

**Town of Brookfield
267 Wentworth Road
Brookfield, NH 03872**

**SELECTMEN'S MEETING MINUTES
December 8, 2009**

Attendance: Ernie Brown, Chairman Clifton Camp & Craig Evans
Staff: Ed Nason CEO, Tom Lavender Trustee of the Trust Funds, Marilou Maclean Treasurer, Diana Peckham Tax Collector and Jennifer Sonricker Admin. Assistant
Public in attendance: 3

The meeting was called to order by Clifton Camp at 6:30 p.m. Clifton led us in the pledge of allegiance.

Approval of Minutes:

Minutes from November 24th meeting reviewed.

MOTION: Craig moved to accept the minutes from November 24, 2009 as written, seconded by Ernie. A vote was taken, all in favor. Motion Carries.

Public Comments:

Glen Tuttle and Mr. & Mrs. Lebeck, residents of Tumbledown Dick Road addressed the Selectmen; they are concerned with the condition of Tumbledown Dick Road. They asked if gravel was going to be added to the road. Some sections of the road have roots coming through. Clifton explained that gravel has been added to the hill section of the road. The area they are concerned with is the begin portion of the road. They were under the impression that work to the road would be performed after Garney Road and Moose Mountain Road were paved two years ago, they thought it was included in the warrant article approved by the town. Ed Nason, Road Agent addressed this explaining the warrant article was for paving the two roads and did not include adding gravel to Tumbledown Dick Road. The Selectmen requested Ed add gravel to the beginning portion of Tumbledown Dick Road, as weather and schedule allows, but before the end of the year. Ed will try to get this done before year end but his priority is to complete the shoulder on Pleasant Valley Road. Now that winter weather has arrived all projects are subject to weather conditions.

There were no further public comments.

Report of Town Officials:

Tax Collector Diana provided the Selectmen with an update on outsourcing title searches; currently this task is performed by Diana. The Carroll County Registry of Deeds recommended abstractor Nancy Dee, she lives in Wakefield. Diana spoke with Ms. Dee and she gave a ballpark figure of \$25-30 per parcel. The cost depends on how far she needs to go back. Ms. Dee currently works for local Attorneys, Realtors and Title Companies; she has 20 years experience in the field. Diana feels she is qualified to perform the duties required by the town. Diana explained that all costs associated with deed research are passed on to the property owner. Reimbursement for the costs is collected when the lien is collected. The Selectmen agreed to have Diana pursue this further.

Treasurer Marilou presented checks to be signed. Update provide on possibility of switching banks, Marilou has spoken with several local banks, she still needs to speak to one more; so far all have lower fees. When her research is complete she will present the Selectmen with a spreadsheet comparing the rates and fees of all banks contacted.

**Trustee's of the
Trust Fund**

The Selectmen asked Tom why the scholarship check this year was so much more than previous years. Tom explained a \$600 donation was received this year specifically directed to this year's recipient. Current value of the fund discussed; Tom reported there are two funds; one with town donations and the other containing funds from gifts; the value of the gifts fund is \$31,633, the

value of the town fund is \$7600. The rules for the fund were questioned; Tom explained they need to be reviewed. The funds keep growing in leaps and bounds and we may want to change how things are handled, possible suggestions were to increase amount awarded or increase number of students receiving the scholarship. Tom explained that over the past few years the amount awarded has slowly been increased. The Selectmen requested they be provided with a letter detailing how the amount granted is determined.

Other funds needing to be transferred discussed. Tom requested a letter from the Selectmen with the amount of the transfer and the account to be charged. He requested this letter be emailed to him.

**Cemetery
Trustee**

Discussion ensued regarding reimbursement to Marilyn Bushman for cemetery maintenance. The Selectmen requested the check come directly from the trustee's to Marilyn. Monies paid out of the cemetery trusts discussed. There are a few trusts that have no details on how they should be handled; Tom has considered trying to contact the family's to see how they want the trusts handled.

Volunteer's to maintain the cemeteries discussed. Tom explained several volunteers have come forward. To avoid damage to the cemetery he suggests all volunteers be trained on how to maintain the cemetery.

GWRSD

Ernie reported on school budget; overall there is a 3.1% increase. Preliminary numbers indicate a slight reduction for the Town of Brookfield.

Road Agent

Ice pre-treatment – Plans for using ice pre-treatment on the roads again this year discussed. Ed explained he has a little left from last year; unfortunately the product received last year was not correct and did not work as expected. Ed has spoken with the Town of Moultonborough who is using the new product and the love it. After the beginning of the year Ed will order some of the new product.

Other – The gravel work in front of the Stoneham bulletin boards is complete. The bulletin board will be raised to the proper height shortly.

Old Business

Parks & Rec. Committee – Taste of Italy fundraising dinner is Saturday. There are still a few tickets left.

Town Complaint Form – Sample forms were distributed and reviewed. The Selectmen agreed to the format of the form. Ernie will put together a binder for the forms; it will be kept in the Selectmen's office. The goal is to have a central place for logging/viewing all complaints.

Town Lines Perambulation – Ernie reported, the towns of Middleton, Wakefield and Wolfeboro are ready to move forward. Ernie is waiting to hear back from Nate Fogg, he has agreed to do it; he will log GPS coordinates and photo all boundary markers.

New Business

Upcoming Meetings – The December 22nd Selectmen's meeting has been cancelled, it has been posted. On December 15th the Selectmen will hold a Budget Workshop and Timber Ordinance Workshop at 6:30 PM, this has been posted.

Other

Hanson Road repairs discussed, it was questioned if the Conservation Commission has the authority to hire a company to do the repairs on a class 6 town road. The plan is to fill pot holes; no other repairs are being made. Concerns were raised over possibility of an independent contractor being hired and making road conditions worse, the town is still liable for the condition of the road. Clifton will contact LGC.

Ed is going to contact the state forester regarding a few timber cuts. He is not happy with the loggers work on a few lots. He will request the state forester view the lots.

Ernie has begun working on the Warrant Article for town meeting. Tomorrow is the last day to accept zoning changes by petition.

Update provided on December 4th court hearing, the hearing was held; the judge has 60 days to decide.

Trust fund transfers reviewed with Marilou.

Pleasant Valley Road and Lyford Road project cost discussed.

Town Mail Mail reviewed.

No new business before the board meeting adjourned at 8:30 pm.

Respectfully submitted,

Jennifer Sonricker
Administrative Assistant