

MINUTES
BOARD OF SELECTMEN REGULAR MEETING
MONDAY, AUGUST 1, 2016
BROOKFIELD TOWN HALL – ROOM 133
7:30 PM

CALL TO ORDER: First Selectman Steve Dunn called the meeting to order at 7:30 PM.

PRESENT: First Selectman Steve Dunn; *Selectman Sue Slater called into the meeting via speaker phone/conference call*; Selectman Marty Flynn; IT Technician Dan Secore; Video Recording Secretary Nina Mack; members of the public; Recording Secretary Emily Cole Prescott

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

MONTHLY AGENDA ITEMS

PUBLIC COMMENT: The following residents addressed the Board:

- Marie Sturdevant
- Harry Shaker of 87 Long Meadow Hill Road

ANNOUNCEMENTS:

- 1) **Thanking Artist Rachael Chandler for donating portrait in memory of former K-9 "Bruno":** The Portrait of Bruno was recently presented by Rachael Chandler to Bruno's handler, Sergeant Jeff Osuch and will proudly hang at Town Hall
- 2) **Thanking the Malkins for their donation for new K-9 "Argo":** Ruth & Warren Malkin, long-time residents of the Town, recently made a donation to the Police Department for our new K-9 to be on duty soon with his handler, Sergeant Jeff Osuch

Selectman Flynn made a motion to add the Candlewood Lake Authority to do a presentation on the [Candlewood Lake Authority] buffer [relative to the Accelerated Agreement discussed at the July 11th BOS meeting]. First Selectman Steve Dunn seconded the motion, and it carried unanimously. Mr. Dunn noted that this will now be item 1, under new items on tonight's agenda.

- 3) **CT Siting Council Public Hearing on 8-2:** Mr. Dunn recommended that anyone who is interested in finding out more about the Tower attend this meeting. Details of the hearing are on the Town's website.

CORRESPONDENCE ADDRESSED TO THE BOARD OF SELECTMEN: There was none.

MONTHLY FINANCIAL RESULTS: Mr. Dunn explained that the Controller was not able to attend this evening's meeting. The Town is in the process of implementing the accounts receivable and capital projects tracking modules.

NEW ITEMS

CANDLEWOOD LAKE AUTHORITY PRESENTATION: Larry Marsicano, Executive Director of the CLA was present to discuss this matter. Phyllis Schaer, Chair of the Candlewood Lake Authority for Sherman, CT, was also present to speak regarding this matter. Mr. Marsicano explained that several months ago the CLA had sent an updated accelerated agreement for the Town to sign, the purpose of which is to continue efforts to increase the vegetated buffer. Mr. Marsicano briefly reviewed the licensing process as called for in the shoreline management plan. Upon inquiry from Mr. Flynn, Mr. Marsicano replied that the majority of the buffer plantings would be required below the 440 line. Current requirements stipulate that the owners are to re-vegetate a percentage of the buffer (below the 440 line) after the sale or change of property use within five years. It was mentioned that homeowners have a variety of different plant types to choose from to meet these requirements. Phyllis Schaer indicated that she has received positive feedback about the program and its efforts to re-vegetate the buffer. She noted that a landscape architect would not be required to create a plan; however, the owners would have to work with FirstLight to receive permit approval for a proposal. **Selectman Slater made a motion to approve the acceleration of the buffer zone from five years to four then to three years as outlined by the letter from the Candlewood Lake Authority to the Board of Selectmen. Selectman Flynn seconded the motion, and it carried unanimously.**

TOWN PENSION PLAN AMENDMENT NO. 8: Resolution and Amendment to the Pension Plan Section 4.1 for the Police Contract contribution to the Plan. **Selectman Flynn made a motion that the Selectmen approve the Resolution and Amendment No. 8 of the Pension Plan in Section 4.1 as recommended. Selectman Slater seconded the motion.** Mr. Dunn clarified that this document had never formally been signed. **The motion carried unanimously.**

FIRE MARSHAL FEES ORDINANCE: Review and discuss proposed Ordinance. **Selectman Slater made a motion that the Selectmen schedule a public hearing on the Fire Marshal Fees Ordinance on Monday, September 12th at 6:30 PM in Meeting Room 133. Selectman Flynn seconded the motion.** Selectman Flynn encouraged public comment from residents and business owners about the proposed ordinance. **The motion carried unanimously.**

UPDATES

ROLLINGWOOD SEWER PROJECT: The Rollingwood Condo Association requests that the sewer system currently connected on Federal Road via a pump station be converted to a gravity system. The WPCA is requesting an appropriation of up to \$650,000 to fund the project and to provide for financing through temporary or permanent borrowings. On 07/11, the BOS scheduled a Special Town Meeting on September 12th at 7:00 PM contingent upon BOF approval at their 08/10 meeting. Mr. Flynn mentioned that this project is not funded by tax payers' money, and Mr. Dunn clarified that the entire amount will be funded through benefit assessments paid by the condominium owners.

CADIGAN PARK: Mr. Dunn stated that Director of Parks & Recreation Dennis DiPinto has reported that the amount of vandalism is lower than it had been prior to the renovation. Mr. Dunn noted data from the Police Department, which indicates that out of 111 documented stops to the park, there was only one incident where the Department had been called to the scene, which did not show anything of significance. Mr. Dunn stated that the Town will continue to monitor this matter. Selectman Slater stated that she has received very positive feedback about the park, which is well used.

STREETSCAPE IMPROVEMENTS PROJECT: Mr. Dunn reported that there will be a meeting from 4:00 to 6:00 PM on August 4th with the property owners to discuss the streetscape and possible underground electric. The purpose of this meeting is also to receive feedback from interested parties.

CONSENT AGENDA

CONSENT AGENDA MOTION: Selectman Flynn made a motion that the Board of Selectmen approve all items on the consent agenda. **Selectman Slater seconded the motion, and it carried unanimously.**

BOARD OF SELECTMEN MEETING MINUTES: 07/11/16; 07/20/16; 07/22/16

STAFFING CHANGES FOR THE MONTH OF JULY:

- Noreen Urbanski, Library Check-Out Aide
- Michael Perrone, Part Time to Full Time Police Dispatcher

DRIVEWAY BOND RELEASES:

- 26 Hidden Brook Drive posted by Greenway Industries
- 35 Elbow Hill Road posted by Greenway Industries
- 9 Old Woods Road posted by A Silverio Asphalt Paving Inc.
- 14 Logging Trail Lane posted by DaCosta Construction

ZONING COMMISSION BOND RELEASES:

- 200 Federal Road (Costco): 201300116 – Final Bond Release of \$40,000

ADDITIONAL MONTHLY AGENDA ITEMS

APPOINTMENTS:

- A. Loretta Donovan, Alternate on WPCA – Selectman Slater noted a conflict between the letter and agenda item listed. **Selectman Flynn made a motion to appoint Loretta Donovan as a regular member to the WPCA. Selectman Slater seconded the motion, and it carried unanimously.**
- B. Jennifer Choi, Alternate on Library Board of Trustees – **Selectman Slater nominated Jennifer Choi as an Alternate on the Library Board of Trustees. Selectman Flynn seconded the motion, and it carried unanimously.**
- C. Daniel McGrath, Alternate on Planning Commission – **Selectman Slater made a motion to nominate Daniel McGrath as an Alternate to the Planning Commission. Selectman Flynn seconded the motion, and it carried unanimously.**

PUBLIC COMMENT: The following residents addressed the Board:

- Michael Del Valle of Apache Drive
- Betsy McIlvaine of 127 Long Meadow Hill Road

ADJOURNMENT: At 8:07 PM, Selectman Flynn made a motion to adjourn the meeting. Selectman Slater seconded the motion, and it carried unanimously.

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