

**BOARD OF SELECTMEN MEETING**  
**MINUTES**  
**JANUARY 7, 2013**  
**BROOKFIELD HIGH SCHOOL MEDIA CENTER**

**CALL TO ORDER:** First Selectman William R. Davidson called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by all.

**PRESENT:** William R. Davidson, First Selectman; Howard Lasser, Selectman; George Walker, Selectman; William Leverence, Controller; members of the public and press; Virginia Giovanniello, Recording Secretary.

**PUBLIC COMMENT(S):** The following resident(s) addressed the Selectmen:  
Rich Saluga, 32 Great Heron Lane

**ANNOUNCEMENTS:** First Selectman Bill Davidson announced the following:

- Brookfield Matters was published on January 2<sup>nd</sup>.
- The Brookfield's School Security Update sent to subscribers of the School District Information E-News sent out a School Security Update. The Town will post a link to that update on the Town website [www.brookfieldct.gov](http://www.brookfieldct.gov).

**CORRESPONDENCE:** The Planning Commission approved the sanitary sewer for the Brookfield portion of Berkshire Park.

**MONTHLY FINANCIAL RESULTS:** Controller William Leverence reviewed his Revenue and Expenditure Report. At conclusion of discussion, **Howard Lasser made motion that the Selectmen approve the budget modification and transfer to accommodate preliminary engineering, pension payments and special pension funds as presented by the Town Controller. Motion seconded by George Walker, and carried unanimously.**

**NEW ITEMS**

**SCHOOL SECURITY:** Superintendent Tony Bivona and Art Colley, School Director of Business and Technology, presented the School Security and Safety Plan, requesting funding assistance to move forward with Phase I of the plan in the amount of \$110,900 that addresses the immediate and significant enhancement of the building access control. Discussion followed regarding the plan and the cost to implementation of the three Phases. The amount of \$40,900 would be provided from the Board of Education budget. Mr. Colley noted that the implementation of Phase I will move them forward tremendously. Board of Education Chairman Jane Miller stated that the Board of Education reviewed Mr. Colley's plan and totally support it. At conclusion of discussion, **Bill Davidson made motion that the Selectmen approve a recommended special appropriation in the amount of \$70,000 for the implementation of Phase I of the School Security and Safety Plan dated January 7, 2013, and forward request to the Board of Finance. Motion seconded by Howard Lasser, and carried unanimously.**

George Walker made motion that the Selectmen schedule a Special Town Meeting on January 17, 2013, at 7:00 p.m., in Meeting Room 133, to approve Phase I of the School Security and Safety Plan for immediate and significant enhancement of the building access control. Motion seconded by Howard Lasser, and carried unanimously.

**FRIENDS OF THE ARTS "MURAL" PROPOSED FOR TOWN:** Mr. Davidson reported that the Friends of the Arts and the Arts Commission secured a grant for the town for a "Mural" in the Town Hall Lobby. Arts Commission

Chairman Mary Daniel will update the Selectmen in the near future on a committee they will form to commission an artist for this project.

**AD HOC FARMERS MARKET COMMITTEE:** Community Development Director Katherine Daniel has requested the recognition of the formation of a committee whose purpose is to evaluate the viability and potential formation of a farmer's market in the Town of Brookfield. In a memo, Ms. Daniels stated that a group of individuals have been evaluating the range of options for the formation and location of a farmer's market and would like to expand their appeal to others to get involved in these efforts. One of the group members, Ms. Betsy McIlvaine was present at the meeting and stated they were looking at several locations including the Four Corners. Mr. Davidson noted that he thought the town hall property would be an ideal location. The Selectmen were in favor of a farmers market, and will consider the formation of a committee.

**2013 SMALL CITIES GRANT APPLICATION:** Howard Lasser made motion that the Selectmen schedule a Public Hearing on February 4<sup>th</sup> at 7:00 p.m., at the Brookfield High School Media Center, on the 2013 Small Cities Grant Application. Motion seconded by George Walker, and carried unanimously.

**BOS BUDGET TIMELINE:** The Board of Selectmen will review dates for their budget workshop meetings.

**REVIEW OF TOWN'S MAILBOX POLICY:** First Selectman Bill Davidson reviewed the Town's current mailbox policy and the procedure when a Town plow has contact with a mailbox knocking it down. The Town's policy was compared to area towns, with Brookfield's being on the low side for reimbursement. None of the area towns accepts any responsibility for snow being thrown from the plow that knocks over the mailbox and/or post. The question arose whether Brookfield would make the repair with basic materials if the plow had come in contact with the mailbox. Mr. Davidson stated that Public Works Director Ralph Tedesco estimated that 25 mailboxes are hit by plows each year. During the recent heavy storm year, there might be double the amount of damaged mailboxes. The Selectmen will consider the policy next month. Any decisions will be retroactive for damaged mailboxes and/or posts for this winter.

**SOUTHERN WATER LINE PHASE II:** First Selectman Bill Davidson updated the Selectmen on the Phase II project and Delmar Drive waterline projects.

**SOUTHERN WATER LINE PHASE III:** First Selectman Bill Davidson noted that the next phase of the water line extends from Candlewood Lake Road to the Danbury Town line. At conclusion of discussion, **Howard Lasser made motion to forward an 8-24 request [Section 8-24 of the General Statutes] to the Planning Commission for the Southern Water Line Phase III. Motion seconded by George Walker. Motion carried unanimously.**

**MEADOWBOROOK MANOR/HILLSIDE CIRCLE:** First Selectman Bill Davidson stated that the CT DOT is continuing to pursue obtaining the necessary approvals for discharging additional water onto their land. This will require a detailed topographic and boundary survey of the property based on requirements set by the DOT. Public Works Director Ralph Tedesco has obtained a quote from CCA for the described work and forwarded the scope of the quote to the DOT for approval prior to starting. Once the scope is correct, he will notify CCA to begin the work. Mr. Lasser asked if there is anything the town can do to speed the project along by contacting State elected officials. Mr. Davidson stated his view was that the DOT was moving by DOT standards pretty quickly.

**WATER ASSESSMENTS:** Mr. Davidson stated he is meeting with Martin Handsby, Water Consultant to the Selectmen to review the water ordinance.

**TOWN OWNED COTTAGE AND BARN ADJACENT TO BROOKFIELD LIBRARY:** First Selectman Bill Davidson stated he is waiting for Cohen and Wolf to give him their estimate and fee for handling the auction. The Selectmen discussed a minimum auction price of the property.

**CELL TOWER:** Mr. Davidson reported that Mr. Pete Peterson met a number of times with the cell tower company. He made offer for the Town and at the end of the week they will give us their counter offer and bring before Board of Selectmen. There is a potential of a contract in the near future.

**PLANNING FOR CAPITAL EXPENSES:** Selectman Howard Lasser attended the last BOF ad-hoc committee to come up with a policy statement on how the town is going to fund capital maintenance going forward. The policy is still in the draft phase with adjustments to make before coming back with a formal proposal.

### CONSENT AGENDA

**BOARD OF SELECTMEN MEETING MINTUES:**

- December 3, 2012

**NEW HIRE REPORT:** There were no staffing changes for the month of December 2012.

**SELECTMEN APPROVALS FOR ROUTINE CONTRACT MATTERS:** a) Certified Resolution authorizing submission of the Pre-development grant application under the Housing for Economic Growth Program referenced in Section 8-13(m-x) of CGS.

**DRIVEWAY BOND(S):**

- 5 Cannon Drive
- 16 Powder Horn Hill Road

**CONSENT AGENDA:** George Walker made motion that the Selectmen accept the Consent Agenda. Motion seconded by Howard Lasser. Motion carried unanimously.

### ADDITIONAL MONTHLY AGENDA ITEMS

**APPOINTMENTS:** Howard Lasser made motion to appoint the following as listed on the agenda. Motion seconded by George Walker, and carried unanimously.

- Tony Tomaino (U), Parks & Recreation Commission – Alternate member
- Laura Mancuso (U), Historic District Commission- Regular member
- Michael Steele (U), Brookfield Housing Authority
- Steve Harding (R), Zoning Board of Appeals – Alternate member
- Angela Finelli (R), Inland-Wetlands Commission – Regular member
- Rolf Enger, Betsy McIlvaine, Dan Smolnik, Sewer Authority Ad-Hoc Committee-Ext. of terms to April 15.

**PUBLIC COMMENT:** There were no public comments.

**ADJOURN:** Howard Lasser made motion to adjourn at 8:30 p.m., seconded by George Walker. Motion carried unanimously.

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William R. Davidson  
First Selectman

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Howard Lasser  
Selectman

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George F. Walker  
Selectman