

**MINUTES**  
**BOARD OF SELECTMEN MEETING**  
**BROOKFIELD TOWN HALL – ROOM 133**  
**MONDAY, MARCH 6, 2017**  
**7:30 P.M.**

**CALL TO ORDER:** First Selectman Stephen C. Dunn called the meeting to order at 7:30 p.m.

**PRESENT:** Stephen C. Dunn, First Selectman; Sue Slater, Selectman; Martin Flynn, Selectman; Kimberly Siegrist, Controller; Thomas Beecher, Town Attorney; Virginia Giovanniello, Recording Secretary; Interested members of the public.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**PUBLIC COMMENT:** The following made public comment:

Anita Barney, Brookfield Library Director  
Rich Saluga, 32 Great Heron Lane  
Carmine Rositano, 6 Big Buck Lane  
Christina Cumberton, 10 Guernsey Road

**ANNOUNCEMENTS:** No announcements.

**CORRESPONDENCE ADDRESSED TO THE BOS:** Mr. Dunn announced the following:

1. Election of WPCA Officers letter dated 3/3/17.

**MONTHLY FINANCIAL RESULTS:** Controller Kimberly Siegrist reported the Monthly Financial Results through January 2017.

**NEW ITEMS**

**WPCA SEWER CAPACITY – ENGINEERING FUNDS:** Nelson Malwitz, Chairman of the Water Pollution Control Authority, gave an update with a power point presentation to the Selectmen on the proposed reduction on the Town's use of the Danbury Plant and sewer capacity.

**FY 2017/2018 CAPITAL PROJECTS:** At conclusion of discussion, **Steve Dunn made motion that in anticipation of Board of Finance action on the FY 2017/2018 Capital Improvements Project, the Board of Selectmen approve the scheduling of a Special Town Meeting on Thursday, March 30, 2017, to consider the Capital Projects and establish a Referendum date for Tuesday, May 16, 2017, in order for the Capital Projects and Town and School Operating Budget to be on the same Referendum ballot. Motion seconded by Martin Flynn, and carried unanimously.**

**UPDATES**

**2017 COMMUNITY DEVELOPMENT BLOCK GRANT:** At conclusion of discussion, Susan Slater made motion that the Selectmen approve the First Selectman's signature on the Agreement between the Town and Lisa Low & Associates, LLC, who will serve as the Town's Grant Writer for the 2017 Small Cities Program application and its implementation.

At conclusion of discussion, Martin Flynn made motion that the Selectmen approve the Certified Resolution of the Small Cities Program for the Town to make application to the State for \$400,000 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement. Motion seconded by Sue Slater, and carried unanimously.

**RG49 FEDERAL ROAD PROPERTY:** At conclusion of discussion, Martin Flynn made motion that the Selectmen forward a request to the Board of Finance for an amount of \$244,500 from the Town's General Fund for payment to the State of Connecticut for the value of town property at 49 Federal Road and for the lifting of the deed restrictions. Motion seconded by Sue Slater, and carried unanimously.

**CONSENT AGENDA**

**CONSENT AGENDA MOTION:** Steve Dunn made motion to approve all items on the consent agenda.

**SELECTMEN APPROVALS FOR ROUTINE MATTERS:**

1. Approval for First Selectman to execute the Doyle Coffin Architecture Contract dated 3/1/17 for Pre-Referendum Services related to the New Brookfield Library.

**BOARD OF SELECTMEN REGULAR & SPECIAL MEETING MINUTES:**

- February 1
- February 6 (Regular)
- February 6 (Special)
- February 14
- February 15
- February 16
- February 21
- February 22
- February 23
- February 28

**DRIVEWAY BOND RELEASES:** The following are Driveway Bond Releases in the amount of \$750:

1. 6 Coach Drive, Bond #2155

**ZONING COMMISSION BOND RELEASES:**

1. 1055 Federal Road #200300066 – Final Bond Release of \$249,040.00.

2. 901 Federal Road (Newbury Village) #200200697 – Final Bond Release of \$3,000.00.

Steve Dunn made motion to approve the Doyle Coffin Architecture Contract with one change in Article 12 Section 10, as noted by Attorney Beecher. Motion seconded by Sue Slater, and passed by majority. Martin Flynn opposed. [The change in Article 12 Section 10 was made in the contract prior to the meeting and a revised copy was included in the meeting packet].

Steve Dunn made motion that the Selectmen approve all items on the Consent Agenda including a revision to the February 6<sup>th</sup> BOS Meeting Minutes that should state "At this time, with the exception of the Selectmen and those invited into executive session, left the meeting room" as noted by Martin Flynn. Motion seconded by Sue Slater, and carried unanimously.

#### ADDITIONAL MONTHLY AGENDA ITEMS

APPOINTMENTS: the following appointments were made:

WATER POLLUTION CONTROL AUTHORITY: Martin Flynn made motion to appoint James Murray as Alternate member on the Water Pollution Control Authority. Motion seconded by Sue Slater, and carried unanimously.

ECONOMIC DEVELOPMENT COMMISSION: Sue Slater made motion to appoint Miranda Hora to the Economic Development Commission. Motion seconded by Martin Flynn, and carried unanimously.

MUNICIPAL HISTORIAN: Sue Slater made motion to appoint Shana Graham as the Municipal Historian. Motion seconded by Martin Flynn, and carried unanimously.

ZONING COMMISSION: Martin Flynn made motion to appoint Antonio Fernandes as Alternate member on the Zoning Commission. Motion seconded by Sue Slater, and carried unanimously.

ARTS COMMISSION: Sue Slater made motion to appoint Alex Makai to the Arts Commission. Motion seconded by Martin Flynn, and carried unanimously.

COMMISSION ON AGING: Martin Flynn made motion to appoint Susan Balla from Alternate to Regular Member on the Commission on Aging. Motion seconded by Sue Slater, and carried unanimously.

COMMISSION ON AGING: Sue Slater made motion to appoint Ellen Sullivan as Alternate member on the Commission on Aging. Motion seconded by Martin Flynn, and carried unanimously.

COMMISSION ON AGING: Sue Slater made motion to appoint Nancy Carroll as Alternate member on the Commission on Aging. Motion seconded by Martin Flynn, and carried unanimously.

PUBLIC COMMENT: There was no public comment.

**ADJOURNMENT:** Sue Slater made motion to adjourn at 8:38 p.m. Motion seconded by Martin Flynn, and carried unanimously.

DRAFT