

**SPECIAL BOARD OF SELECTMEN MEETING
MINUTES
AUGUST 5, 2014 – 7:30 P.M.
BROOKFIELD TOWN HALL – MEETING ROOM 133**

CALL TO ORDER: First Selectman William N. Tinsley called the meeting to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

PRESENT: First Selectman William N. Tinsley; Selectman Martin Flynn; Selectman William R. Davidson; members of the public; Recording Secretary Virginia Giovanniello.

First Selectman William Tinsley called for a moment of silence for Town employee William J. (Bill) Elsenboss who passed away on July 27, 2014

PUBLIC COMMENT: The following residents addressed the Selectmen:

- Robert Zinser, 49 Obtuse Road South
- Ron Jaffe, 21 White Pine Drive

ANNOUNCEMENTS: Mr. Tinsley made the following announcements:

- The August edition of Brookfield Matters was published on July 31 and approximately 800 e-mail addresses have signed up to receive it every month. A shortened version is in the first Thursday copy of the Pennysaver every month and is delivered to every household;
- Concerts in the Park are every Friday until August 29th and there has been only one weather cancellation so far;
- Effective July 16th, the Town has been publishing legal notices in the Pennysaver that is published once a week every Thursday;
- September 13th from 9:00 a.m. to 5:00 p.m. is Household Hazardous Waste Collection Day, and they will not be accepting any electronics that day, but you can dispose electronics any other day of the year except HHW day.

CORRESPONDENCE ADDRESSED TO BOS: There was no correspondence.

MONTHLY FINANCIAL RESULTS: Mr. Leverage reported the monthly financial results.

NEW ITEMS

CONSERVATION RESTRICTION: Mr. Tinsley noted that it is a requirement for the Town to move the project forward. At conclusion of discussion, **Mr. Flynn made motion that the Selectmen approve the Conservation Restriction on Mystery Acres Wetlands Mitigation Plan for the Still River Greenway, as required by the Army Corp of Engineers; and authorize the First Selectman to sign the Conservation Restriction for the Town of Brookfield. Motion seconded by Mr. Davidson, and carried unanimously.**

FINAL YEAR END BUDGET TRANSFER: Mr. Leverage noted that the scope of transfers went down about \$7,000 due to a reclassification of expenses that should have been charged to the Economic Development Commission fund. At conclusion of discussion, **Mr. Davidson made motion that the Selectmen approve and forward to the Board of Finance the Final Year End Budget Transfers in the amount of \$363,584. Motion seconded by Mr. Flynn, and carried unanimously.**

UPDATES

CHAPTER 178 SALONS AND SPAS ORDINANCE: Due to the Public Hearing being cancelled on August 4th, **Mr. Flynn made motion that the Selectmen schedule a Public Hearing on September 8, 2014 at 7:00 p.m., in Meeting Room 133. Motion seconded by Mr. Davidson, and carried unanimously.**

JOINING THE WESTERN CT COUNCIL OF GOVERNMENTS: Due to the Public hearing being cancelled on August 4th, **Mr. Flynn made motion that the Selectmen schedule a Public Hearing on September 8, 2014 at 7:15 p.m. in Meeting Room 133. Motion seconded by Mr. Davidson, and carried unanimously.**

BUSINESS INCENTIVE TAX ORDINANCE: Mr. Tinsley noted that this was just a communication item and an update that a joint meeting of the BOS and BOF is next Wednesday evening relative to Brookfield Village LLC planned for 802 & 806 Federal Road properties. Mr. Davidson stated his concerns in regards to a proposed tax incentive to Brookfield Village LLC. A discussion continued with Mr. Tinsley noting that his proposal has not been made public yet and will be the first for the review of the Board of Finance next Wednesday followed by the Economic Development Commission at their next meeting.

CHARTER REVISION COMMISSION: **Mr. Flynn made motion that the Selectmen accept the proposed Charter amendment language as proposed in the Final Report of the Brookfield Charter Revision Commission. Motion seconded by William Davidson.** A lengthy discussion followed regarding amendments to the motion or anything the Selectmen wanted to exclude [Mr. Davidson made a motion to exclude the bifurcation in C9-1B & C, and there were no second], as the motion on the floor is to send the entire report to the voters. At conclusion of discussion, **the motion carried unanimously.** **Mr. Flynn made motion that the proposed Charter amendments shall be on the ballot for the regular election to be held on November 4, 2014. Motion seconded by Mr. Davidson, and carried unanimously.**

Mr. Davidson made motion that the Selectmen schedule a special meeting on Tuesday, September 2, 2014 at 7:30 p.m., in Meeting Room 133; and September 3, 2014 as backup date, for the purposes of further Charter Revision work. Motion seconded by Mr. Flynn, and carried unanimously.

An Informal discussion continued regarding the bundling of the ballot questions and approval of the language for the ballot at the special Board of Selectmen Meeting on September 2. The Selectmen agreed to consider the following bundling of the ballot questions:

- **Bifurcation and the advisory questions**
- **Town Moderator**
- **And the rest bundled together**

PARKS REVITALIZATION – PHASE I – CADIGAN PARK: Mr. Tinsley provided a brief update that there has been great progress on the synthetic field. Youth Football can begin at the end of August. Bid packages for the beach side are being prepared and will go out shortly with the beach scheduled to reopen by next Memorial Day on schedule. Mr. Davidson noted that it would be appropriate for the Municipal Building Committee to provide a report each month.

JUMPSTART: Mr. Tinsley provided an update of what is happening at the Four Corners. Mr. Davidson had questions on the Jumpstart team that Mr. Tinsley discussed in the August edition of Brookfield Matter and suggested that if the members are electors of the town, the Selectmen should be voting to form a committee.

MEADOWBROOK MANOR: Mr. Tinsley reported that he has no further update at this time.

CONSENT AGENDA

BOARD OF SELECTMEN MEETING MINUTES: July 7, 2014 Board of Selectmen Meeting

NEW HIRE REPORT: New Hires – Sheldon Conn – PT Custodian

Daniel Secore – FT IT Assistant

SELECTMEN APPROVALS FOR ROUTINE MATTERS: a) **EQUIPMENT LEASE AGREEMENT** - that the Selectmen amend the Board of Selectmen authorization approved on July 7, 2014 to approve, authorize and ratify the signing of the “Resolution of Governing Body” for \$625,085 Equipment Lease Agreement.

DRIVEWAY BOND RELEASES - \$750:

- 2 Summer Pasture Lane
- 5 Tead Road

EXCAVATION BONDS:

- 2 Patricia Drive #04-04-14, \$500
- 12 Silvermine Road #07-09-13m \$1,000

ZONING COMMISSION BOND RELEASES:

- 28 Old Route 7 #201100397, \$3,925
- 19 Gereg Glen #201100344, \$2,500
- 204 Candlewood Lake Road #201200635, \$15,186.68
- 20-28 Old Grays Bridge Road #201200161, \$4,860
- 419 Federal Road #201300362, \$3,965

CONSENT AGENDA: Mr. Flynn made motion that the Selectmen approve the Consent Agenda. Motion seconded by Mr. Davidson, and carried unanimously.

ADDITIONAL MONTHLY AGENDA ITEMS

APPOINTMENTS: Mr. Flynn made motion to appoint Tami Coleman as Alternate member on the Library Board of Trustees. Motion seconded by Mr. Davidson, and carried unanimously.

PUBLIC COMMENTS: The following resident addressed the Selectmen:

- Jerry Friedrich 10 Cherokee Drive

- Betsy Mcilvaine, 127 Long Meadow Hill Road
- Ron Jaffe, 21 White Pine Drive
- Matt Grimes, 11 Orchard Street
- William Davidson,
- Catherine Malek, 4 Apache Drive

ADJOURN

ADJOURN: Martin Flynn made motion to adjourn at 8:50 p.m., seconded by Mr. Davidson. Motion carried unanimously.

DRAFT