

SELECTMEN'S MEETING & PUBLIC HEARING MINUTES
May 12, 2009

Attendance: Craig Evans and Clifton Camp. Absent: Ernie Brown
Staff: Ed Nason CEO, Pam Frazer Assessor Clerk, Dick Peckham Moderator, Brad Williamson EMD
Doug Vanderpool Forest Fire Warden, Janet Murfey Planning Board Chair & Jennifer Sonricker Admin.
Assistant
Public in attendance: 7
Reporter: Heather Terragni

The meeting was called to order by Clifton Camp at 6:35 p.m. Clifton led us in the pledge of allegiance.

Review of minutes from April 28, 2009 Public Hearing and Selectmen's were meeting postponed to later time.

Public

Comments: Janet asked the Selectmen if anything could be done regarding traffic coming from Lyford Road onto Route 109, she explained many are traveling at a high rate of speed and ignoring the stop sign. Clifton suggested she call the police and make them aware. Ed referred to a similar situation coming from Tumbledown Dick Road onto Moose Mountain Road, Ed is going to tie survey tape to the stop sign, and hopefully the waving tape will draw attention to the stop sign. Given the multiple complaints Clifton will call the Wakefield police chief to discuss.

Frank Frazer reported he will begin putting flags on the graves of all Veterans in town; approximately 60 flags will be put out. He will complete this before Memorial Day. Clifton thanked him for this service.

Report of Town Officials:

Treasurer Marilou presented the Selectmen with checks for signature and provided update. Marilou has filed for all state payments to be directly deposited into the checking account. She is working on providing monthly year-to-date treasurer's reports to the Selectmen as opposed to quarterly; the hope is to have the new report available beginning in June.

Assessor Clerk Pam presented the Selectmen with approved and denied abatements requiring signature. She also provided them with a copy of the sample letter that accompanies denied abatements. The Selectmen reviewed and signed. One more abatement should be coming in, she expects it to be granted.

Pam traveled to Drew Subdivision with Lauren from Avitar to view progress. Nothing new needs to come out of current use until the 'shovel hits the ground' on other lots. Pam provided the Selectmen with a letter written on behalf of the town from Lauren at

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Avitar; the letter was mailed to a property owner on Stoneham Road that has structures and other items located on land that is current use, the letter explains the timeframe the Selectmen have to act.

Pam asked the Selectmen if she should update the tax card book available to the public, she has 213 cards that have had changes made and need updated; the Selectmen asked her to update the book. She also asked for extra time to complete the 100+ pickups that need to be completed prior to tax bills going out. The Selectmen asked her to do as much as possible during normal office hours keeping extra hours to a minimum.

Pam asked for update regarding 5 dates over the summer she has requested to close the office or shift the day she opened. Clifton explained the Selectmen have decided to just close the office on those date. They requested she post the dates the office will be closed on all bulletins boards, in her office and the Town Clerks office.

Admin. Asst. Jennifer presented letter to Selectmen from Sang Curtis regarding Annual Brookfield Craft Fair. The letter explains that Sang and Mrs. Warren will take over chairing of fair from Judy Brenner and Claire Donahue. They have requested to use the Town House on December 5th for the fair. There were no objections.

Tax Collector N/A

Planning Board Janet Murfey reported. The planning board has decided to table revising site plan review document for short term, they would like to concentrate on possible zoning amendments before updating site plan review. The thought is new zoning amendments could affect site plan review and it would need updated again.

Moderator Dick Peckham reported. He was able to keep costs for special election around \$500.00; this was under his original estimate. He also mentioned a vote that passed at an earlier election regarding shortening time of State Election, his understanding is after the initial vote this should of appeared as a warrant article at the following election, his initial research has shown that his did not occur. He is continuing to research but wanted to make the Selectmen aware.

Dick suggested the directory on the back of the agenda be updated.

CEO Nothing to report

Road Agent Ed Nason reported. Road side mowing is complete; it was tough because of the rocks. High limbing is occurring now. Grading has begun, Lyford Road was graded today; tomorrow they will apply dust control. Clifton received a call regarding rough condition of Tumbledown Dick Road at far end of class 5 section. Ed reported the road will be graded but its current condition is better then it has been in the past. Gravel will be added to roads as money allows, Ed is trying to budget \$15,000 for this purpose. He would also like to dig out rocks that are popping though on Lyford road and add gravel.

Start time of road maintenance crew was discussed, this stemmed from complaint Craig received regarding road side mowing occurring early morning. Ed explained that roadside mowing occurred early because the mower was only rented for one week and they needed to start early to ensure the job was completed. Ed said typically he does not start before 7AM but road projects can be expected to run sun up to sun down, this is standard operating time in the industry.

Forest Fire Warden

Doug Vanderpool reported. Fire danger is at a class 2, brush permits are being issued and seasonal camp fires by permit are allowed. Doug asked the Selectmen who is responsible for the road leading to Mountain Lake; there are trees down along the road and Doug is

concerned that if a truck needs to access the lake to pump water it will not be able to get through. Clifton explained this is the responsibility of Fish and Game and asked Doug to call them regarding this.

**Trustees of
The Trust
Funds**

N/A

Town Clerk

N/A

**Emergency
Mgmt.
Director**

Nothing to report.

Archivist

Nothing to report.

**Conservation
Commission**

Tom Giguere presented letter from Sang Curtis on behalf of the Conservation Commission. The letter requests Geary Ciccarone and Dulcie Lavender be moved from alternates to commissioners to replace Doug Vanderpool, Dick Peckham and Lynn Kirby who have stepped down and to have Marilyn Bushman appointed to another term as alternate and Tom Hill be appointed as an alternate.

MOTION: Craig made a motion to appoint Dulcie Lavender and Geary Ciccarone as regular members and appoint Tom Hill and Marilyn Bushman as alternates and have all new appointments be sworn in by the Town Clerk, seconded by Clifton. A vote was taken, all in favor. Motion Carries.

Tom also explained that unless the Selectmen object the Conservation Commission would like to change their meeting times from 4:00 PM to 6:00 PM beginning in June. There were no objections.

**Cable
Committee**

N/A

**Parks &
Playground**

N/A

GWRSD

N/A

**Road
Committee**

Ed reported on driveway permit for Salt Shed, additional information was needed and has been provided, the state can take up to 60 days to decide but typically the a decision is made in two weeks, Ed hopes to hear something by next week.

**Agricultural
Commission**

Janet reported that a decision has been made to move meetings to 1st Tuesday as opposed to Monday to accommodate schedule conflicts. Effective immediately the Agricultural Commission will meet on the first Tuesday of the month at 7:30 PM.

**Heritage
Commission**

Craig reported the first meeting was held, minutes are posted on the bulletin board out front. Term expiration dates have been assigned. Discussions have begun for a single day old home day, to be held in conjunction with Open Farm Day, with the possibility of a barbeque dinner. More details will be forthcoming.

Craig brought up problem discovered with Town House; there is exposed sheathing that is rotted and the sill in the area is rotted as well. Craig has drafted a proposal to remedy the issue, the proposal includes cutting down the two arborvitae trees to allow the area to breath and removing 4 or so courses of siding to inspect the sheathing and determine how severe the problem is, Craig suggests Jay Badger perform the inspection. Ed urged the Selectmen have Jay climb under the building and inspect the sills around the entire building. Discussion over removing trees ensued, the feeling was the trees were there to hide the propane tank; a suggestion was made to just cut them back. This was not an option because this would require severe trimming. It was suggested the tank be removed all together and a new line be run to the 1000 gallon underground tank that was recently installed to supply the generator. The Selectmen will look into this. The decision was made to have the trees removed (Ed expressed interest in digging the trees up and moving to his lot, the Selectmen agreed) and have Jay inspect the area and repair if damage is not too severe. If damage is severe the Selectmen will send the job out to bid. Drains between buildings discussed, the consensus is some type of drain is needed.

Craig reported the heritage commission is going to do a survey of the town house with an expert and develop a maintenance plan for long term care of the building.

Other Brad Williamson questioned when the knox-box is going to be installed to accompany the new fire alarm system, it was his understanding these would occur together. The knox-box will hold a key giving the fire department access to the building. Clifton was unsure of the status of this, he explained Geary Ciccarone would install when received. He asked Brad to look into this and have installed.

Old Business **Assignment of representatives to boards, committees & commissions:**
MOTION: Clifton made a motion to assign Craig as Selectmen's Representative to Agricultural Commission, seconded by Craig. A vote was taken, all in favor. Motion carries.

Ed discussed agreement reached with Jay Badger regarding lawn near his house on Cotton Mountain. Jay has agreed to have the road agent cut the lawn back to make plowing easier; this will allow the snow to be pushed back further.

New Business **Letter from State of NH – Department of Labor** – Clifton read letter regarding an unannounced inspection that was performed on April 13th. We were written up and fine of \$300.00 imposed for 3 violations. Clifton is looking into this further; the necessary actions will be taken. Dick suggested seeking a waiver for the fee since this is a first offense and no time was given to make correct.

Follow up on Moose Mountain Recreation – Clifton had initial talks with Town Council as a result of April 28th meeting. The Selectmen need to compile a written list of questions regarding recreation zone to present to Town Council. Craig spoke with LGC lawyer and received an off the cuff opinion of active recreation – the response was outdoor activities as opposed to more passive recreation like board games. Doug wanted to know what was the purpose of this? Clifton explained that as a result of last meeting the Selectmen are trying to better classify active recreation zone and determine what the possible limitations might be so they can ensure all requirements are being adhered to. Craig explained that he feels a site plan review is warranted and should be required for everything done at Moose Mountain because zoning has changed since the mountain was last used as a ski area. This is contrary to the decision made by the Planning Board at their April 27th meeting. This initiated lengthy discussion between Craig and Janet Murfey regarding a request for recording of April 27th Planning Board meeting. Craig has made a written request for recording of April 27th meeting, Janet as chair of Planning Board is planning to comply with request but would like a wait until the next Planning Board meeting to allow the Planning Board to discuss the procedure and fee for providing digital recordings of meetings. This is the first time a request has been made for a digital

recording of a meeting. Lengthy and heated discussions continued. Ed asked Craig to clarify for the record if this request was being made as a Selectmen or taxpayer, Craig responded as both. Regarding this matter Clifton suggested Janet call Town Council to ask her opinion and act accordingly.

Discussion resumed regarding why Selectmen are continuing to look into recreational uses, it was explained that the Selectmen are responsible for enforcing the zoning ordinance and if this is not done they are putting the Town at risk. Craig further explained the reason he feels site plan review is warranted; he feels the project is starting from ground zero under 1993 zoning, the previous ski area was operating under a special exception. He feels we should know from day 1 what the plans for Moose Mountain Recreation are. In his opinion the Planning Board should have required this; since they didn't he feels the Selectmen should now require it. Janet reviewed how the Planning Board determined a site plan review was not triggered. Discussions continued over the ski area being abandoned and new zoning now taking over. Some have interpreted this as anything occurring at Moose Mountain as an entirely new operation and new use since under the current recreation zone nothing has ever been operated at the mountain.

Action: Selectmen will formulate a list of questions to asked town council, based on response Selectmen will determine how to proceed. The goal is to have answers from Town Council by next meeting.

Mail Reviewed.

Meeting adjourned at 8:30 pm.

Respectfully submitted,

Jennifer Sonricker
Administrative Assistant