

**Town of Brookfield  
267 Wentworth Road  
Brookfield, NH 03872**

**SELECTMEN'S MEETING MINUTES  
January 26, 2010**

Attendance: Ernie Brown, Chairman Clifton Camp & Craig Evans  
Staff: Pam Frazier Assessor Clerk, Ed Nason CEO, Marilou Maclean Treasurer, Janet Murfey Planning Board Chair  
Jennifer Sonricker Admin. Assistant and Brad Williamson EMD  
Reporter: Heather Terrigni  
Public in attendance: 5

The meeting was called to order by Clifton Camp at 6:30 p.m. Brad led us in the pledge of allegiance.

**Approval of Minutes:**

Minutes from January 13<sup>th</sup> meeting reviewed. Change the second to last sentence in the Road Agent section as follows: Omit everything from concerns to end of sentence, Add 'and the rationale for owning it'  
**MOTION: Ernie moved to accept the minutes from January 13, 2010 as amended, seconded by Craig. A vote was taken, all in favor. Motion Carries.**

Minutes from January 24<sup>th</sup> meeting reviewed.

**MOTION: Ernie moved to accept the minutes from January 24, 2010 as written, seconded by Clifton. A vote was taken, Craig abstained, all others in favor. Motion Carries.**

**Public Comments:**

Boonie Colman asked for an explanation of the budget process. Clifton explained there are a series of budget workshops followed by a public hearing; the public is encouraged to attend all. The budget hearing for the 2010 budget is scheduled for February 9<sup>th</sup> at 6:30, before the Selectmen's meeting. A request was made to have the budget available for review prior to the hearing. Clifton will post the budget a few days before the public hearing on the town bulletin boards and in the town office; it may also be posted on the website.

**Report of Town Officials:**

**Treasurer** Marilou reported; quarterly federal tax reports have been submitted and W2's are complete. An update on the possibility of switching banks was provided; all three banks have fees, she went back to TD Bank government division and they agreed to drop the yearly fees if we keep our account there. This results in a yearly savings of ~\$1,200. We will stay with TD Bank. Checks were submitted to the Selectmen for signature.

**Heritage Commission** Marilou reminded everyone of the 2<sup>nd</sup> Annual Valentine's Breakfast scheduled for Saturday, February 13<sup>th</sup> from 8-10AM. Adults \$5.00, Children <12 \$3.00. This is a fundraiser for the Heritage Commission.

**Road Committee** Brad reviewed the Road Committee report; there are 8 suggested projects, they have one more meeting scheduled at which they will prioritize the list. The committee is looking for input from the Selectmen regarding priority. They have tried to nail down the costs as much as possible but there are some unknowns, one being the excavation portion of one of the projects, this could go up or down depending on what you find when you start digging. Two of the suggested projects; top of Moose Mountain Road and Garney Road work at Grandview Farms would require working with the property owners. After being questioned by the public Brad explained that expenses for

the projects are handled by a line item entry in the budget; currently the budget has \$25,000 for upcoming projects.

**EMD** Brad reported; the radiological services lab of the state has replaced our equipment. Included in the Emergency Management Director (EMD) budget this year is money to purchase an antenna for the Town Office building. Brad asked the Selectmen to consider appointing an alternate Emergency Management Director, he suggested Bill Nelson for this position.

**MOTION: Ernie moved to nominate Bill Nelson as Deputy Emergency Management Director, seconded by Craig. A vote was taken, all in favor, motion carries.**

**Road Agent** Ed reported; all roads have been pushed back and intersections cleared. Clifton requested Ed put together a priority list for regular maintenance to the roads and submit by March 23<sup>rd</sup>. Ed was requested to submit a Road Agent report from 2009 for the Town Report ASAP.

**CEO** Ed presented three intent to cuts requiring the Selectmen's signature; map 2/lot 6, map 3/lot 2, map 14/lot 1. The Selectmen did not sign the intent submitted by Mr. Jenkins because it had the wrong property owner name listed.

**Assessor Clerk** Pam reported; morning hours are working well. She is currently working with the Town of Wakefield regarding the Garney Road parcel with border dispute.

**Planning Board** Janet reported; a public hearing was held on January 16<sup>th</sup> regarding adoption of state building code and Recreation Zone amendment. A second public hearing is scheduled for Saturday, January 30<sup>th</sup> at 9AM. A short Planning Board meeting will follow this public hearing.

**GWRSD** Ernie reported; Public Hearing for school district budget scheduled for Saturday, January 30<sup>th</sup> at 10AM in the High School Auditorium.

**Other** Janet requested all website requests be emailed to [webmaster@brookfieldnh.org](mailto:webmaster@brookfieldnh.org). The Selectmen added that all postings should be related to town business and submitted by department, board and committee chairs only.

Pam asked for permission to post important assessing dates on the website, the Selectmen agreed.

It was questioned whether the Bloomers could post information on the website; the Selectmen had no issues with this; they consider this a town organization.

**Old Business** **Budget** – Clifton reported; the Selectmen have taken a proactive approach to this year's budget in anticipation of increased charges expected from the school and county. Unofficially this year's town budget is \$90,000 less than last year's budget. No services are being reduced as a part of this reduction. It was questioned whether money is being set aside in anticipation of the County/School increases, this has not occurred. The Selectmen are hoping to have the School and County figures soon so the townspeople can anticipate what the changes will be.

**Timber Ordinance update** – Craig has spoken with LGC, a follow-up conversation is needed regarding temporary driveway permits. The ordinance needs to be carefully worded.

**Town Warrant** – The last day to receive petition warrant articles is February 2<sup>nd</sup>, the wrong date was given at the last meeting. As of today there are 12 warrant articles. We are waiting on final input from the Planning Board before sending a sample warrant to the Moderator for review.

**Town Report** – Clifton reported; the book is being compiled now for the printer.

**Selectmen's Spaghetti Dinner w/ Pot Luck Desserts February 27<sup>th</sup>, 2010** – The Selectmen reported on upcoming Spaghetti Dinner. Cost: adults \$5.00, children <12 \$3.00. It will be held from 5:30 – 7:30 PM. Tickets are available at the door but reservations are preferred. Call 244-0258 for tickets.

**Town Coffee March 6<sup>th</sup>, Meet the Candidates** – Town Coffee on March 6<sup>th</sup> will be from 8:30 - 10:30 AM, and provide townspeople the opportunity to meet the candidates and discuss warrant articles.

**New Business**    None

**Town Mail**        Mail reviewed.

No new business before the board meeting adjourned at 7:50 pm.

Respectfully submitted,

Jennifer Sonricker  
Administrative Assistant