

**BOS Regular Meeting
A G E N D A
7:30 PM Monday, April 03, 2017
Brookfield Town Hall - Room 133**

1) **Call to Order & Pledge of Allegiance**

- A) **Recognition of the BHS Boys Swim & Dive Team and the BHS Boys Basketball Team for winning Championship Titles.**

Monthly Agenda Items

A) **Public Comment**

2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.

B) **Announcements**

- 1) **The Board of Finance Public Hearing for the 2017/2018 Proposed Budget will be on Tuesday, April 4 at 7:00 p.m. in Meeting Room 133.**

C) **Correspondence addressed to BOS**

1. Letter dated 3/28 from Alice Carolan regarding Brookfield Library.

D) **Monthly Financial Results**

Update provided by Controller Kimberly Siegrist.

E) **Presentations**

Aligning Capital Investments and the Plan of Conservation and Development [attachment]

Planning Commission members Dan McGrath and Chairman Jon Van Hise will discuss and answer questions regarding their power point presentation.

Charter Revision Commission

The Charter Revision Commission will be presenting their draft report for review and discussion.

2) **New Items**

A) **2017 STEAP Grant - Streetscape Phase II [attachment]**

Application requirement for the 2017 Small Town Economic Assistance (STEAP) Grant. *Recommended Motion:* that the Selectmen approve First Selectman Stephen C. Dunn as Authorized Signatory of the municipality on the Resolution and Application in order to be considered for STEAP funding in the amount not to exceed \$500,000.

B) **FY 2017/2018 Operating Budget Referendum Date**

Recommended Motion: that the Selectmen recommend in the call of the Annual Town Meeting the date of Tuesday, May 16, 2017, for the 2017/2018 Operating Budget Referendum.

C) **Postcard Notification to Voters**

Recommended Motion: that the Selectmen approve the mailing of a postcard by the Pennysaver (date to receive is May 11) to residents as a reminder to vote on the 2017/2018 Town Budget Referendum on Tuesday, May 16.

D) **Inland Wetlands Fees [attachment]**

The Inland Wetlands Commission is requesting a proposed change in the Wetlands permit transfer fee to enable the Wetlands Enforcement Officer to make the determination and approve a permit transfer, which is a name transfer, as an agent duty; and recommend to the BOS to establish a fee for the Wetlands permit transfer in the amount of \$25.00.

Recommended Motion: that the Selectmen schedule a Public Hearing on Monday, May 1 at 7:15 p.m. to receive public comment on the establishment of the Wetlands permit transfer fee in the amount of \$25.00 to the Town Ordinances regarding fees.

E) **Section 127-5 Land Use Agency Fees [attachment]**

Discussion of amended Ordinance that streamlines the process for adjusting fee schedules. *Recommended Motion:* that the Selectmen schedule a Public Hearing on Monday, May 1 at 7:15 p.m. to receive public comment regarding a draft Ordinance for Land Use Agency Fees.

3) **Updates**

4) **Consent Agenda**

Recommended Motion: that the Selectmen approve all items on the Consent Agenda:

A) **Selectmen Approvals for Routine Matters**

1. 2017 Candlewood Lake Authority Grant Request through FirstLight Powers Resources in the amount of \$21,240 for funds for the continuation of the decontamination program [attachment].

2. Fair Housing Policy Statement [attachment].
3. Affirmative Action Policy Statement [attachment].
4. Statement of Agreement between Brookfield Social Services and United Way of Western CT, Inc. in the amount of \$5,000 for ALICE Enrichment Fund [attachment].

B) Zoning Commission Bond Releases [attachments]

40 & 64 Federal Road (The Residences at Laurel Hill) #201200588, Final Bond Release of \$49,700.75.

C) Board of Selectmen Regular & Special Meeting Minutes [attachments]

1. March 6, 2017
2. March 13, 2017
3. March 30, 2017

5) Additional Monthly Agenda Items

A) Appointments

1. Recommended Motion: that the Selectmen rescind the appointment of Nancy Carroll made at a BOS meeting on March 6th as an alternate to the Commission on Aging due to the lack of minority party representation among alternates.
2. Recommended Motion: that the Selectmen appoint Cydonie Fukami to the Brookfield Housing Authority, as recommended by the DTC.

B) Public Comment

6) Adjourn