

**BOS Regular Meeting  
A G E N D A  
7:30 PM Monday, October 05, 2015  
Brookfield Town Hall - Room 133**

1) **Call to Order & Pledge of Allegiance**

**Monthly Agenda Items**

A) **Public Comment**

2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.

B) **Announcements**

1. October Brookfield Matters published on 10/1.
2. Electronic Waste Drop-off Day & Shred-it event will be held on 10/17 at Brookfield Public Works, 81 Gray's Bridge Rd, and is sponsored by HRRFA [attachment and information on Town website].
3. Community Day was held 9/26 for the Parks Grand Opening & Ribbon Cutting Celebration.

C) **Correspondence addressed to BOS**

1. Dr. Sullivan's Annual Report for FY ending 6/30/15 to Commissioner of Public Health [attachment].

D) **Monthly Financial Results**

Update provided by Controller Bill Leverage.

2) **New Items**

A. **U.S. Bicycle Route 7 (USBR7)**- Letter from Selectman Bill Davidson seeking Brookfield's permission for USBR7 (also know as the Western New England Greenway (WNEG)), to pass through Brookfield and requests the First Selectman's signature on a letter of explanation from Katherine Rattan from the State DOT. The WNEG connects the East Coast Greenway in southern CT with the Route Verte in Quebec Province, Canada. The route makes use of lightly traveled roads and bike paths and does not obligate Brookfield to spend municipal funds [attachment]. **Recommended Motion:** Motion that the Board of Selectmen has reviewed and endorses the routing and designation of a proposed U.S. Bike Route through the Town of Brookfield and the CTDOT seeking official designation for the U.S. Bike Route by AASHTO, contingent upon the Town of Brookfield Traffic Authority approval.

B. **BlumShapiro Consulting** (Statement of Work - attached) - To perform a Financial Operations Controls Assessment and Develop an Implementation Plan for the Migration of the BOE Financial System to the MUNIS Financial System and the Uniform Chart of Accounts. **Recommended Motion:** that the Selectmen approve the proposed SOW (statement of work) and authorize the First Selectman to sign the agreement.

3) **Updates**

A. **Town Code Chapter 182** - Discussion of Public Hearing scheduled at 6:30 p.m. on 10/5 in Meeting Room 133, concerning proposed updated revisions as proposed by the Director of Health to Town Code Chapter 182 Sewage Disposal Systems for on-site Subsurface Septic Systems [attachment]. **Recommended Motion:** that the Selectmen approve the proposed modifications to Town Code 182 Sewage Disposal Systems Ordinance.

B. **Still River Greenway** - Update by First Selectman.

C. **Town Beach/Cadigan** - Update by First Selectman.

D. **Town Center Projects** - Update by First Selectman.

E. **Meadowbrook Manor** - Update by First Selectman.

F. **49 Federal Road** - Update by First Selectman.

4) **Consent Agenda**

**Recommended Motion:** that the Selectmen approve all Items on the Consent Agenda:

A. **Board of Selectmen Meeting Minutes** - August 3, 2015; September 8, 2015; September 25, 2015 [attachments].

B. **Employee Changes** - Staffing changes for the month of September [attachment].

C. **Selectmen Approvals for Routine Matters Authorizing the First Selectman to sign the following items:**

1. Brookfield Health Department Application for SFY 2016 Lead Poisoning Prevention Financial Assistance in the amount

- of \$2,866.00 [attachment].
2. AIA Document G704 - 2000 Certificate of Substantial Completion for the Revitalization Project-Phase II to Hawley Construction Corp., Jim Martinelli Contracting and The LandTek Group, Inc.[attachment].
  3. FEMA-Hazard Mitigation Grant Program Application for Meadowbrook Manor Flood Control project [attachment].

**D. Driveway Bond Releases in the amount of \$750.00 [attachments]:**

37 Obtuse Road South #2098  
106 Long Meadow Hill Road #2102  
101 Long Meadow Hill Road #2111  
11 Maple Lane #2103  
25 Hop Brook Road #2106

**5) Additional Monthly Agenda Items**

**6) Adjourn**