

**MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
BROOKFIELD TOWN HALL
MONDAY, JANUARY 9, 2017 –ROOM 209
7:30 PM**

CALL TO ORDER: First Selectman Steve Dunn called the meeting to order at 7:31 PM.

PRESENT: First Selectman Steve Dunn; Selectman Sue Slater; Selectman Marty Flynn; Controller Kimberly Siegrist; Video Recording Secretary Nina Mack; Meeting Recording Secretary Emily Cole Prescott

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

MONTHLY AGENDA ITEMS

PUBLIC COMMENT: The following addressed the Board:

- Richard Starkins of 63 Old Middle Road
- Lucas and Dana Murphy, both of 29 Secor Road
- Will Meikle of 58 Tower Road

ANNOUNCEMENTS: Mr. Dunn made the following announcement:

- There will be a public information meeting hosted by the State Department of Transportation about project no. 18-134: rehabilitation of bridge no. 01343/Route 133 over the Housatonic River in Brookfield and Bridgewater on January 24th at 7:00 PM in Meeting Room 133 of the Brookfield Town Hall. The public is encouraged to attend.

CORRESPONDENCE ADDRESSED TO THE BOARD OF SELECTMEN:

- Letter dated 12/14/16 from Christine Lennon

MONTHLY FINANCIAL RESULTS: Controller Siegrist reported the monthly financial results.

NEW ITEMS

ARCHITECTURAL/ENGINEERING SERVICES FOR NEW LIBRARY: Discussion of RFP recommendation received from the Municipal Building Committee [Library Board, New Library Committee and Purchasing Agent] for architectural/engineering pre-referendum services for the new Brookfield Library. **Ms. Slater made a motion that the Selectmen approve the architectural firm of Doyle Coffin Architecture for Pre-Referendum Services related to the New Brookfield Library. Mr. Flynn seconded the motion, for purpose of discussion.** Mr. Flynn stated that he is not in favor of hiring this firm because there are other critical infrastructure needs, such as Huckleberry Hill Elementary School. Mr. Dunn stated that the purpose of this service is to plan for the Library. Mr. Dunn briefly explained the proposal review process. There is currently \$61,000 to complete this study in the current budget, and he believes that this is a reasonable expenditure. **The motion carried, 2-1, with Mr. Dunn and Ms. Slater voting in favor of the motion, and Mr. Flynn voting in opposition.**

ZONING REGULATIONS REWRITE: Discussion of RFP recommendations [NV5 and Milone & MacBroom] from the Zoning Regulation Update Ad-Hoc Committee for rewriting of the Zoning regulations. **Mr. Flynn made a motion that the Selectmen approve a firm to provide a comprehensive Zoning Regulations Rewrite. Ms. Slater seconded the motion.** Mr. Flynn stated that the Town needs re-written zoning regulations, and he strongly supports this proposal. Mr. Dunn explained the bid review process used by the Zoning Regulation Update Ad Hoc Committee. **Mr. Flynn**

withdrew/rescinded his original motion. Mr. Flynn made a motion that the Board of Selectmen use Milone and MacBroom to rewrite the zoning regulations. Ms. Slater seconded the motion, and it carried unanimously.

GURSKI HOMESTEAD: Consultant agreement for professional services between Fitzgerald & Halliday Inc. (FHI) and the Town to perform certain services in connection with a conceptual plan for the historic Gurski Homestead. On August 10, 2016 the Board of Finance approved transfer of funds in the amount of \$10,000 for a matching grant totaling \$20,000. Mr. Flynn made a motion that the Selectmen approve the consultant agreement for the Gurski Homestead as revised by Town Attorney Tom Beecher. Ms. Slater seconded the motion. The motion carried unanimously, 3-0.

2017 SMALL CITIES GRANT: Discussion of RFPs [L. Wagner & Associates and Lisa Low & Associates] received for writing and administering the Small Cities Grant Application reviewed by the Purchasing Agent. If the grant is awarded, the consultant's fee is paid from the grant. Ms. Slater made a motion that the Selectmen approve a consultant to prepare and submit a 2017 Small Cities Community Development Program Application and to provide administrative and technical support to implement related activities including program income during the contract period. Mr. Flynn seconded the motion. Mr. Dunn explained the process used to review the received bids. Mr. Dunn made a motion to amend the original motion (directly above) to appoint Lisa Low and Associates as the Small Cities Grant Administrator. Mr. Flynn seconded, and the amended motion carried unanimously, 3-0.

UPDATES

CONSENT AGENDA: Ms. Slater made a motion that the Selectmen approve all items on the Consent Agenda. Mr. Flynn seconded the motion, for the purpose of discussion. Mr. Dunn briefly reviewed items listed on the consent agenda. The motion carried unanimously, 3-0.

SELECTMEN APPROVAL FOR ROUTINE MATTERS:

1. Union Savings Bank Account to be opened for CPACE account as required by an Agreement with the CT Green Bank.
2. 2016 Arbor Day Tree City Recertification Application
3. Streetscape Project, Phase I. Local Transportation Capital Improvement Program General Municipal Certification document
4. Fair Housing Resolution – approved bi-annually

STAFFING CHANGES FOR THE MONTH OF DECEMBER 2016:

New Hire: Bill Babyak, Assistant Building Official

John Puglisi, Police Department Major

Retirement: Don Waterbury, Assistant Building Official

BOARD OF SELECTMEN MEETING MINUTES: 12/05/16 special & regular; 12/12/16

DRIVEWAY BOND RELEASES IN THE AMOUNT OF \$750:

- 40 Deer Run Road posted by Circle Asphalt Paving Co., Inc.
- 16 Hillandale Road posted by Circle Asphalt Paving Co., Inc.
- 39 Christian Lane posted by A. Silverio Asphalt Paving Inc.

ADDITIONAL MONTHLY AGENDA ITEMS

1. *Appointment of Major James Purcell to Police Chief – Mr. Flynn made a motion to appoint Major James Purcell to Police Chief. Ms. Slater seconded the motion, and it carried unanimously, 3-0.
**Please note: Chief Purcell's appointment was confirmed at the December 5, 2016 Special Board of Selectmen Meeting.*
2. Employment Agreement between James L. Purcell III and the Town – Mr. Flynn made a motion to approve the employment agreement between James L. Purcell and the Town. Ms. Slater seconded the motion, and it carried unanimously, 3-0.

3. Employment Agreement between John Puglisi and the Town – **Ms. Slater made a motion to approve the employment agreement between John Puglisi and the Town. Mr. Flynn seconded the motion and it carried unanimously, 3-0.**
4. Revised Job Description for Police Captain – **Mr. Dunn made a motion to accept the revised job description for the Police Captain. Ms. Slater seconded the motion. The motion carried unanimously, 3-0.**
5. Richard Horree appointment to the Energy Ad-Hoc Committee – **Mr. Flynn made a motion to appoint Richard Horree to the Energy Ad-Hoc Committee. Ms. Slater seconded the motion, and it carried unanimously, 3-0.**
6. Bill Brown reappointment to the Candlewood Lake Authority – **Ms. Slater made a motion to reappoint Bill Brown to the Candlewood Lake Authority. Mr. Flynn seconded the motion, and it carried unanimously, 3-0.**

PUBLIC COMMENT: The following residents addressed the Board:

- Mike Del Valle of Apache Drive
- Betsy McIlvaine of 127 Long Meadow Hill Road & Chair of the Library Board of Trustees
- Christina Cumberton of 10 Guernsey Road & Chair of the New Library Committee

ADJOURNMENT: At 8:10 PM, Mr. Flynn made a motion to adjourn the meeting. Ms. Slater seconded the motion, and it carried unanimously, 3-0.

DRAFT