

MINUTES
REGULAR BOARD OF SELECTMEN MEETING
BROOKFIELD TOWN HALL – ROOM 133
MONDAY, FEBRUARY 1, 2016
7:30 PM

CALL TO ORDER: First Selectman Steve Dunn called the meeting to order at 7:30 PM.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

PRESENT: First Selectman Steve Dunn; Selectman Sue Slater; Selectman Marty Flynn; Town Attorney Tom Beecher; Controller William Leverage; members of the public; Recording Secretary Emily Cole Prescott

PUBLIC COMMENT: The following addressed the Board:

- Glenn Rooney of 173 Pocono Road
- Steve Bedini of 22 Hickory Hill Road
- Harry Shaker of 87 Long Meadow Hill Road
- Jerry Friedrich of 10 Cherokee Drive
- Jim Fisher of 12 Aramon Circle
- Howard Lasser of 116 Tower Road
- Jim Smith of 19 Greenknoll Drive
- Andrew Malcolm of 86 Stony Hill Road

ANNOUNCEMENTS: First Selectman Dunn made the following announcements:

- Fundraiser Dinner at Candlewood Valley Country Club this Friday (02/05/16) evening.
- First Selectman Dunn noted receipt of a bill from Ward Mazzucco after the agenda had been posted, relative to legal defense for Registrar Thomas Dunkerton. Mr. Dunn stated that residents are welcome to request a copy of the invoice, which will be on file with the First Selectman's Office and the Town Clerk's Office.

CORRESPONDENCE TO THE BOARD OF SELECTMEN: First Selectman Dunn noted receipt of the following pieces of correspondence:

- 1.) Superintendent of Road/Deputy Tree Warden letter to CLP/Eversource dated 01/18/16
- 2.) Richard Saluga letter dated 01/12/16

MONTHLY FINANCIAL RESULTS: Controller Leverage reported the monthly financial results. Controller Leverage finished his report, and spoke regarding public comments made earlier in the meeting.

NEW ITEMS

GRANTFINDER PROGRAM: First Selectman Dunn stated that the purpose of this program is to assist the Town with searching for and selecting grants. He noted that Departments are each separately searching for grants, and if this program assists the Town in finding a grant worth \$600 or more, the program fee will pay for itself. **Selectman Slater made a motion that the Selectmen approve the Grantfinder Program in the amount of \$600, and forward to the Board of Finance for approval of funds. Selectman Flynn seconded the motion, and it carried unanimously.**

TOWN ATTORNEY RETAINER AND FEE AGREEMENT: Review and approval of Retainer and Fee Agreement for the Town Attorney's new term. **Selectman Flynn made a motion that the Selectmen approve the Retainer Agreement for Thomas W. Beecher to serve as Town Attorney and the First Selectman's execution of the Fee Agreement between**

the Town and the law firm of Collins Hannafin P.C. Selectman Slater seconded the motion, and it carried unanimously.

AWARD RECOMMENDATION FOR MEADOWBROOK MANOR: Review and approval of CCA's evaluation of the bids for the proposed Hillside Court storm sewers and drainage improvements. **Selectman Slater made a motion that the Selectmen approve this recommendation from CCA to award the contract to the low bidder, Mark IV Construction Co., Inc., of Bridgeport, CT. Selectman Flynn seconded the motion, and it carried unanimously.**

SPECIAL COUNSEL FOR ZONING COMMISSION: Engagement of special counsel for The Enclave at Brookfield Center, LLC v. Zoning Commission. **Selectman Flynn made a motion that the Selectmen appoint and approve the contract of Land Use & Conservation Counsel as special counsel regarding the Enclave at Brookfield Center, LLC appeal. Selectman Slater seconded the motion, and it carried unanimously.**

TOWN PENSION PLAN: Letter from the Retirement Benefits Advisory Committee [RBAC] recommending changes to pension program to remove First Selectman from the Plan and replace that benefit with a fixed annual stipend. It was clarified that the First Selectman is currently able to collect a pension from the Town of Brookfield, but this makes the potential for a conflict of interest if the First Selectman attends any RBAC meetings. This change will give the First Selectman an annual stipend worth the same amount as the pension, in lieu of a pension fund, to eliminate this potential conflict. Mr. Dunn mentioned that he has not attended any RBAC meetings since accepting his position as First Selectman. **Selectman Flynn made a motion that the Selectmen adopt the Resolution for Amendment No. 7 of the Pension Plan and implementation of New Stipend, and forward to the Board of Finance for approval and budget adjustment for the FY 2015-2016. Selectman Slater seconded the motion, and it carried, with First Selectman Dunn abstaining, and Selectmen Slater and Flynn voting in favor.**

2016-2017 TOWN BUDGET TIME LINE: First Selectman Dunn suggested the following schedule of meetings: 16th, 17th, 18th, and 23rd, 24th, 25th. The details of each workshop meeting will be properly posted.

UPDATES

STREETSCAPE IMPROVEMENT PLAN: Planning Commission's January 22nd letter requesting information regarding the project. First Selectman Dunn stated that the Planning Commission must review the application for an 8-24 referral decision relative to the Streetscape Improvement Plan. **Selectman Slater made a motion that the Selectmen forward an 8-24 referral with a presentation at the Planning Commission's meeting on February 18th. Selectman Flynn seconded the motion, and it carried unanimously.**

HISTORICAL SOCIETY PAYMENT REQUEST: The Board of Finance approved the appropriation of \$13,510 from Fund Balance for the Historical Society Building exterior painting as recommended by the Board of Selectmen on January 4, 2016. **Selectman Slater made a motion that the Selectmen approve the payment of \$13,510 for the Historical Society building exterior painting, as appropriated from Fund Balance by the Board of Finance. Mr. Flynn seconded the motion, and it carried unanimously.** Brief discussion.

CONSENT AGENDA

BOARD OF SELECTMEN MEETING MINUTES: January 4, 2016; January 11, 2016; January 20, 2016; January 25, 2016

STAFFING CHANGES FOR THE MONTH OF JANUARY: None.

SELECTMEN APPROVAL FOR ROUTINE MATTERS: None.

ZONING COMMISSION BOND RELEASES:

1. 57 Laurel Hill Road #201200636 Bond reduction of \$13,376 (leaving a remaining balance of \$2,200)

CONSENT AGENDA MOTION: Selectman Flynn made a motion that the Selectmen approve all items on the consent agenda. Selectman Slater seconded the motion, and it carried unanimously.

Selectman Flynn made a motion to add the bond release of 1 Premium Point Lane to the agenda. Selectman Slater seconded the motion, and it carried unanimously.

1 PREMIUM POINT LANE: Final Bond Release in the amount of \$600

Selectman Flynn made a motion to release the final bond for 1 Premium Point Lane #201301068. Selectman Slater seconded the motion, and it carried unanimously.

ADDITIONAL MONTHLY AGENDA ITEMS

APPOINTMENTS: First Selectman Dunn noted that there are no appointments scheduled at this time in the meeting.

PUBLIC COMMENT: The following residents addressed the Board:

- Jane Miller of 115 Obtuse Hill Road
- Howard Lasser of 116 Tower Road
- Resident of Big Buck Lane
- Eric Mayerson of 46 Secor Road
- Speaker who did not give name/address for the record

EXECUTIVE SESSION: Selectman Flynn made a motion that the Selectmen enter into Executive Session at 8:34 PM to discuss the Economic Development Commission appointments, and to invite E. Cole Prescott and Attorney Tom Beecher into the executive session. Selectman Slater seconded the motion, and it carried unanimously.

At this time, all except the Selectmen and those invited into executive session left the meeting room.

Selectman Flynn made a motion to come out of executive session at 8:41 PM. Selectman Slater seconded the motion, and it carried unanimously. It was noted that no motions had been made during executive session.

At this time, members of the public who had exited the room and were waiting outside of the meeting room were welcomed back into the room.

Selectman Slater made a motion to appoint the following to the Economic Development Commission: Greg Dembowski; James Fisher; Harold Kurfels; and for the regular vacancies: Carmine Rositano and Paul LaTerra. Selectman Flynn seconded the motion, and it carried unanimously.

Selectman Flynn made a motion to adjourn the meeting at 8:55 PM. Selectman Slater seconded the motion, and it carried unanimously.