent with a clear written contract; Craig agreed. Brief discussion regarding this matter continued, no action taken.

BOS Plan of Work – The Selection will proactively develop a plan of work in order to provide the public with knowledge of future plans. Work on this will begin when Ernie returns.

Stone walls/stones being lifted – The second occurrence of stones being lifted from stone walls recently occurred on Moose Mountain Road, the Selectmen urged everyone to keep an eye out and report any suspected activity to the Police Department.

Other – The Selectmen discussed cell phone for Road Agent; this will be placed on the agenda for next meeting.

The board briefly discussed CEO/Building Inspector submitting hours for work performed; this will be placed on the agenda for next meeting.

Local auditor's report has been completed and will be posted; there were no issues.

The board approved use the Town House by the Brookfield Bloomers for upcoming events and meetings and the Kingswood Lake Association for their upcoming annual meeting.

Town Mail Mail reviewed.

No new business before the board, meeting adjourned at 8:50 pm.

Respectfully submitted,

Jennifer Sonricker
Administrative Assistant