

**MINUTES**  
**BOARD OF SELECTMEN MEETING**  
**MONDAY, AUGUST 3, 2015**  
**7:30 PM – ROOM 133**

**CALL TO ORDER:** First Selectman William Tinsley called the meeting to order at 7:30 PM.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**PRESENT:** First Selectman William Tinsley; Selectman Marty Flynn; Selectman William Davidson; Controller William Leverage; Recording Secretary Emily Cole Prescott

**MONTHLY AGENDA ITEMS**

**PUBLIC COMMENT:** The following addressed the Board:

- Betsy McIlvaine of 127 Long Meadow Hill Road

**ANNOUNCEMENTS:** Mr. Tinsley made the following announcements:

- Mr. Tinsley stated that the Brookfield Barracudas won the State and Regional Championships, and now are the New England Champions in their League. They will be travelling to Arkansas, and Mr. Tinsley stated that he hopes as a community to send the team out with the best wishes. He stated that this is an expensive trip, and mentioned the Go Fund Me site, encouraging residents to view the site, and donate if possible.
- In advance of BOS meetings, the meeting packets and agenda will now be posted on the website before the actual meeting. The information is accessible via the Town's website using the Video on Demand link.
- Mr. Tinsley showed the document, the Transportation Plan for Lower Route 202. He stated that it will be posted to the website as soon as the formatting is complete.

**CORRESPONDENCE ADDRESSED TO THE BOARD OF SELECTMEN:** None

**MONTHLY FINANCIAL RESULTS:** *This item was discussed toward the end of the meeting, before adjournment.*

**NEW ITEMS**

**PERSONNEL POLICIES AND PROCEDURES:** A number of months ago, a policy relative to the use of Town vehicles and personal vehicles used for Town business had been adopted. This policy implemented the requirement that \$100,000 per person and \$300,000 per-accident be insurance coverage mandated for each personal vehicle used to conduct town business, and for which reimbursement to the driver is planned; if this coverage is owned by the employee, that employee will be able to use their own vehicle and be reimbursed for the expense relative to the Town travel; if the employee does not have this type of coverage, said employee will be encouraged to use a town-owned vehicle. **Mr. Davidson motioned that the Selectmen approve the amendment to the policy, as recommended by Fern Smenyak, Human Resources Director. Mr. Flynn seconded the motion, and it carried unanimously.**

**TOWN CODE CHAPTER 182:** Mr. Tinsley noted that this is a recommended change to town code chapter 182, which addresses the regulatory review of subsurface septic systems throughout the Town. This outdated ordinance is not very practical for today's world. One of the purposes of this proposed ordinance is to move the tracking and permitting of septic pumping permits to a computerized system. This is a first reading only for review and has not been reviewed yet by Town Counsel. Mr. Davidson stated that the system is currently archaic, and this is something on which the Director of Health has been working for two or three years. **Mr. Flynn moved that the Selectmen approve the revised ordinance from Dr. Ray Sullivan for a first reading and refer to Town Counsel for review. Mr. Davidson seconded the motion, and it carried unanimously.**

**UPDATES**

**STILL RIVER GREENWAY:** Phase two of the construction has started around the area of 777 Federal Road and has proceeded with the roadway cut to the point where the bridge across the trail for the river is being planned; this trail will be just across the street from the Police station.

**TOWN BEACH/CADIGAN:** Mr. Tinsley noted the visual progress within the last couple of weeks. The cabana house has been opened and refreshments served out of the concession stand this past weekend. The access to the beach is near completion and will be paved. There are many in the Town who have supported this project, which Mr. Tinsley considers a source of pride. The sand will either be topped with the correct sand or will be removed and replaced with the correct sand. The three outbuildings look much different at this point, and the Pavilion is open for use. Also, in the past week and a half the tennis courts and basketball courts have been reopened. There had been a performance issue relative to the construction of the courts. The contractor had allowed the courts to be used, and the contractor has since re-done the courts. Mr. Flynn stated that it is nice to see the progress of the project, and noted that it is nice to see the project coming in at budget.

**TOWN CENTER PROJECTS:** No report at this time.

**49 FEDERAL ROAD:** Consideration of the sale or lease of town property to the adjacent land owner of 49 Federal Road. Mr. Tinsley reported that Atty. Sienkiewicz has been engaged to help with the legal aspects of this matter.

**MEADOWBROOK MANOR:** At referendum this Spring, approximately \$2 million had been approved for the ongoing issues at Meadowbrook Manor. The project is planned to go out to bid by the middle of this month. There is a chance to get started this fall, to have the work complete by the Christmas holiday.

**NOISE ORDINANCE:** Mr. Tinsley stated that there is potential for modifying the noise ordinance. This item had been discussed very briefly at the last Board of Selectmen's meeting. This ordinance was discussed at a workshop meeting for an hour or so in July. The number of noise complaints in the Town from a number of different sources are growing quite rapidly throughout the Town, according to Mr. Tinsley. Mr. Tinsley stated that the noise ordinance tends to address the level of noise itself and the time of day in which it can occur. It does not address the number of hours of noise, nor the permitting of outside noise events. Mr. Tinsley mentioned an outdoor, private concert that was quite loud over the weekend. Mr. Tinsley stated that as the Town Center District is built and the plan for the TCD was to build a pedestrian-friendly community with retail and residential requirements, the BOS is considering the potential for making changes to this ordinance. There is a process by which ordinance changes go through before adoption. Mr. Tinsley reviewed these steps with the public. Mr. Tinsley stated that a new ordinance was just recently adopted for blight. According to Mr. Tinsley, this is an issue as a community that has to be faced, and he expects it on future agendas. Mr. Davidson stated that the concert noise across from Oak Meadows [referenced by Mr. Tinsley] could have been solved in four minutes, by a friendly visit by the Police Department to remind about the noise level. Mr. Davidson stated that he has spoken with the Zoning Enforcement Officer and a Senior member of the Police Department, who have both noted no increase in noise complaints whatsoever. Mr. Davidson urged that the complaints are forwarded to the Police Department, and the Police Department will send complaints to be handled by Zoning Enforcement to the Zoning Enforcement's attention. Mr. Davidson stated that it is tough to have a discussion when the two authorities have reported no increase in noise complaints. Mr. Tinsley stated that he is here every day and has conversations about the noise complaints with the Police Department. He stated that these noise complaints appear directly on his cell-phone from dispatch communications. Mr. Tinsley stated that the Board of Selectmen should deal from a location of facts and information, and he does not think that an increase in complaints should be ignored although they have not been forwarded to the appropriate departments. Mr. Flynn suggested that a workshop meeting be held on this matter, the purpose of which would be to discuss these matters with the appropriate enforcement officers, such as the Zoning Enforcement Officer and a representative of the Police Department. Mr. Davidson referenced the minutes of the previous meeting, which indicated that both the Zoning Enforcement Officer and the Major of the Police Department would be invited to the workshop meeting on this matter, which had been held in July.

#### **CONSENT AGENDA**

**BOARD OF SELECTMEN MEETING MINUTES:** 07/06/15; 07/15/15; 07/21/15

#### **EMPLOYMENT CHANGES:**

Resignation – Lauren Howard, from the Library

Retirement – Joan Lyall, Town Clerk Aide

**SELECTMEN APPROVALS FOR ROUTINE MATTERS AUTHORIZING THE FIRST SELECTMAN TO SIGN THE FOLLOWING ITEMS:** Nothing at this time.

**DRIVEWAY BOND RELEASES IN THE AMOUNT OF \$750 –**

- 11 Fleetwood Lane #2079
- 25 Greenknoll Drive #2090
- 23 Tori Lane #2097
- 27 Obtuse Rod North #2087
- 99 Long Meadow Hill Road #2096
- 30 Prospect Drive #2089

**INLAND-WETLANDS BOND RELEASES:**

- 134 North Lake Shore Drive

**ZONING COMMISSION BOND RELEASES:**

- 32 Candlewood Shores Road #201400815, Final Release - \$950

**CONSENT AGENDA MOTION:** Mr. Flynn made a motion that the Selectmen approve all items (A-F) on the consent agenda. Mr. Davidson seconded the motion, and it carried unanimously.

**ADDITIONAL MONTHLY AGENDA ITEMS:**

**APPOINTMENTS:**

- **Brookfield Housing Authority – Robert Ziembicki – Mr. Flynn made a motion to appoint Robert Ziembicki to the Brookfield Housing Authority. Mr. Davidson seconded the motion, and it carried unanimously.**
- **Brookfield Library Board of Trustees – Natarajan Nellicherry – Mr. Davidson made a motion to appoint to the Library Board of Trustees Natarajan Nellicherry as an alternate. Mr. Tinsley asked Betsy Mollvaine which alternate vacancy, and she mentioned that this position is filling that of Alex Smolnik, who has resigned. Mr. Flynn seconded the motion, and it carried unanimously.**

I. Agard mentioned that discussion of the monthly financial results on the agenda had been skipped earlier in the meeting.

*The Board moved back to discussion of agenda item 1d.*

**MONTHLY FINANCIAL RESULTS:** Controller Leverage reported the monthly financial results.

**ADJOURNMENT:** Mr. Flynn made a motion to adjourn at 8:05 PM. Mr. Davidson seconded the motion, and it carried unanimously.