

**SPECIAL BOARD OF SELECTMEN MEETING  
APRIL 18, 2016 – 5:00 P.M.  
SELECTMEN'S CONFERENCE ROOM – TOWN HALL**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE:** First Selectman Stephen C. Dunn called the meeting to order at 5:00 p.m.

**PRESENT:** Steve Dunn, First Selectman; Sue Slater, Selectman; Martin Flynn, Selectman; Virginia Giovanniello, Recording Secretary.

**REVIEW OF SHEPAUG AgSTEM SCHOOL REQUEST FOR LETTER:** At conclusion of discussion, Susan Slater made motion that the Selectmen approve the First Selectman's signature on the Town Agreement for the Shepaug Valley Regional Agriscience STEM Academy. Motion seconded by Martin Flynn, and carried unanimously.

**BONDING FOR THE FY 2016-2017 CAPITAL PROJECTS ASSOCIATED WITH THE ANNUAL BUDGET:** At conclusion of discussion, Martin Flynn made motion that the Selection approves the attached Resolution to approve Bonding for the FY 2016-2017 Capital Projects associated with the Annual Town Budget. Motion seconded by Sue Slater, and carried unanimously.

**TOWN BEACH:** The Selectmen reviewed the three contracts from F.S.M. Services, Inc. for excavation work on the South West Drainage pipe, the North West Drainage pipe and the Town Park Gate Relocation signed by the First Selectman. Approval for the repairs at Cadigan Park for drainage issues and the boat ramp gate were made at a Special BOS Meeting on March 30, 2016. CCA or its insurance company will be reimbursing the Town for the repairs.

**PARKS & RECREATION APPOINTMENT:** Martin Flynn made motion that the Selectmen appoint Renee Santiago from Alternate to Regular Member on the Parks & Recreation Commission. Motion seconded by Sue Slater, and carried unanimously.

**APPROVAL TO APPLY FOR GRANT FOR STREETScape:** Mr. Dunn stated that there was a possibility to apply for a grant from the Federal Government for the Town's Streetscape Project. The Selectmen agreed that the Town should apply for the grant.

**ADJOURN:** Sue Slater made motion to adjourn at 5:30 p.m., seconded by Martin Flynn. Motion carried unanimously.

RESOLUTION/MOTION FOR BOARD OF SELECTMEN

Item #\_.

WHEREAS, the Board of Selectman has received requests for approval of following Town and School improvements comprising a portion of the Town's capital improvement program for the fiscal year 2016-17, which together with associated administrative, legal and financing costs therefor, is referred to herein as the "2016-17 Capital Improvements Project" or the "Project."

<u>Capital Item</u>	<u>Maximum Financing Term*</u>	<u>Estimated Cost</u>
<u>Police Department</u>		
- acquisition of 3 Marked Patrol Vehicles	5 years	\$ 131,125
- acquisition of an Unmarked Patrol Vehicle	5 years	\$ 36,000
- acquisition of body cameras	10 years	\$ 76,000
- acquire evidence and records storage system	10 years	\$ 15,000
<u>Department of Public Works</u>		
- refurbish 2001 Western Star dump truck	10 years	\$ 67,000
- replace International dump truck	10 years	\$ 220,000
- road paving program	10 years	\$ 750,000
- replace John Deere front loader	20 years	\$ 235,000
- replace ground fuel tanks at Town Garage	20 years	\$ 200,000
<u>Center Fire Company</u>		
- acquisition of EMS Lifepak	10 years	\$ 33,000
<u>Candlewood Fire Company</u>		
- Vehicle Extrication System	10 years	\$ 35,000
- HVAC replacement	20 years	\$ 50,000
<u>Parks And Recreation</u>		
- acquisition of Kubota Tractor	20 years	\$ 46,125
<u>Land Use</u>		
- Update GIS	10 years	\$ 36,000
- restructure zoning laws	10 years	\$ 80,000
- re-shingle Gurski Property	20 years	\$ 35,000
<u>Professional Services</u>		
- phase one of Library Planning	10 years	\$ 61,000
<u>Brookfield High School</u>		
- renovation of two lavatories	10 years	\$ 24,000
- paving and concrete renovation	10 years	\$ 25,000
- replacement of wireless wall clocks	10 years	\$ 8,000
- design, construction/renovation and equipping of world language lab	10 years	\$ 130,000
- recoat surface of gym floor	10 years	\$ 40,000

Whisconier Middle School

-replacement of cafeteria tables and chairs	10 years	\$ 15,000
- renovation of two lavatories	10 years	\$ 24,000
- paving and concrete renovation	10 years	\$ 10,000
- replacement of wireless wall clocks	10 years	\$ 6,000
- acquire or repair classroom unit ventilators	10 years	\$ 15,000

Center Elementary School

-replacement of cafeteria tables and chairs	10 years	\$ 15,000
- renovation of two lavatories	10 years	\$ 24,000
- paving and concrete renovation	10 years	\$ 20,000
- replacement of wireless wall clocks	10 years	\$ 1,500

Huckleberry Hill Elementary

-replacement of cafeteria tables and chairs	10 years	\$ 15,000
- renovation of two lavatories	10 years	\$ 24,000
- paving and concrete renovation	10 years	\$ 20,000
- replacement of wireless wall clocks	10 years	\$ 4,500
- replace portable classroom unit	5 years	\$ 60,000
- acquire and install class 1 exhaust hood with fire suppression	10 years	\$ 25,000
- acquire and install public address communications system	10 years	\$ 30,000

School-Wide

- upgrade, replace and/or recommission the building management heating and air conditioning control system	10 years	\$ 15,000
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**SUBTOTAL** \$2,657,250

Financing Costs \$ 177,750

**TOTAL** \$2,835,000

\* Term Lengths of 10 and 15 years refer to length of long-term borrowing and not interim financing

NOW, THEREFORE, BE IT RESOLVED that the Board of Selectmen hereby

(a) recommends that the Town of Brookfield appropriate \$2,835,000 for costs of the 2016-17 Capital Improvements Project and issue its bonds or notes and temporary notes in an amount not to exceed \$2,835,000 to finance the appropriation;

(b) approves the bond resolution for the 2016-17 Capital Improvements Project, substantially in the form attached hereto, with such changes as the First Selectman shall determine and as are consistent with Board of Finance approval, if any, of said appropriation and bond authorization; and

(c) requests that a copy of this resolution, including the attachments, be filed with (a) the Town Clerk and the Board of Finance, and (b) if necessary, the Brookfield Planning Commission for approval pursuant to Section 8-24 of the General Statutes.

[Attach Bond Resolution for 2016-17 Capital Improvements Project]

Item #\_.

WHEREAS, the Town Charter provides that upon recommendation by the Board of Selectmen and approval by the Board of Finance, resolutions authorizing the issuance of bonds and/or notes of the Town in excess of \$1,000,000 be submitted for consideration at a duly warned Town Meeting and be authorized at a referendum.

NOW, THEREFORE, BE IT RESOLVED THAT:

(a). That subject to approval by the Board of Finance, that a Special Town Meeting be held on May 3, 2016 for consideration of the 2016-17 Capital Improvements Project and determining the date of the referendum.

(b). That the Warning and Notice of Special Town Meeting in the form attached hereto, with such additions and deletions to be made by the First Selectman as may be necessary in order to be consistent with the approval of the Board of Finance and for other matters to come before such Town Meeting, be approved.