

**Special Board of Selectmen Meeting**  
**A G E N D A**  
**7:30 PM Monday, April 11, 2016**  
**Brookfield Town Hall - Room 133**

1) **Call to Order & Pledge of Allegiance**

**Monthly Agenda Items**

A) **Public Comment**

2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.

B) **Announcements**

C) **Correspondence addressed to BOS**

- letter from Randall Carreira, New Preston resident [attachment].
- letter from Thomas Dunkerton, Republican Registrar of Voters [attachment].

D) **Monthly Financial Results**

Update provided by Jay Wahlberg.

2) **New Items**

A) **Police Department Outside Services Fund**: PD request for Outside Services Fund appropriation [attachment].

**Recommended Motion**: that the Selectmen approve and forward to the Board of Finance the Police Department's request an appropriation of approximately \$34,000 from the Police Outside Services Fund for the purpose of purchasing a replacement Criminal Booking Livescan Workstation and a new CS500eNB - Livescan Ten-Print System for Applicant Printing.

B) **Bid Award Recommendation for Pavement Program**: Review and approval of bid award to the lowest qualified bidder for the Pavement Program[attachment]. **Recommended Motion**: that the Selectmen approve the recommendation to award the contract to S&S Paving in the amount of \$120,910 for the Town Pavement Program.

C) **Sidewalk Snow Removal and Benefit Assessment Ordinance**: Review of proposed Ordinance [attachment].

**Recommended Motion**: that the Selectmen schedule a Public Hearing on Monday, May 2 at 7pm in Meeting Room 133 for review and comment on the proposed Sidewalk Snow Removal and Benefit Assessment Ordinance.

D) **Regional School District 12**: Discussion of school enrollment [attachment]. **Recommended Motion**: that the Selectmen approve the First Selectman to sign the Agreement to send Brookfield students who are interested in attending the Shepaug Valley Regional Agriscience STEM Academy beginning in the fall of 2018.

E) **FY 2016-17 Operating Budget Referendum Date**: In the call of the Annual Town Meeting, the BOS shall recommend a date for Referendum consistent with C8-3 of the Town Charter. **Recommended Motion**: that the Selectmen make motion to recommend in the Call of the Annual Town Meeting the date of Tuesday, May 17 for the Operating Budget Referendum.

F) **FY 2016-17 Capital Budget Referendum Date**: In the call of the Annual Town Meeting, the BOS shall recommend a date for Referendum consistent with C9-4 of the Town Charter. **Recommended Motion**: that the Selectmen make motion to recommend in the Call of the Annual Town Meeting the date of Tuesday, June 21 for the FY2016-17 Capital Budget Referendum.

G) **Postcard Notification to Voters**: **Recommended Motion**: that the Selectmen approve the mailing of a postcard notification to residents as a reminder to vote at the Budget Referendum on May 17.

H) **Ad-Hoc Charter Revision Committee**: Discussion to appoint a committee and recommendations to a proposed committee.

I) **Town Hall Roof**: Discussion to hire a Structural Engineer for the Town Hall Roof replacement project.

3) **Updates**

A) **Streetscape Improvement Project**: Update by First Selectman of Underground Electric Design Phase.

B) **Bonding/General Fund Issue**: At a meeting on 3/7/16, the Board of Selectmen approved the hiring of an outside consultant to assist with the review of the \$3.3 Million Bonding/General Fund Issue. **Recommended Motion**: that the Selectmen approve and forward to the Board of Finance a request to hire a Consultant from BlumShapiro to research and investigate the \$3.3 Million potential difference in the General Fund.

C) **Brookfield Village**: Discussion with Brookfield Village developers [attachments].

D) **High School Construction Audit**: Update by First Selectman.

4) **Consent Agenda**

**Recommended Motion**: that the Selectmen approve all items on the Consent Agenda:

A) **Board of Selectmen Meeting Minutes**: 3/7/16; 3/21/16 [attachments].

B) **Staffing Changes for the month of March** [attachment].

C) **Zoning Commission Bond Release** - 4 Morton Rd #201201020, Final Bond Release of \$1,255.00 [attachment].

**5) Additional Monthly Agenda Items**

A) Appointments:

1. Major James Purcell as Deputy Emergency Management Director [attachment].
2. Howard Lasser, Brookfield Housing Authority [attachment].
3. Cassie Dunn, Alternate member on the Parks & Recreation Commission [attachment].
4. John Mangold, Regular member on the Parks & Recreation Commission [attachment].
5. Ad-Hoc Committee Members to Study Leasing of Four Corners Property for Library - Christina Cumberton, Library Board; Jeff Cordisco, Zoning Commission; Pete Peterson, Resident; Irv Agard, Resident; Greg Steiner, Real Estate; Sean Hathorn, Board of Finance.
6. Scott McCarthy, Elector Representative on the Retirement Benefits Advisory Committee [attachment].
7. Kimberly Siegrist, Town Controller, date of hire 4/13/16.

**6) Adjourn**