

**BOS Regular Meeting
A G E N D A
7:30 PM Monday, May 01, 2017
Brookfield Town Hall - Room 133**

1) Call to Order & Pledge of Allegiance

Monthly Agenda Items

A) Public Comment

2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.

B) Announcements

1. Annual Town Meeting on Tuesday, May 2 at 7:00 p.m. at the Brookfield High School Auditorium to schedule Budget Referendum on Tuesday, May 16.

C) Correspondence addressed to BOS [attachments]

1. Planning Commission memo regarding the Streetscape Project Update and 8-24 Referral.
2. Planning Commission memo regarding publication of Agendas and Minutes of all Boards, Commissions and Groups in Town that hold Public Meetings.

D) Monthly Financial Results

Update provided by Controller Kimberly Siegrist.

2) New Items

A) State Matching Grant Program for Elderly and Demand Response Transportation [attachment]

CT DOT Grant Program - This yearly program provides matching funds for transportation of seniors and persons with disabilities to each municipality based on the land area and population of those over age 60. *Recommended Motion:* that the Selectmen approve the Grant program and sign off for the MGP Certifications [Maintenance of Effort Certification, Grant Assignment Certification, Assignability Certification, and Program Budget].

B) 2017 Neighborhood Assistance Act [attachment]

The NAA Program is a State program whereby proposals eligible are able to receive donations from various persons or organizations. Persons making a donation are able to receive a tax credit. The Town has a municipal agent oversees implementation of the program and is required to hold a public hearing. *Recommended Motion:* that the Selectmen make motion to schedule a Public Hearing on Monday, June 5 at 7:15pm in Meeting Room 133 for the purpose of receiving public comment on a proposal submitted by the Regional YMCA of Western CT for their Annual Support Campaign in the amount of \$150,000.

C) Police Outside Services Fund [attachments]

Three requests from Chief Jay Purcell for Police Outside Services Fund Appropriation Approvals:

Recommended Motion: that the Selectmen approve and forward to the Board of Finance the Police Department request for an appropriation of \$30,000 from the Police Outside Services Fund for the purchase of Radio Antenna System Components for installation on the cell tower to be constructed behind the Pocono Road Firehouse.

Recommended Motion: that the Selectmen approve and forward to the Board of Finance the Police Department request for an appropriation of \$41,020.90 from the Police Outside Services Fund for the purchase of a Taser 60 Plan for the purchase of 30 Tasers and associated holsters, cartridges and software.

Recommended Motion: that the Selectmen approve and forward to the Board of Finance the Police Department request for an appropriation of \$20,000 from the Police Outside Services Fund for the purchase of "Class-A" Dress Uniforms and associated leather wear for police officers (40 sets).

3) Updates

A) Charter Revision Commission [attachment]

The CRC presented their Draft Report and recommendations to the BOS on 4/3. *Recommended Motion:* that the Selectmen schedule a Public Hearing on Tuesday, May 9, 2017, at 7:00 p.m., in Meeting Room 133, for public comment and opinion on the Charter Revision Commission Draft Report.

B) Wetlands Permit Transfer Fee & Land Use Agency Fees [attachments]

Public Hearing held prior to BOS meeting for a request from the Inland Wetlands Commission for an amendment to Ordinance Section 127-7 to enable the Wetlands Enforcement Officer to make the determination and approve a permit transfer, which is a name transfer, as an agent duty and recommend to the BOS to establish a fee for the Wetlands permit transfer in the amount of \$25.00. *Recommended Motion:* that the Selectmen approve the amendment to Ordinance Section 127-7 to establish a fee for the Wetlands permit transfer in the amount of \$25.00.

Public Hearing held prior to BOS meeting for a proposed Ordinance (New Section 127-5) for Land Use Agency Fees to be duly determined and set by Land Use Boards and Commissions (Inland-Wetlands, Planning, Zoning and Zoning Board of Appeals). *Recommended Motion:* that the Selectmen approve the deletion of former Section 127-5 Subdivision

Applications and replace with Section 127-5 Land Use Agency Fees.

C) **Streetscape Project Phase II**
Update by the First Selectman.

4) **Consent Agenda**

Recommended Motion: that the Selectmen approve all items on the Consent Agenda:

A) **Selectmen Approvals for Routine Matters**

1. State DOT Project Authorization Letter for Federal Road (Route 202), Whisconier Road (Route 25) and Station Road Intersection and Streetscape Improvements [attachment].
2. Agreement for Professional Services by and between Town of Brookfield and Taxserv Capital Services, LLC [attachment].

B) **Board of Selectmen Regular & Special Meeting Minutes [attachments]**

1. April 3, 2017

C) **Excavation Bond Release(s)**

1. 6 Old Woods Road #04-17-17 Release in the amount of \$1,000.

D) **Employee Changes**

Savannah Gallipoli, Student Intern to Part-time Staff Accountant - 2/6/17.
Yvonne Cech, Library Director - 03/27/17.
Tammie Fiske, Assessor - 03/31/17.
Alice Dew, promoted to Land Use Director - 4/3/17.
Kelsey Sullivan, Police Officer - 4/24/17.

5) **Additional Monthly Agenda Items**

A) **Appointment(s)**

1. *Recommended Motion:* that the Selectmen appoint Drew Davies (I) to the Lake Lillinonah Authority.
2. *Recommended Motion:* that the Selectmen appoint Chris D'Arco (R) to the Brookfield Energy Ad-Hoc Committee.
3. *Recommended Motion:* that the Selectmen appoint Jessely Pineda (U) as alternate on the Library Board of Trustees, as recommended by the Library Board of Directors.
4. *Recommended Motion:* that the Selectmen appoint Carlos Cadena (D) as alternate on the Municipal Building Committee, as recommended by the DTC.
5. *Recommended Motion:* that the Selectmen appoint Paul Barba (D) as alternate on the Planning Commission, as recommended by the DTC.
6. *Recommended Motion:* that the Selectmen appoint Tony Cappiello (D) as alternate on the Conservation Commission, as recommended by the DTC.
7. *Recommended Motion:* that the Selectmen appoint Joe Fuccillo (D) as regular member on the Zoning Board of Appeals, as recommended by the DTC.

B) **Public Comment**

6) **Adjourn**