

**BOS Regular Meeting
A G E N D A
7:30 PM Monday, June 05, 2017
Brookfield Town Hall - Room 133**

1) **Call to Order & Pledge of Allegiance**

Monthly Agenda Items

- A) **Public Comment**
2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.
- B) **Announcements**
- C) **Correspondence addressed to BOS**
- D) **Monthly Financial Results**
Update provided by Controller Kimberly Siegrist.

2) **New Items**

- A) **Commission on Aging Request [attachment]**
The COA requested in their May 9 letter that the BOS appoint an Ad-Hoc Committee to review the current tax credits and deferrals available to senior citizens and recommend changes.
- B) **Septic Tracking Company Selection [attachment]**
Request from Dr. Raymond Sullivan, Health Director, to approve recommendation of a septic tracking company to take the place of the Walkover program to a more up-to-date web based tracking program. *Recommended Motion:* that the Selectmen approve the selection of Carmody Septic Tracking System, as recommended by the Director of Health.

3) **Updates**

- A) **96-4.1. Application for building permits. [attachment]**
Public Hearing held June 5 at 7:15 p.m. for the required changes in the ordinance due to implementation of View Permit and software. The current ordinance has all taxes due to be paid on the date of the application. The change will apply only to delinquent properties. The difference is currently we require taxpayers to have their taxes paid if they want a permit. This change will only reject delinquent applications not taxes due, and is only an issue in collections months. *Recommended Motion:* that the Selectmen approve the amendment to Town Ordinance Section 96-4.1 Application for Building Permits.
- B) **134-4C. Food Service Establishment [attachment]**
Public Hearing held June 5 at 7:15 p.m. for changes in the ordinance updated to reflect CT State Statute Chapter 12-146a which states that the municipality can withhold or revoke if taxes are delinquent for a period of not less than a year. *Recommended Motion:* that the Selectmen approve the amendment to Town Ordinance Section 134-4C Food Service Establishment.
- C) **Neighborhood Assistance Act Proposal [attachment]**
Public Hearing held June 5, 2017 at 7:15 p.m. for proposal submitted by the Regional YMCA of Western CT requesting NAA funding for their Annual Support Campaign in the amount of \$150,000, as published by the State Department of Revenue Services. Persons making a donation to the YMCA are able to receive a tax credit. The Town as municipal agent oversees implementation of the program. *Recommended Motion:* that the Selectmen approve the 2017 Neighborhood Assistance Act Program Proposal as submitted by the Brookfield Regional YMCA.
- D) **Land Use Agency Fees Sections 127-6 & 127-7 [attachment]**
Public Hearing was held May 1 to approve amendment to Section 127-7. *Recommended Motion:* that the Selectmen repeal current Sections 127-6 and 127-7 due to the adoption of new Section on 5/1/17.
- E) **2016-2020 Transportation Alternatives Program (TAP) Grant**
The Board of Selectmen and Board of Finance approved support in October 2016 for an application for the Brookfield Streetscape Project, Phase 2 to be submitted for a matching grant in an amount not to exceed \$475,000 for the town portion. *Recommended Motion:* that the Selectmen forward a request to the Board of Finance to approve bonding in the amount of \$475,000; and contingent upon BOF approval, a Special Town Meeting is scheduled on Monday, July 10 at 6:30 p.m. in Meeting Room 133.
- F) **Municipal Parking and Buildings**
The BOS previously approved the First Selectman to discuss the purchase of potential properties with property owners at the Brookfield Town Center for municipal purposes. *Recommended Motion:* that the Selectmen forward a request to the Board of Finance for an expenditure not to exceed \$12,000 for appraisals in conjunction with the possibility of buying property in the Brookfield Town Center for municipal parking and possible municipal buildings.

4) **Consent Agenda**

Recommended Motion: that the Selectmen approve all items on the Consent Agenda:

- A) **Board of Selectmen Regular & Special Meeting Minutes [attachments]**

- May 1, 2017
- May 9, 2017
- May 23, 2017
- May 24, 2017

B) Driveway Bond Releases [attachments]
Bond Releases in the amount of \$750.00:

- 18 Mill Hill Road
- 20 Mist Hill Road
- 21 North Pleasant Rise
- 34 North Pleasant Rise
- 13 Surrey Drive

C) Excavation Bond Releases [attachments]

- 251 Candlewood Lake Road, Bond #10-11-11 - Release \$500.00.
- Merwin Brook Road, Bond #01-07-16 - Release \$3,000.

5) Additional Monthly Agenda Items

A) Appointments [attachment]

1. Recommended Motion: that the Selectmen appoint Gary Lorentson (D) from alternate to regular member on the Inland Wetlands Commission.
2. Recommended Motion: that the Selectmen appoint Bruce MacDonald (D) as alternate member on the Planning Commission.
3. Recommended Motion: that the Selectmen appoint Juliana Zach (D) as alternate member on the Zoning Board of Appeals.

6) Public Comment

7) Adjourn