

**SPECIAL BOARD OF SELECTMEN MEETING  
MINUTES  
APRIL 10, 2014 – 3:00 P.M.  
SELECTMEN'S CONFERENCE ROOM – TOWN HALL**

**CALL TO ORDER:** First Selectman William N. Tinsley called the meeting to order at 3:00 p.m.

**PRESENT:** William N. Tinsley, First Selectman; Martin Flynn, Selectman; William R. Davidson, Selectman;; Josh Flowers, Municipal Building Committee (MBC); Rick Zini, Senior Project Manager at Doyle-Coffin Architecture; Interested members of the public; Virginia Giovannello, Recording Secretary.

**PUBLIC COMMENT(S):** The following people addressed the Selectmen:

1. Ron Jaffe, 21 White Pine Drive
2. Jeanne Iapaluccio, J. Iapaluccio Company
3. John Mangold, 32 Brookfield Meadows
4. Howard Lasser, 116 Tower Road
5. Rich Saluga, 32 Great Heron Lane

**PARKS REVITALIZATION—PHASE I—CADIGAN PARK:** Mr. Josh Flowers, MBC, reviewed and explained the processes of the Municipal Building Committee when determining the nine bid results and the most qualified bidder, with The LandTek Group meeting the specific requirements. Previous to the MBC determination, the Doyle-Coffin Architecture had vetted and qualified the bid results. The MBC met on April 2<sup>nd</sup> and made a motion for recommendation to the Board of Selectmen that contract be awarded to The LandTek Group in the amount of \$2,249,800. At a regular meeting of the Board of Selectmen on April 7<sup>th</sup>, the BOS voted 2-1 to table their motion to award the contract to The LandTek Group. At today's Special BOS Meeting, Mr. Flowers and Mr. Zini, Senior Project Manager at Doyle-Coffin answered questions posed by the Selectmen specifically regarding The LandTek Group, Inc. and J. Iapaluccio, Inc. qualifications.

[A full copy of the bid Packages, post bid clarifications and the Bid Results have previously been filed at the Town Clerk's Office and MBC files].

At conclusion of discussion, **William Davidson made motion that the Selectmen receive the Bid Results and instruct Doyle-Coffin Architects to issue Notice of Award/Letter of Intent to the lowest responsive and most qualified bidder as recommended by the Municipal Building Committee for the Parks Revitalization Program, that being The LandTek Group, Inc.; and further authorize the First Selectman to execute the contract for construction for Phase I Cadigan Park upon presentation of the same by Doyle-Coffin Architecture. Motion seconded by Martin Flynn, and passed, 2-1, with William Tinsley in opposition.**

First Selectman Tinsley called for a five minute recess.

**BUSINESS INCENTIVE TAX DEFERRAL PROGRAM:** The Selectmen discussed the draft language for establishing an assessment deferral program for the town. At conclusion of discussion, the Selectmen

will schedule special meeting workshop with the Town Attorney, as readily agreed by the Selectmen, and to have public discussion in order to receive ideas and commentary for drafting a proposed program.

**PUBLIC COMMENT GUIDELINES:** The Selectmen discussed the alternate proposal provided by Mr. Tinsley. Mr. Flynn approved the alternate proposal with the priority given to speakers wishing to address meeting agenda topics. Mr. Davidson stated the alternate proposal was a totally acceptable compromise. At conclusion of discussion, **Martin Flynn made motion that the Selectmen support the alternate proposal Public Comment Guidelines for Board of Selectmen Meeting Agendas, seconded by William Davidson. Motion carried unanimously.**

**PUBLIC COMMENT(S):** The following people addressed the Selectmen:

Ron Jaffe, 21 White Pine Drive  
Mike Zaccaria, 57 Merwin Brook Road  
Peter Scalzo, Scalzo Law Firm

**ADJOURN:** Martin Flynn made motion that the Selectmen adjourn at 4:50 p.m., seconded by William Davidson. Motion carried unanimously.

DRAFT