

**BOS Regular Meeting
A G E N D A
7:30 PM Monday, January 09, 2017
Brookfield Town Hall - Room 133**

1) **Call to Order & Pledge of Allegiance**

Monthly Agenda Items

A) **Public Comment**
2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.

B) **Announcements**

1) **DOT Public Information Meeting on 1/24 at 7pm in Room 133 [attachment]**.

C) **Correspondence addressed to BOS**

1) **Letter dated 12/14/16 from Christine Lennon [attachment]**

D) **Monthly Financial Results**

Update provided by Controller Kimberly Siegrist.

2) **New Items**

A) **Architectural/Engineering Services for New Library [attachment]**

Discussion of RFP recommendation received from the Municipal Building Committee [Library Board, New Library Committee and Purchasing Agent] for Architectural/Engineering Pre-Referendum Services for the new Brookfield Library. **Recommended Motion:** that the Selectmen approve the architectural firm of Doyle Coffin Architecture for Pre-Referendum Services related to the New Brookfield Library.

B) **Zoning Regulations Rewrite [attachment]**

Discussion of RFP recommendations [NV5 and Milone & MacBroom] from the Zoning Regulation Update Ad-Hoc Committee for Rewriting of Zoning Regulations. **Recommended Motion:** that the Selectmen approve a firm to provide a comprehensive Zoning Regulations Rewrite.

C) **Gurski Homestead [attachment]**

Consultant Agreement for Professional Services between Fitzgerald & Halliday, Inc. (FHI) and the Town to perform certain services in connection with a conceptual plan for the historic Gurski Homestead. On 8/10/16, the BOF approved transfer of funds in the amount of \$10,000 for a matching grant totaling \$20,000. **Recommended Motion:** that the Selectmen approve the Consultant Agreement for the Gurski Homestead as revised by Town Attorney Tom Beecher.

D) **2017 Small Cities Grant [attachments]**

Discussion of RFP's [L. Wagner & Associates and Lisa Low & Associates] received for writing and administering a Small Cities Grant Application reviewed by Purchasing Agent. If grant is awarded, the consultant's fee is paid from the grant. **Recommended Motion:** that the Selectmen approve a consultant to prepare and submit a 2017 Small Cities Community Development Program Application and to provide administrative and technical support to implement related activities including program income during the contract period.

3) **Updates**

4) **Consent Agenda**

Recommended Motion: that the Selectmen approve all items on the Consent Agenda:

A) **Selectmen Approvals for Routine Matters**

1. Union Saving Bank Account to be opened for CSPACE account as required by an Agreement with the CT Green Bank.
2. 2016 Arbor Day Tree City Recertification Application.
3. Streetscape Project, Phase I, Local Transportation Capital Improvement Program General Municipal Certification document [attachment].
4. Fair Housing Resolution - approved bi-annually [attachment].

B) **Staffing Changes for the Month of December 2016**

New Hire: Bill Babyak, Assistant Building Official
John Puglisi, Police Department Major
Retirement: Don Waterbury, Assistant Building Official

C) **Board of Selectmen Meeting Minutes - 12/5/16 Special & Regular; 12/12/16 [attachments]**

D) **Driveway Bond Releases [attachments]**

DRIVEWAY BOND RELEASES IN THE AMOUNT OF \$750.00:

40 Deer Run Road posted by Circle Asphalt Paving Co., Inc.

16 Hillandale Road posted by Circle Asphalt Paving Co., Inc.

39 Christian Lane posted by A Silverio Asphalt Paving Inc.

5) Additional Monthly Agenda Items

A) Appointments/Employment Agreements/Job Description

1. Appointment of Major James Purcell to Police Chief
2. Employment Agreement between James L. Purcell III and Town.
3. Employment Agreement between John Puglisi and Town.
4. Revised Job Description for Police Captain.
5. Richard Horree appointment to the Energy Ad-Hoc Committee.
6. Bill Brown reappointment to the Candlewood Lake Authority.

B) Public Comment

6) Adjourn